



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 1st July 2013 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, K Kinnes,
G Robinson, S Scott, P von Radowitz
1 member of the public

In attendance: The Clerk, Mrs J Cadman

124/13 Apologies for absence: were received from Cllr A Kerslake

125/13 Declarations of interest: none were made

126/13 Minutes of the Meeting held 3rd June: were agreed as a correct record of the meeting and signed by the Chairman

127/13 Matters Arising

108/13a: Playground equipment inspection: the Clerk is currently seeking quotations for this work, in order to make an application for grant aid before the deadline.

108/13d: Silver Jubilee trees: Cllr von Radowitz has located the plaque. Cllr Hogben confirmed that he and Cllr Gellatly would put this back in position on a new post.

120/13b: Albury Peace: the Clerk has written to ask them to cut back their hedge, but it was noted that this has not yet been done.

120/13c: Parkers Hill: this was added to the vegetation work list

120/13d: Bakery Mews: Cllr Brockwell would raise the request for a dropped kerb with Gavin Smith at a meeting to be held shortly. This matter is referred to the *Facilities committee*.

128/13 Chairman and Clerk's Matters Arising

- a) *Newlands Corner:* a request has been received to address the problem of speeding traffic, either by installing notices, or by aiding people to cross. The Clerk was asked to forward this request to John Hilder.
- b) *Village Hall loss for 2012/13:* Cllr Brockwell advised that the loss for last year would be reduced by re-allocating capital purchases to capital expenditure rather than village hall expenditure. This will be reviewed by the Village Hall Committee and a report made at the September meeting.

129/13 Police matters

109/13:1: Anti-social behavior at Westonfields: no update had been received from the police.

130/13 Open Forum: *members of the public are welcome to attend and to ask questions or make representations*

- a) *Igas:* Mrs Goddard advised that their planning application is not displayed on their entrance but at the entrance to the public footpath and is therefore not very visible. She had expected correspondence from SCC as a close neighbor, but had received nothing. She asked for clarification on the number of tanker movements a week, and was advised that the application was for 1 tanker movement a day, 7 days a week. The holding tank has to be emptied every day, regardless of whether that is a bank holiday or a Sunday.

Signposts: Mrs Goddard reported that these were becoming covered with old notices, which were generally stapled on. Cllr Brockwell requested that people take these off when they see them.

131/13 Committee reports: Facilities:

Cllr Brockwell reported as follows:

- a) *Footpath strimming*: that organized by SCC should have been completed by this week.
- b) *Recreation ground*: Euan Randall will clear the entrance this coming week, and will also remove the rubbish dumped by a neighbor.
- c) *Fencing in the recreation ground*: this should be completed shortly.
- d) *New waste bin on heath*: Cllr Brockwell had replaced the bin and back plate.

Cllr von Radowitz asked the position regarding footpaths and whether Matt Hiley would be asked to clear them. Cllr Brockwell advised that he was waiting to see how much SCC did, when it would then be possible to decide which other paths should be tackled. Cllr von Radowitz advised that she had arranged for the footpath from her property to Edgeley Park to be dealt with, as it was badly overgrown. Cllr von Radowitz reminded the meeting that, when she was in charge of footpaths, Matt Hiley did the work and did it very well.

Cllr Wenman suggested that the Council find out how much SCC spends on footpaths per annum and ascertain whether the Parish Council could take them over, and what remuneration would be received for this. It was agreed that the Facilities Committee should investigate this.

132/13 Committee reports: Community Development. Cllr Hogben reported as follows:

- a) *Albury Matters*: this should be published by the middle of this month. Cllr Hogben requested copy.
- b) *First Responders and de-fibrillators*: the Clerk has not received a reply to her frequent e-mails on the whereabouts of the last de-fibrillator. She will pass the company's telephone number to Cllr Hogben.
- c) *Old Mill Bus refuge*: Land and Water have given a competitive quote which has had a positive response from the SCC Highways Engineer Bahram Assadi. Land and Water are not on the accredited list for work with SCC, but it is hoped that this can be resolved.
- d) *Post office and village shop*: Harry now has a license to sell alcohol. However, he seems to be looking for someone else to take the lead in moving forward.
- e) *Superfast Broadband*: Cllr Scott had received no response from BT about attending the Produce Show. SCC had approved copy for *Albury Matters*. Cllr Wenman had met Walter Wilcox, who had offered to come and talk to the Parish Council and it was *agreed* to ask him to the September meeting.
- f) *Visitor Packs*: Cllr Hogben would obtain an update from Cllr Kerslake
- g) *Albury Produce show*: Cllr Hogben would speak to Cllr Kerslake, who was organizing the Parish Council stall.
- h) *Vale End post and rail*: after 1½ years since the barriers were erected, SCC have carried out the work, but it is not good quality. It was agreed that, next time there was a job of this nature, the Parish Council would seek details so that they could, if necessary, assist in getting the job done to a higher standard.
- i) *Riverside Picnic Site and Igas, village green, village allotments, community orchard: Walkfest*: Cllr Gellatly advised that he was leading a walk for Walkfest again this year, with a proposed date of 16th July. *Date of next meeting* 15th July, 7.30pm.

133/13 Committee reports: Village Hall Cllr Brockwell reported as follows:

- a) *Booking Clerk*: Mrs Mingo is on holiday the week commencing 6th July, and Cllr Brockwell will cover for her.
- b) *Friendship Club*: now that this has ceased, Mrs Goddard has kindly donated all the crockery and cutlery to the village hall and this is now available to anyone who needs to use it. Two of the Friendship Club cupboards in the kitchen have been given to Youth Club and the Parish Council has retained the third.
- c) *Waste bin*: Lisa Keech has been given an extra bin, for use of the village hall.
- d) *GBC inspection*: there has been no update on whether the church has received a report from GBC following their inspection of the café.

134/13 Planning: Planning applications received and planning applications determined by Guildford Borough Council Cllr Gellatly reported as follows:

- a) *Neighbourhood Planning*: Cllr Gellatly and Cllr Hogben had attended a meeting at GBC on Neighbourhood Planning, where there had been 4 speakers. It was an interesting event, but they remained unconvinced whether the Parish Council would wish to take this route. Cllr Scott queried this, and was advised that a lot of time and money would be involved. Most of Albury is owned by the Duke of Northumberland, which makes a plan less worthwhile, and affordable housing could be achieved within the Community Right to Build.
- b) Cllr Gellatly reported on changes to permitted development, which came into force from 30th May 2013. A detached house would be able to extend by 8 metres and an attached house by 6 metres on prior notification, whereas before the limit had been 4 metres and 3 metres. There would be no public notification, and only immediate neighbours would be advised. The views of the Parish Council and residents associations would not be taken into account. It was not clear from the e-mail sent by Tim Dawes whether this applied in a conservation area, and Cllr Gellatly would check.

Applications received: Members noted that minutes from planning meetings and responses to GBC are filed in the planning file, tabled at the meeting.

Applications determined by Guildford Borough Council

List to date circulated.

135/13 Finance

- a) *Management report: to 31st May 2013* had been circulated prior to the meeting and was noted and approved.
- b) *c) Cheque list*: list of cheques raised and invoices approved to 30/06/13, with a total outlay of £1606.82, was noted and approved.
- c) *Statement of account to 31/3/2013*: was tabled by Cllr Brockwell. This document shows the Council's capital reserves and unallocated reserves. There are no allocated reserves at present, and no grants outstanding. The Statement will be circulated shortly.

136/13 Parish Plan

A recent, very useful, informal meeting had been held with the Parish Plan group. A further informal meeting is to be held this coming week, which should agree on the way ahead, and a plan will then be presented to the Parish Council at its September meeting.

There have been some discussions with the cricket club, who have been given approval in principle for a grant to re-develop part of the cricket pavilion, about the idea that the village hall should move to the Heath and the existing hall be used as a new village shop. A further meeting is to be held with them and Michael Baxter this week, and Cllr Wenman would ensure that members received an update.

The indication from Nisa modeling is that a shop would be viable in a space the size of the hall, which should generate £10,000 a week. The current shop generates £1200 a week.

137/13 IGas

There is no news regarding the possibility of fracking at present. The Clerk would request a meeting with IGas for early September.

138/13 Albury Landfill site

A site visit had been arranged for the liaison committee and current progress observed. Cllr Hogben expressed his concern about the visibility of equipment on the village side of the site, but Cllr Gellatly pointed out that Sita are working on the village side at present, and that moving the equipment back and forth would extend the time that the work would take to complete. A public site meeting will be arranged for the early autumn.

139/13 Outstanding Items

1. *Blackheath Lane*: Highways had now agreed that the work should be carried out to put in white lines and a stop sign.
2. *A25*: road marking needs to be installed to make it clear that the inside lane from Shere direction leads to Albury, to stop people swinging out at the last moment.
3. *Shophouse Lane*: SCC had vetoed a 'no HGV; sign. The Clerk would point out that an 'unsuitable for HGVs' sign had been requested.
4. *Edgeley Park Banners*: The Clerk would speak to Enforcement to find the current status of

this.

5. *Park Road*: one pothole has been dealt with
6. *Gasrec*: the Clerk will chase the noise survey and tree screening.

140/13 Councillors business: for noting or including on a future agenda

1. *Farley Green pond*: Cllr Hogben complained about the state of the pond, which needs strimming around the edge and the weed and reed removing from the middle. It was agreed that the Clerk would meet the contractor on site at his next visit to discuss these concerns.
2. *Mill Race*: this is badly overgrown and is causing a safety issue as the posts are becoming hidden. The Clerk would write to the Estate.
3. *Granite Sculpture*: the meeting discussed re-locating this to the grass at Albury Hall. Cllr Hogben would deal with any permissions required. It was agreed that this would be discussed by the Facilities committee at their forthcoming meeting
4. *Lockhurst Hatch Lane*: SCC had purchased a piece of land at the end of the Lane, to ensure that it was kept clear. It was now very overgrown. Cllr Gellatly would send a map to the Clerk to clarify the area referred to.
5. *Hedges along the Street*: a lot are now very overgrown. The Clerk would identify them and write to the residents.
6. *Parish Council noticeboard*: this had now been installed in Little London. Thanks were recorded to Cllr Brockwell and Cllr Gellatly.

141/13 New Correspondence:

- a) *GBC Honorary Remembrancer*: the report for 2012 had been circulated.

142/13 Open Forum

No further matters were raised.

143/13 Dates of meetings:

Full Council: 2nd September, 7th October, all at 7.30pm
No meeting in August
Facilities: 8th July
Community Development 15th July
Planning and Environment 24th June, 15th July, 5th August
There being no further business, the meeting closed at 9.17pm