



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 3<sup>rd</sup> February 2014 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake, G Robinson, S Scott, P von Radowitz  
County Cllr K Taylor  
PC R Stephens  
PCSO  
1 member of the public

In attendance: The Clerk, Mrs J Cadman

21/14 **Apologies for absence:** were received from Cllr Kinnes.

22/14 **Declarations of interest:** none were recorded

23/14 **Minutes of the Meeting held Monday 6<sup>th</sup> January 2014:** were agreed as a correct record of the meeting and signed by the Chairman.

24/14 **Matters Arising**

*04/14:214/13: Anniversary of the Great War:* See agenda item **36/14** below.

*04/14:215/13: Section 106 monies:* GBC has confirmed that the funds must be used for recreational purposes only and it was agreed that they should be used for the proposed allotment/community orchard project.

*05/14d: Surrey Hills AONB Management Plan:* Cllr Gellatly was concerned that the management plan concentrated entirely on the business community, and did not support the people who lived there. Cllr Wenman explained that the Surrey Hills AONB was very unlikely to be able to obtain grants in the future, and would have to become self-sufficient, hence the emphasis on business. Cllr Gellatly had completed the questionnaire

*17/14a: dog signs:* Cllr Gellatly advised that this had not been progressed because of the weather and this item was deferred to the March meeting.

*17/14d: D Day celebrations:* the committee has decided not to hold these celebrations, both because of illness and new babies amongst the committee, and also in order not to clash with the World War I commemoration events. They now plan to hold a celebration to mark the anniversary of the end of World War II in Europe in 2015.

25/14 **Chairman and Clerks Matters arising**

**a) Clerk's Leave:** members noted that the Clerk will be away from Sunday 16<sup>th</sup> February to Sunday 2<sup>nd</sup> March.

26/14 **Police matters:**

PC Stephens reported as follows:

- a) *January:* had been drink/drive month, with 3 arrested for drink/driving offences.
- b) *Elderly lady:* had gone missing but was found.
- c) *Cycle stolen:* from Dorking road
- d) *Historic sex offence:* has been reported
- e) *Two domestic instances*
- f) *One instance of criminal damage*

- g) *Burglary*. There were also issues with non dwelling burglaries, with 17 in the last month in the Guildford area.
- h) *Two horses wandering*
- i) *Poaching in Albury woods*
- j) *Car breaks*: there had been 8 vehicles broken into in one day at Wisley.

PC Stephens introduced PCSO Linda Cleary, who is covering the same area as Paul Hyde had done, and is currently paired with PC Stephens, although she will also cover the area by bike.

Cllr Wenman commented on the police's efficiency when a tree had come down across his driveway in a recent storm, and had posed a danger to road users. The police had given authority for the tree to be removed, without recourse to the homeowner.

27/14 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*  
No matters were raised.

28/14 **Committee reports:** *Facilities*

- a) *minutes of the meeting held 27<sup>th</sup> January*: had been circulated.
- b) *Farley Green Ditch*: Alex Duggan had asked Cllr Brockwell to meet him to look at the ditch, as his recently cleared section was filling with silt. Jason, from Western Farm, had engaged a consultant to look at the problem and he had suggested a silt trap, similar to the tank which had been in place half way along the ditch some years ago.
- c) *Shere Traffic Calming*: a meeting had been held earlier in the day with Bahram Assadi and Gavin Smith to discuss Albury's requirements as a result of the proposed traffic calming measure in Shere. A traffic volume survey will be carried out on Park Road shortly, to assess traffic levels before and after the measures are implemented. Work is due to start on the traffic calming measure in early March. There will not be a 7 ½ ton weight limit on Shere Road, but they had been unaware of the measures being implemented in Ewhurst to deter lorries from using the road. Gavin Smith had made suggestions concerning sightlines at Park Road junction. Extensive repairs are needed to New Road. The side of the road is gradually being eroded by lorries, widening the gap between the road edge and the bank. Gavin Smith had recommended a high kerb, which would prevent lorries from driving into the bank. Cllr Taylor was asked to take this to Local Committee for funding. He pointed out that there were a number of schemes being considered by Local Committee, and that all schemes had to be prioritized. He agreed that support from Bahram Assadi would help prioritise this scheme.

29/14 **Committee reports:** *Community Development*

- a) *Defibrillators and first responders*: Cllr Hogben asked for a volunteer to take this forward, and agreed to advertise this role in *Albury Matters* and to the database contacts.
- b) *Traffic Calming in the Street*: Colin Davis had been involved in the Shere traffic calming, and might be able to help with Albury. Cllr Hogben to contact him.
- c) *Database*: there are 99 sign-ups to the database. The winning number for the meal for 2 at the Drummond Arms, was no 89. Peter Lucas. The Clerk will advise him, and will also send a welcoming e-mail to everyone on the list.
- d) *Superfast Broadband*: this is scheduled to be completed by the end of March, but is unlikely to be completed before the end of April. It was agreed that the SCC team should be invited to the Annual Assembly to give an update.
- e) *Passenger refuge*: Cllr Taylor noted that there was £10,000 in this year's budget for this scheme. He would talk to SCC's lawyers to establish whether the County Council could override the landowner in order to get this scheme completed.
- f) *Old Mill Bus Refuge* : Latchmere Properties, through Richard and Mark Eshelby have refused to give their written consent for the Passenger Refuge to be installed because the APC have not supported the planning application for their development at Albury House. SCC Highways are aware of the current situation and are looking at the legality using their statutory authority to progress the installation, with or without this consent.
- g) *Post Office & Village Shop*: No further progress has been made. The Management of the Cricket & Football Club has promised a meeting between the Estate and the APC before submitting their

plans to GBC.

- h) *Village Allotments / Community Orchard*: A renewed discussion with Albury Estate was initiated for a ten year lease at a peppercorn rental of £100.00 per annum. An outline application for an IGas Community Grant for £8,500.00 has been sent to them for their consideration, they have come back to Cllr Hogben requesting that this be formally submitted in their regular format.
- i) *Riverside Open Space*: Nothing further has been done to move this project forward. We still have the £5,500.00 Community Grant money from IGas for its development into a village asset. It continues to be on APPAC's agenda, albeit linked to the possible change of use of the Village Hall.
- j) *Malcolm's Bottom - Village Green / Open Space*: No further progress of this potential important Community Asset has happened. It still remains a priority for Albury's enhancement and hope that a common accord with the Estate can be achieved.
- k) *Albury Matters*: Cllr Hogben requested copy for the next edition

30/14

**Committee reports: Village Hall:**

- a) Income from 1<sup>st</sup> April to 30<sup>th</sup> December: £8,639.50.
- b) Debtors to the end of November: £615.00.
- c) The new sink in the library kitchen has been fitted
- d) A quotation for the re-decoration of the hall kitchen has been accepted and work will start shortly.

31/14

**Committee reports: Planning and Environment**

*Planning applications received and planning applications determined by Guildford Borough Council Members to receive a report from Cllr Gellatly*

- a) Planning list of determined applications: had been circulated prior to the meeting.
- b) *Heatherview*: the application had been refused and the house had now been sold.
- c) *Sherbourne Farm micro distillery*: the application had been refused, and a new one submitted.
- d) *Edgeley Park*: the enforcement case on the new lodges had been closed.

32/14

**Committee Reports: Parish Plan committee:**

- a) Minutes of the meeting held Monday 20<sup>th</sup> January had been circulated.
- b) The committee had agreed that a Community Led Plan is the way forward, leading to a Neighbourhood Plan at a later date if it was agreed necessary.
- c) The committee will start to pursue some of the other issues raised from the parish needs questionnaire at its next meeting on the 17<sup>th</sup> February.

33/14

**Finance**

- a) *Management report to 31/12/13* had been circulated prior to the meeting. Cllr Brockwell commented that there were a few expected overspends, but that generally the Parish Council is on target to be underspent on budget for this financial year.
- b) *Cheque list for December* was circulated prior to the meeting.
- c) *Grants for 2013/14*: In 2013 the Parish Council gave: Hurtwood Trust: £500; Albury churches: £200; Surrey Air Ambulance: £150; Friends of the Saxon Church: £100. Total: £950.00. Victim Support have requested a grant. WWI commemorations may require a grant. No grant needed for D Day celebrations this year. This information was tabled for information, a decision on grants to be awarded will be made at the March meeting.
- d) *Projects*: Cllr Wenman advised that the Council holds some capital reserves at present, which could be used to drive projects forward, and asked members to consider any potential projects for the forthcoming year. Cllr Hogben agreed to investigate the proposal for a toilet for the library.

34/14

**Igas wellsite.**

Nothing to report.

35/14

**Albury Landfill site**

**Nothing to report.**

36/14

**Commemoration of World War I**

- a) *Poppy Seeds*: these have been purchased and residents will be advised in the next edition of *Albury Matters*.

b) *further proposals had been circulated prior to the meeting, as follows:*

- i. Horse parade:* there are a great many horses in the parish, and a million horses had died in WWI. Cllr von Radowitz had discussed the idea with the horse community and they were in favour. The parade would start on the heath, go down through the village and go back to Farley Green or the Saxon Church. The riders would wear black jackets and their horses manes would be decorated with poppies. Cllr von Radowitz hoped to involve Brough Scott, who might agree to give his lecture on war horses.
- ii. Homing pigeons:* Cllr von Radowitz would find out more.
- iii. Battlefield Tour:* It was agreed that this would be difficult to do.
- iv. Imperial War Museum:* are opening First World War galleries. It might be possible to arrange a trip to see them in the summer.

Cllr von Radowitz was thanked for these proposals, which were all agreed to be excellent, and she was asked to take them further.

*Orchard:* if the community orchard in the allotments goes ahead, a tree might be planted for each person from Albury who had died in both World Wars, 47 in total. This formed part of the proposal for community funding from IGas. Cllr von Radowitz suggested donating a paving stone to the proposed Hero's Square at the National Memorial Arboretum in Staffordshire.

37/14

#### **Outstanding matters**

The list was reviewed.

38/14

#### **Councillors business: for noting or including on a future agenda**

- a) Parish Lengthsman scheme:* Cllr Brockwell reminded members that this had been discussed at the last meeting. It is being piloted by 4 parishes, and if it works it will be rolled out more widely. He intended to send Gavin Smith a list of relevant jobs, and to copy Cllr Taylor into the e-mail.
- b) Edgeley Park:* Cllr Brockwell has now put together a file on this, and requested that this be discussed at the next planning meeting.
- c) Tillingbourne Together:* a meeting to discuss Heritage Lottery funding is to be held on Tuesday 4<sup>th</sup> February at 5pm.
- d) Shamley Green traffic calming:* this was agreed to be effective, and interesting because it is an A road.
- e) Keith Balcombe:* who had been a parish councilor for over 27 years, had died the previous Wednesday. Cllr von Radowitz would attend the funeral and the Council would send flowers if appropriate. The Clerk would write a piece for *Albury Matters*.
- f) Resident of Westonfields:* Cllr Kerslake had received an e-mail from a resident complaining of the anti-social behavior of another family at Westonfields, which included throwing rubbish into the recreation ground. The Clerk would refer this to the Housing Department at GBC.

39/14

#### **New Correspondence**

None has been received.

40/14

#### **Open Forum**

No further matters were raised.

41/14

#### **Dates of meetings**

Full Council: 3<sup>rd</sup> March, 7<sup>th</sup> April

Annual Assembly: 28<sup>th</sup> April. BT Openreach will be asked to speak at the meeting. The Mayor of Guildford will attend.

Annual Meeting: 12<sup>th</sup> May

Planning: 17<sup>th</sup> February, 10<sup>th</sup> March, 31<sup>st</sup> March

Facilities: dates to be determined at the Annual meeting

Community Dev 17<sup>th</sup> February

Village Hall:

Parish Plan: 17<sup>th</sup> February

There being no further business, the meeting closed at 9.25pm