



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 5th March 2012 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Prior to the meeting a reception was held for Cllr Terence Patrick, Mayor of Guildford. He thanked the Parish Council for inviting him, said what an enjoyable year it had been, and how interesting it had been to visit various parishes during that time. As councilor in West Clandon, he was delighted to hear that filling of the landfill site was coming to an end, and that there would be no more refuse lorries through his village after the 31st March.

Present: Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, A Kerlake, K Kinnes, G Robinson, P von Radowitz
The Mayor of Guildford, Cllr Terence Patrick
Borough Cllr R Billington
PC Matt Taylor
Alex Valsecchi, Albury Vineyard
5 members of the public

In attendance: The Clerk, Mrs J Cadman

44/12 **Apologies for absence:** were received from Cllr N Wenman and Cllr J Chapman.

45/12 **Declarations of interest:** none were made.

46/12 **Minutes of the Meeting held 6th February 2012**

Were agreed as a correct record of the meeting and signed by the Chairman, after the following amendment was made:

36/12e: rubbish collection: the words 'there had been no rubbish collection the previous week' were deleted.

Minutes of the meeting held 9th February 2012:

Were agreed as a correct record of the meeting and signed by the Chairman.

47/12 **Matters Arising**

22/12:04/12: Housing Needs survey: this had now been distributed. To date, 97 forms had been returned, representing a 20% response from all households in the parish. As 20% to 30% is the normal response, and it is still early in the process, it looks as if the response will be very good. Cllr Brockwell urged everyone to return the questionnaire, as all parts of the survey are very important, not just the need for housing.

22/12:04/12: Farley Green ditch: James Browne has now confirmed that he would be "happy to undertake this work once a year assuming that it will be necessary and there are no drastic alterations to the maintenance budget". He has also advised that there will be less staff after April 2011 and that he will be obliged to re-apply for his job.

22/12: ditch at Warren/Church Lane: Cllr Brockwell advised that the work on the ditch would start the week commencing 19th March.

34/12:a: First Aid Volunteers: St John's Ambulance had been very pleased that the Parish Council wished to be involved in this scheme to train volunteers to stand in until the paramedics could arrive at the scene and had suggested a small committee to take this forward. They would come back to the Parish Council shortly with proposals.

48/12 **Clerks Matters arising:** there were no additional matters to be raised.

49/12 **Police matters**

Change of community officer: PC Nick Sharpe has left the community team to join the CID and is replaced by PC Matt Taylor, who attended the meeting.

PC Taylor introduced himself and told the meeting that he had lived in Send for 14 years, so knew the area well. The following matters were raised:

- a) *Family at Kingsfield:* PC Taylor confirmed that John Hockley is the travelers liaison officer and that he would visit this family who had recently moved in.
- b) *Newlands Corner:* there had been a recent incident of dogs attacking the cattle that graze there. Mrs Robinson said that a number of professional dog walkers walked the dogs in their charge at Newlands Corner.
- c) *Albury landfill site:* PC Taylor was concerned that the closure of the tip might lead to an increase in fly tipping. It was noted that there had been fly tipping in Silent Pool car park, at Hilliers Farm and at Woodhill sandpit, and asbestos tipped in Shophouse Lane. PC Taylor asked those present to take a note of the registration number of the vehicle if they saw any fly tipping, and to advise him.

50/12 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
No matters were raised at this stage in the meeting.

The meeting adjourned for a presentation on Albury Vineyard by Alex Valsecchi the vineyard manager.

51/12 **Committee reports: Facilities**

- a) Members received a report from Cllr Brockwell:
 - i) *Farley Green Layby:* no action to date
 - ii) *Reflectors in Brook Lane:* no action to report
 - iii) *Barriers in Pond Lane:* we now have the code for the combination padlocks
 - iv) *Recreation ground: Tree work:* some work has been carried out but there is still one tree, which is covered in ivy and leaning, which needs to be dealt with. Work to the tree on the Borough Council land had been carried out the previous Friday.
 - v) *Borough Council grass cutting contract:* this had still not been resolved but Cllr Brockwell hoped that it would be before the summer.
 - vi) *Speed monitoring through the village:* no feed-back had been received from PC Matt Redfern to date.
 - vii) *Snow clearance:* this had worked very well, as had contact with the list of vulnerable people. The gritter had jammed and needed some work done to it.
 - viii) *Phone Box at the bottom of Brook Hill:* the telephone is working but the phone box needs some attention. The Clerk would speak to BT.
- b) The next meeting of the Facilities committee will be held on Monday 12th March at 7.30pm.

52/12 **Committee reports: Community Development**

- a) Members received a report from Cllr Hogben, as follows:
 - “i). *Albury Mill Bus-Stop, Passenger Refuge:* the restoration of the Albury Mill Bus-stop has been a long and tiresome saga. It seems to have totally dropped off SCC Legal Department’s Agenda, so we can expect absolutely no forward progress there, therefore we are left to our own devices as to how to solve the problem. The Environment Agency has given their blessing to the construction of a platform, that will overhang the bank of the mill-race and we have had a quote for the necessary steelwork, which amounts to some £1900. This morning I met with Nick Foley from Tidy & Webb, who will organise a quotation for the installation of the refuge. Once we have some sort of overall cost then we can approach Latchmere Properties, the land owners, for their permission to install the refuge and finally, sort out the best way to fund the operation.
 - “ii) *Village Allotment Scheme and Waterside Picnic Area:* Both of these items are currently being discussed with the Estate. If there some sort of positive response then a full Management Report will be prepared and an investigation will be made to apply for the necessary grants to move these projects forward.
 - “iii) *Village Green:* The Parish Council had a reasonably positive response from the Duke to our request that the field below the church be designated as a permanent Open Space. At the

moment we are waiting for the results of the Housing Survey, currently being conducted, to see if there is any real local demand for Affordable Housing. Dependent on these results, negotiations with the Estate will continue.

“iv) *Diamond Jubilee Celebrations*: In order to make use of our Public Liability Insurances, the Diamond Jubilee Committee has now been formalized as a Sub-Committee of the Parish Council. Everything seems to be slotting into place and the final programme of events is moving positively on. To create more awareness and enthusiasm for the event a banner has just been erected on the corner of New Road. The first fund raising event is the Jubilee Race Night on St.Patrick’s Day, 17 March at the village hall. All eight sponsors have now been organised, so it has all the ingredients for a really good evening. Tickets are on sale at the Post Office and nearly half of the available tickets have been sold.

“v) *Albury Matters*: The Winter Edition has been distributed and the feed back has been very positive.

“vi) *Post-Office and Shop Crisis*:As you are probably aware Harry Patel is our new Post Master and has now been given a short term lease, by the Estate, to run the shop and the Post Office. He has recently sent out a mail shot and it is hoped that with his new hours of opening and happy disposition, he will be successful in getting a positive response from the residents. At this stage all we can do is offer our condolences and thanks to Jackie for many years of good service, and give our support to Harry.”

Cllr Gellatly questioned the connection between the housing needs survey and the village green. Cllr Hogben explained that the Estate believed that the field had some commercial value. If the survey comes back with a positive result regarding the need for more houses then there will be a push to do something in the village and the village green will become a focus. The Parish Council wished to protect that piece of land from housing, but it might be possible to arrive at a mutually workable compromise, where a small part of the land is given to affordable housing and the rest to an open space.

- b) *Website*: a comparison of two quotations and supporting documentation had been circulated before the meeting. However, as additional information received from one provider made it difficult to come to a decision without further investigation, it was **agreed** to defer a decision until after a meeting between the Clerk, Mrs Robinson and Cllrs Wenman, Brockwell and Hogben, when all the options and prices would be considered. The decision would then be brought back to the Parish Council, either at an extraordinary meeting or at the next monthly meeting. Thanks were recorded to Carole Robinson for the enormous amount of work she had put into this.

53/12 **Committee reports: Village Hall:** Members noted that Mrs Keech is working very hard to persuade people to commit to bookings, and there were now a number of advance bookings.

54/12 **Committee reports: Planning and Environment**

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

Cllr Brockwell and Cllr Gellatly were still trying to arrange a meeting with the planners to make the Council’s views clear on the way that decisions are made that impact on the parish.

55/12 **Finance**

- a) Receipts and payments statement to 29/2/12 would be circulated after the meeting.
- b) *Cheque list*: the list of invoices approved and cheques drawn from 1/2/12 had been circulated and was noted and approved.
- c) *Grants*: Members were asked to consider and approve grants to local organisations. It was noted that the Council had budgeted a sum of £1,000 for grants, £250 of which had been given to the Produce Association and £120 had been earmarked for the children’s party. The £500 agreed for

the Jubilee celebrations would be taken from next year's budget and the Friendship Club had indicated that they had no need for a grant this year. It was PROPOSED by Cllr Robinson, SECONDED by Cllr von Radowitz, with all in favour that the following grants be given: £200 to Albury Church, £200 to the Hurtwood, £150 to Surrey Air Ambulance and £100 to the Saxon Church.

56/12 **Star Energy:** Barrie Hedges had advised that Planning is due to go in at the end of this month. Star Energy now have a preferred equipment supplier and detailed site layouts are being drawn up. A noise assessment will be complete this week based on the latest figures from the preferred supplier. The power generation will be the same size as quoted previously (IMW). The production regime remains as previously stated at 1 collection per day. Project completion around Q2 2013, on site around the end of Q1 2013, subject to planning.

57/12 **Albury Landfill site:** no further news has been received.

58/12 **Jubilee Celebrations**

Members received an update from Cllr Hogben under his Community Development report.

59/12 **Parish Plan**

Notes from the recent open meeting had been circulated before the meeting. Cllr Brockwell advised that 32 people had attended the meeting and there had been a great deal of discussion about the village shop and a number of ideas had been put forward. With William Moorwood's agreement, a copy of the minutes had been given to Harry Patel, in the hope that this would be of assistance to him. Harry would be invited to Parish Plan meetings when the shop was to be discussed. The next meeting would be held on the 6th March.

60/12 **Councillors business:** *for noting or including on a future agenda*

- a) *Salt Bins:* it had been noted the people were taking the salt from the bins for their private use, and agreed to put a piece in the autumn issue of Albury Matters asking people not to do this.
- b) *Verges in Westonfields and Church Lane:* Cllr Robinson reported that these were being churned up. Referred to *Facilities Committee*.
- c) *Tree in Shophouse Lane:* Cllr von Radowitz reported that a tree opposite Lockhurst Hatch Lane had fallen forward and was blocking the view. Cllr Gellatly would pursue this, as he had already reported this and had a reference number. The Clerk advised that she had reported it as well.

61/12 **New Correspondence**

No new correspondence had been received.

62/12 **Open Forum**

- a) *Post Office and shop:* Mr Lethbridge asked if Mrs Chapman enjoyed the support of the Parish Council, and this was confirmed. Cllr Hogben also advised that the Estate had also given Mrs Chapman a great deal of support, and treated the situation with the utmost patience, despite the view of some in the village.
- b) *Parish Plan:* Mr Lethbridge asked if there was a connection between the Village Green and Affordable Housing. Cllr Gellatly said that the Estate would very probably want to build on that piece of land if the opportunity arose, and that the only way the Parish Council could control this was if an agreement was reached. It was stressed that the Parish Council was taking no action at present, that the whole situation depended on the Parish Plan, which was still some years from fruition.

63/12 **Dates of meetings**

Full Council: 2nd April 7.30pm, **Annual Meeting:** 14th May

Annual Assembly: 16th April, 7pm

Facilities: 12th March

Community Development: 23rd April

Village Hall: 20th March, 7.30pm

Planning and Environment: 12th March

There being no further business, the meeting closed at 9.30pm