



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Notice is hereby given of the **Annual Meeting** of Albury Parish Council which will be held on

**Monday 14<sup>th</sup> May 2012 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.

### AGENDA



**90/12 Election of Chairman**

**91/12 Apologies for absence**

**92/12 Declarations of interest**

*Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any "personal" or "prejudicial" interests they may have in relation to matters for consideration on this Agenda*

Personal Interests

*For guidance purposes, a member should disclose a personal interest if it is anticipated that a decision on it may reasonably be regarded as affecting the well-being or financial position of himself or herself, a member of his/her family or a friend, or a body employing those persons, or for which those persons have any degree of ownership, control or management to a greater extent than other council taxpayers, ratepayers or inhabitants of the authority's area.*

Prejudicial Interests

*Having identified a personal interest, a Member must consider whether a member of the public with knowledge of the relevant facts would reasonably think that the interest was so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting.*

Members should ensure that their Register of Interests is kept updated at all times.

**93/12 Election of Vice Chairman**

**94/12 Appointment of Committee Chairmen and members:**

*Policy and Resources*

*Facilities*

*Planning and Environment (inc. Landfill and Star Energy)*

*Community Development*

*Village Hall Committee*

*Jubilee (temporary committee)*

**95/12 Dates of future meetings:**

Calendar of meeting dates for the coming year attached as **Annex 1**

**96/12 Minutes of the meeting held 2<sup>nd</sup> April**

**97/12 Matters Arising**

*73/12: First Aid Volunteers:* a meeting has been arranged with the area co-ordinator for this coming week.

*Memorial Library Clock:* Members to approve a quotation of £435.00 to refurbish and restore the English Fusee dial clock.

**98/12 Clerk's Matters Arising**

- a) *Green spaces, open spaces and outdoor recreation:* GBC have requested assistance in compiling a comprehensive picture of open space facilities in the parish, as part of preparing an evidence base to inform the new Local Plan.
- b) *Love where you live:* GBC have requested nominations for areas on or near a road in the parish which would benefit from litter picking, sweeping, weed clearance or small amounts of cutting back.

**99/12 Provision of places at Tillingbourne School for local children**

**100/12 Police matters**

**101/12 Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

**102/12 Committee reports: Facilities:**

- a) Members to receive a report from Cllr Brockwell, in addition to the following
- b) *Farley Green ditch*: members to receive a report from Cllr Brockwell
- c) *Litter pick on Albury Heath*: a date to be agreed
- d) *Recreation Ground*: safer surfacing: members to receive and approve a quotation from Playground Facilities to restore the safer surfacing under the multi play equipment to the legal level. Attached as **Annex 2**
- e) *Bin on heath*: cost of repairing: members to receive and approve a quotation to repair 1 no bin on the heath and supply and fit 2 no bin covers to 2 bins that have lost theirs. Quotation attached as **Annex 3**

**103/12 Committee reports: Community development**

- a) Members to receive a written report from Cllr Hogben
- b) Village Shop and Post Office: members to receive an update from Cllr Wenman

**104/12 Committee reports: Village Hall**

- a) *Purchase of tables*: members to receive and approve a proposal to purchase 4no 915mm x 760mm GOPAK folding tables at a cost not exceeding £300 excl VAT. These will replace 2 no tables which are in a bad state of repair.
- b) *Income for 2011/12*
- c) *Bookings*
- d) *Car parking*

**105/12 Planning:** Planning applications received and planning applications determined by Guildford Borough Council

**Applications received:** Members to *note* that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

**106/12 Finance**

- a) *Annual Return*: the internal audit will take place on the 1<sup>st</sup> June and the statement of account and Annual return will be presented to Council for approval at the June meeting.
- b) *Statement of account for year 2011/12*: attached as **Annex 4**
- c) *Cheque list*: list of cheques raised and invoices approved to 30/4/12 attached as **Annex 5**

**107/12 Star Energy**

**108/12 Albury Landfill site**

**109/12 Jubilee celebrations**

**110/12 Parish Plan**

**111/12 Councillors business:** *for noting or including on a future agenda*

**112/12 New Correspondence**

No new correspondence, other than that dealt with on the agenda, has been received.

**113/12 Open Forum**

**114/12 Dates of meetings:** to be agreed at this meeting.

Dated this day 9<sup>th</sup> May 2012

Signed:

J Cadman  
Parish Clerk