



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 4th March 2013 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs P Gellatly, R Hogben, A Kerslake,
K Kinnes, G Robinson, S Scott and P von Radowitz
1 member of the public

In attendance: The Clerk, Mrs J Cadman

- 39/13 **Apologies for absence:** were received from Cllr J Brockwell
Borough Cllrs R Billington and D Wright had also sent their apologies.
- 40/13 **Declarations of interest:** none were made.
- 41/13 **Minutes of the Meeting held 4th February 2013:** were agreed as a correct record of the meeting and signed by the Chairman.
- 42/13 **Matters Arising**
23/13:15/13: Farley Green Pond: the existing contractor has now responded with his work schedule, which has been copied to the Facilities Committee, and has spent some time at the pond, clearing around the edges. The Clerk will continue to explore alternatives.
24/13: Mayors Award: Drew Nicholson has written some words for the submission of Tim Wall as Albury's nomination for the Award, the form has been completed and sent to GBC.
35/13: Albury Matters: the winter edition has been printed and distributed.
- 43/13 **Chairman and Clerks Matters arising**
a) *Section 106 funding for floodlights:* the application for section 106 funding in the order of £5099.60 + vat has been approved by GBC and the order has been placed. The mobile floodlights will be stored at the cricket club and will be used by them, by the football club, and for village events.
b) *New Road level crossing:* SCC will make a Temporary Prohibition of Traffic Order for this crossing for one month from the 27th May, to enable Centurion to carry out annual maintenance. They anticipate that the actual closure will be overnight, between 00.01 and 06.00 during that period, and relevant traffic signs will be displayed.
- 44/13 **Police matters:** no report had been received.
a) *Silent Pool:* there had been a chemical spill from a van parked in the car park in the last week, which had resulted in the road being closed for some time and 4 fire engines attending the scene. The cause was a suspected suicide attempt.
b) *Police transport:* Cllr Kerslake had seen PCSO Paul Hyde waiting for a bus on Tuesday 25th February and it was agreed that it was ridiculous to expect him to cover the parish by foot and by bus, particularly as there is no bus service to Farley Green. The Clerk will now write to the Police Commissioner.
- 45/13 **Open Forum:** no members of the public were present at this point.
- 46/13 **Parish Plan:** Cllr Scott reported that the Parish Plan committee had started to write the report and a meeting would be held on Tuesday 12th March to agree wording. Mr Moorwood plans to talk to Cllr Wenman and to the Estate shortly, and the committee expects to be able to present to the Parish Council at the next Parish Council meeting on the 8th April. **Agenda item:** April meeting.

Cllr Scott advised that the Parish Plan committee had done an enormous amount of work to get to this stage and were very anxious that the whole project was taken forward. Cllr Wenman confirmed that the Parish Council was committed to giving the Parish Plan its full consideration and support.

47/13 **Committee reports: Facilities**

Cllr Brockwell is away. The meeting scheduled for next Monday, 11th March, will go ahead as scheduled. The Clerk will produce and circulate an agenda.

48/13 **Committee reports: Community Development**

Cllr Hogben reported as follows:

- a) *Albury Matters*: this has now been sent out, and Cllr Hogben thanked everyone who submitted articles. He reminded the meeting that it is an easier job for the editor to compile the publication if there is a good selection of material, and very difficult when there is a poor response.
- b) *First responders and the defibrillators*: As reported, the Newlands Corner defibrillator is now in place, thanks to the assistance of Cllr Brockwell. The training session for the Surrey Wildlife Trust, café staff and any local residents will take place on 13th March at 5.30pm in the Surrey Wildlife Visitors Centre.
The final static AED should be in place within the next couple of weeks and the second training session will be held in the Village Hall on Thursday 28th March at 7pm. As soon as this is completed, volunteers for the final phase of the programme, the Mobile First Responders, will be organized. It is hoped this will be up and running by the end of April.
- c) *Old Mill Bus Stop refuge*: As a direct result of the appeal to the last Local Committee meeting in November, a SCC highways engineer, Bahram Assadi, has been appointed to deal with this. He has appointed contractors to prepare the necessary design and costings for the project. It is hoped that this will all be ratified at the next Local Committee meeting on the 13th March.
- d) *Post office and village shop*: there have been several meetings to try to achieve a positive and permanent way forward. The plan is to make the current shop more viable, by ventures such as having a bread oven and selling alcohol, as the Post Office are pushing for the open counter system where Harry will lose £10,000 pa. Harry has also been offered the flat over the shop, and the Estate are anxious for a decision.
- e) *Superfast Broadband*: Cllr Scott reported that he had attended a meeting at Denbies, where the Broadband team had presented. The scheme is now at the implementation stage and post code data shows when each area is scheduled to receive superfast broadband. Powergen will install the power lines needed, which adds to the planning needed to get this achieved.
- f) *Visitor Packs*: Cllr Kerlake will report at the April meeting.
- g) *Riverside picnic site and Igas*: a recent submission of an 'expression of interest' to Igas's Community Fund has resulted in an invitation to go ahead to a full proposal for funding. A feasibility study must now be put together before the end of this month. Members **agreed** to facilitate the study which would enable the submission for funding, but did not at this stage agree that the project should go ahead. **Agenda item**: April meeting.
- h) *Tillingbourne Valley 'Tales and Trails' project*: the project is now gathering momentum, with 2 public meetings to be held in the next week. These meetings will help decide which projects will go forwards to the full Heritage Lottery Fund application, for around £2m worth of funding. Albury's project, which arose out of the recent brain storming session, had been submitted.
- i) *Vale End Post and Rail*: Some months ago, Members had agreed to £450.00 to put in a post and rail fence at this point. The work was to be done in conjunction with Albury Estate, but it has not been possible to get a commitment to a start date from them. Cllr Hogben requested approval to go ahead without Estate assistance. Cllr Wenman would talk to Michael Baxter first, but if this was not fruitful then Cllr Hogben would go ahead and spend up to the £450 approved.

49/13 **Committee reports: Village Hall:**

Minutes of meeting held 14th February: had been circulated prior to the meeting. Cllr Wenman reported as follows:

- a) *income and expenditure*: Income is projected to be over the budgeted amount of £9350. The target is to break even next year, but this would necessitate finding more users, preferably 2 or 3 bigger ones.
- b) *Marketing*: a new brochure had been produced, and the hall is now advertised on the

Hallshire website, which had produced one new enquiry already. The committee had agreed on an incentive for new regular users, and Cllr Kinnes had produced new 'tasters' for the parish magazine and website. Thursdays now have no bookings, and August is also a very quiet month: new users need to be found for these gap times. Cllr Wenman is looking into targeting local businesses and societies with a mail shot, and Cllr Hogben had rearranged the brochure so that it could be sent as an e-mail attachment. Cllr Gellatly suggested www.freeindex.co.uk to find businesses and www.localmouth.com for clubs and societies.

- c) *Facilities:* Cllr Taylor had offered funding from his allowance for a new cooker, and it was intended to ask him to fund a new water heater for the Memorial library kitchen, as the current under-sink heater is very old and does not work.
- d) *Hall assistance:* there had been some progress in finding help to relieve Cllr Brockwell of the day to day running of the hall: Michael Woodhatch had agreed in principle to take this over. Cllr Wenman and Cllr Brockwell would meet him shortly.
- e) *Energy deals:* The Clerk is currently looking into better deals for electricity and gas.
- f) Thanks were recorded to Cllr Hogben for his work on the new brochure and on re-arranging the brochure so that it could be used as a mail shot.

50/13 **Committee reports: Planning and Environment**

Planning: *Planning applications received and planning applications determined by Guildford Borough Council*

Members to receive a report from Cllr Gellatly

- a) *Igas:* SCC had responded to the Parish Council's recent letter, but had seemed to misunderstand the point about school buses, as they had referred to local schools and not to the bus stop at New Road, where the problem was of school buses meeting with lorries. The Clerk would write to clarify this, and would also point out that they had not responded on the Parish Council's issue regarding safety.
- b) *Albury House:* The Enforcement officer had given the developer 14 days from the 20th February to comply with the planning permission conditions regarding the access. Cllr Wenman advised that he had also raised the issue of the footpath not being repaired properly, and the Enforcement officer had agreed to follow this up. Cllr Hogben advised that the fence in Tupperts Alley is broken.
- c) *Meeting with Tim Dawes:* 11th March: Mr Dawes had asked for an agenda and it was agreed that the following would be included:
 - I. The parish council makes representations which are not considered
 - II. Some planning decisions are difficult to understand: eg: the decision about the Fisheries
 - III. Enforcement issues.
 - IV. How to make an impact with GBC planning if there are planning issues that the Parish Council have strong view on.Examples would be provided of the above. Cllrs Gellatly and Hogben would attend the meeting, with Cllr Brockwell if he had returned.
- d) *Edgeley Park:* the Clerk had contacted enforcement about the advertisement on the Barn at Newlands Corner, and the one at their entrance at Farley Green.

Applications received: Members to note that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

List to date for 2012 had been circulated prior to the meeting. There were no decisions yet for 2013 applications.

51/13 **Finance**

- a) *Management report to 31/1/2013* had been circulated before the meeting. Members had no questions.
- b) *Cheque list for February:* members noted and accepted this, with a total outlay for February of £3520.74.
- c) *Financial Regulations:* the revised financial regulations had been circulated prior to the meeting. The Clerk explained the amendments, which required the following:
 - Committee expenditure must be advised to and approved by the relevant committee, and minuted.

- Committee expenditure is limited to £250 per month, up to a maximum of £1000 pa.
- All expenditure by a councilor must be reviewed and approved by them before the invoice is paid.

Adoption of the amended Financial Regulations was PROPOSED by Cllr Wenman, SECONDED by Cllr Robinson, with all in favour

- d) *Grants to Local Organisations:* the list of local organisations who received grants in 2012 had been circulated prior to the meeting. Members **agreed** the following grants, from a budget of £1,000: Hurtwood Trust: £500; Albury churches: £200; Surrey Air Ambulance: £150; Friends of the Saxon Church: £100. Total: £950.00. Approval of this expenditure was PROPOSED by Cllr Robinson, SECONDED by Cllr Scott, with all in favour.

52/13 **Igas wellsite**

Further information submitted to the Environment Agency: the Parish Council had been asked to comment on this by SCC, and had written a response.

53/13 **Albury Landfill site**

A meeting has been arranged for Tuesday 12th March at 2.30pm. The Planning Committee meeting on Monday 11th March to review the list of planning conditions.

Cllr Wenman advised that he had received a complaint about noise from the Gasrec plant. Satish Kerr had advised that nothing had changed on the site, so this buzzing noise, heard by one resident, could not be explained. There was still a problem with lighting from the site, which was on most of the time. Cllr Wenman would pursue this with Satish Kerr.

54/13 **Outstanding matters**

The list had been circulated before the meeting. The following was noted:

Shophouse Lane: 'No HGVs' sign: no response had been received from Highways to date. The Clerk would contact Cranleigh Parish Council to ask them to arrange for a matching sign at the Smithwood Common end of the road.

Brook Hill: the flooding had not yet been addressed. Cllr Gellatly confirmed the location.

Shophouse Lane: the closure scheduled for January to deal with a flooding issue had not happened. It was believed that Cllr Brockwell might have some information on this.

55/13 **Councillors business: for noting or including on a future agenda**

- Leaking Water meter junction of Northfield and Church Lane:* this had been reported to Thames Water.
- Jubilee Photographs:* Cllr Kerslake reported that these had now all been delivered and paid for. Thanks were recorded to Cllr Kerslake for dealing with this.
- Gasrec site:* Cllr Robinson reported that there was a smell coming from the Gasrec site. Cllr Wenman would raise this with Satish Kerr during their discussions.

56/13 **New Correspondence**

- Cold Weather Guide:* SCA has produced a Cold Weather Guide with information about services and support available in Surrey. Copies were available at the meeting.

57/13 **Open Forum**

- Grass on recreation ground:* Mr Lethbridge asked that this should be cut soon. The Clerk confirmed that cutting would start again at the beginning of April.
- Mud on carriageway at tip entrance:* Mr Lethbridge thought that this might be caused from the topsoil currently being stored on site. This would be raised at the Sita meeting next week.

58/13 **Dates of meetings**

Full Council: 8th April, 7.30pm

Facilities: 11th March

Annual Assembly: 15th April.

Community Development: 29th April

Village Hall: to be arranged at Annual Meeting

Planning and Environment: 11th March, 8th April

There being no further business, the meeting closed at 8.56pm