



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 6th October 2014 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, P Gellatly, R Hogben, A Kerslake, M Pearson, G Robinson, S Scott, P von Radowitz
County Cllr K Taylor
Borough Cllr R Billington
PC Ryan Stephens
PCSO Greg
1 member of the public
In attendance: The Clerk, Mrs J Cadman

192/14 **Apologies for absence:** all members were present.
Apologies were noted from Borough Cllr D Wright

193/14 **Declarations of interest:** none were made.

194/14 **Minutes of the Meeting held Monday 1st September:** were agreed as a correct record of the meeting and signed by the Chairman.

195/14 **Matters Arising**

174/14:134/14b: Section 106 monies: members to receive a report from Cllr Hogben on S106 monies for Albury.

196/14 **Chairman and Clerks Matters arising**

a) *Website and newsletter report:* the website is up to date, there has been no need to send out a newsletter this month.

197/14 **Police matters**

PC Stephens apologized for his absence for the last few meetings, as he had been unwell but is now much better and back to normal duties. He assured the Council that, if at all possible, a representative from the police would attend all meetings, and he would himself where possible. If no attendance was possible, he would update the Clerk by email beforehand.

He explained that his area team was made up of 4 PCs and 5 PCSOs, and they covered the southern part of the borough. John Hockley the rural affairs officer, had left the force and it was proving hard to take on his role.

Locally, there had been a number of incidents, as follows:

Dog bites: there had been 3 out of control dogs. There was now no differentiation between public and private places, so if a dog bites someone on private property, it is still illegal.

Attempted burglaries from sheds, including bicycles and garden machinery, chain saws, etc.

A potential burglar had been arrested in August.

Two attempted burglaries.

A vehicle had been damaged twice in Peaslake.

In Albury, incidents as follows: Attempted theft of two ferrets; Theft of items from sheds; Domestic incidents; stolen bike in Farley Green.

198/14 **Open Forum:**

- a) *Edgeley Park:* caravans are still being transferred from a large vehicle to a towing vehicle outside Mrs Goddard's house. The operators had pulled out the posts around the triangle. The following actions were agreed: i: to investigate a camera to take automatic shots at frequent intervals. ii: advise IGas that the operators are using their driveway. iii: write to Edgeley Park again.

199/14 **Committee reports:** *Facilities*

- a) As Cllr Scott had just completed his first meeting as Chairman, he had no report to give at this meeting and referred members to the minutes of the meeting.
- b) Minutes of the Facilities meeting held Monday 22nd September had been circulated prior to the meeting. Cllr Brockwell raised the following points:
 - i. SCC have agreed to change the pipes which lead under the road from the ditch on Farley Green.
 - ii. Edge of highway: Cllr Brockwell was of the opinion that this should be dealt with by the Parish Council, using posts to support the edge, rather than facing a situation where traffic lights are installed and the road obstructed for a considerable length of time, as had happened in Chilworth. Cllr Scott will review this with Cllr Brockwell.
 - iii. Vulnerable persons list: Cllr Brockwell believed that this should remain in the hands of the Parish Council, rather than handed to the church. This was agreed, and it would remain within the remit of the emergency plan.
- c) *Proposals for the recreation ground:* As Cllr Kerlake had been unable to obtain information about potential funding sources, it was **agreed** to defer this presentation to the November meeting. Cllr Wenman expressed two concerns regarding the level of expenditure, currently estimated at around £60,000:
 - i. If the equipment is installed at the current recreation ground, it must be capable of being easily moved if necessary.
 - ii. The Council currently has £3000 in S106 money, with a possible further £24890 from Albury mansion. The funding for the recreation ground equipment must be found elsewhere and consideration must be given to doing the project in stages.

200/14 **Committee reports:** *Community Development*

Cllr Hogben reported as follows:

- a) *Community Development Committee:* Since APPAC has virtually replicated the CD agenda, no formal Community Development committee meeting has been held. Since there will be a new Chairman appointed for APPAC it is intended that the CD Committee will be reinstated.
- b) *Old Mill Passenger Refuge:* There has been a recent development, with SCC Highways looking seriously at the idea of building out a new pavement at the Old Mill Bus-Stop. Colin Davis, the appointed Traffic Calming Consultant, has given a two stage briefing document, which SCC Highways are superficially in accord with: As part of the first stage he has suggested that APC should invest in a small hand held pocket radar instrument at a cost of £159.00 as a necessary item to log speeds in a 'before and after' test and to also look at the possibility of investing in some strategically placed planters to help with the psycho-logic slowing down of the traffic. The cost of these could be taken from the IGas grant, which they have said could be possible. Members **agreed** to the purchase of the hand held pocket radar instrument.

The second stage would be to present the Scheme to the Guildford Local Committee in December for their consideration to adopt the Albury Traffic Calming Scheme into their new budget for 2015. For Colin Davis to continue to act as our Consultant in negotiations with SCC Highways through to completion of a Traffic Calming scheme for Albury he has asked for a fee of £2,000.00. Although this seems to be a large amount of money, if we can achieve a good consolidated scheme that actually works then the cost will be well worth while. It is also hoped that a good proportion of this fee can be obtained from outside sources.

Cllr Taylor reminded the meeting that he had provided the funding from his allowance for the first part of this scheme. He hoped that it might be possible to fund a further £1,000, but will advise the Clerk shortly in order that the Council can consider the amount that might be taken from Parish Council reserves.

Colin Davis will be asked for a breakdown of his fee.
- c) *Riverside Open Space:* An approach was made to Albury Estate as regards the possibility of a long

lease over this area on the north side of the Tillingbourne opposite the Village Hall car park. An answer is still awaited; however, if this is not successful then we will again look at using some of the fund towards the Traffic Calming Scheme, as per the minutes of the IGas meeting. Cllr Wenman undertook to speak to Michael Baxter in this respect.

- d) *Village Allotments / Community Orchard*: There is a possibility of a local resident taking this project over and a meeting, later this month will determine if this is possible.
- e) *Malcolm's Bottom - Village Green / Open Space*: No further progress has been achieved on this.
- f) *Memorial Library Disabled Toilet*: No further progress has been made on pushing this project forward. Once the CD Committee is reformed, this will certainly be on the Agenda find a way forward to complete this project

Members reports on defibrillators:

Farley Green: the pads have an expiring date of August 2014. Westonfields: all is in order. Village Hall: outstanding., Little London: outstanding

201/14 **Committee reports: Village Hall:**

The next meeting of the village hall committee has been arranged for Monday 13th October. The bees are being removed from the library wall by a local bee keeper,

202/14 **Committee reports: Planning and Environment**

Cllr Gellatly reported as follows:

- a) *Albury House*: the car park surfacing has been taken up. A breeze brick wall has been erected across the entrance. The Clerk will ask Enforcement if they are in agreement with the current actions.
- b) *Brook Stores*: has gone to appeal
- c) *Diltons Farm*: permission has been granted to effectively make the house 3 ½ times bigger than the original property, simply because the front door does not face the highway.
- d) *Borough Plan*: this has been delayed, in order to analyse representations and to consult with other boroughs.

List of applications approved by GBC had been circulated prior to the meeting.

203/14 **Parish Plan Advisory Committee**

A meeting has been arranged with Albury Estate for the 17th October.

The next meeting of the advisory committee will take place on the 21st October.

The terms of reference for the shop have been finalized and the committee is now waiting to hear from the consultant. He has been asked for a clear statement on the commercial viability of each option.

204/14 **Finance**

- a) *Management report to 31/07/2014* had been circulated prior to the meeting and was noted.
- b) *Cheque list for September* had been circulated prior to the meeting and the expenditure of £ for the month was noted and approved.
- c) *Internet banking*: the Clerk was asked to pursue this, so that income and expenditure could be more closely monitored.
- d) *Credit card payments for hall bookings*: Cllr Gellatly had found a system that did not charge, and would find out more.

205/14 **WWI Commemorations**

A vote of thanks was recorded to Cllr von Radowitz for organizing and executing a wonderful event.

Cllr von Radowitz said that everyone had risen to the occasion, including the horses, who had behaved so well. She was still receiving emails from people saying what a good day it had been.

A financial report will be tabled at the November meeting, but in the meantime Cllr Brockwell said that early estimates of profit were in the region of £1800.

Cllr von Radowitz wished the profit to be split equally between the Royal British Legion and Brook Hospital, founded in Cairo in WWI and still going strong, which looked after sick horses. She had hoped to be able to give them £1000 each and asked if the Parish Council would consider a small grant to round up the profit from the event. **Agenda item:** November meeting.

- 206/14 **Igas wellsite**
No developments to report.
- 207/14 **Albury Landfill site**
Minutes from the meeting of the Restoration Sub group, held on 4th September had been circulated prior to the meeting.
- 208/13 **Outstanding matters**
The list had been circulated prior to the meeting and was reviewed.
- 209/13 **Councillors business: for noting or including on a future agenda**
- a) *Lengthsman scheme*: Cllr Brockwell had circulated the list which would form the basis of the submission to the scheme, and asked for a response from those who had not yet responded.
 - b) *Ditch at Farley Green*: this is still under discussion and Cllr Brockwell undertook to deal with this.
 - c) *Local Committee*: evidence of accidents in Tillingbourne Ward is needed in order to support the traffic calming proposals. Cllr Brockwell requested members to flag up any accidents that they encountered to the Clerk and to other Councillors.
 - d) *Mitigation*: Cllr Brockwell will word a petition, as this is the only way that this will receive consideration. Cllr Wright agreed to add his voice to this.
 - e) *Ditch at the Warren*: Cllr Robinson reported that this is full and is not draining. A landslide at the top has brought a tree down. The wooden sleeper installed by SCC has disappeared. Cllr Scott will talk to the Rights of Way Officer.
 - f) *Gatwick noise*: Cllr Gellatly reported that it appeared that the flight path from Gatwick had been re-routed. The website said that everyone affected should have been consulted, but the Clerk confirmed that she had received no notification of a consultation. Cllr Pearson believed that this was a trial and, once it was completed, everyone would be consulted on whether it should become permanent. He agreed to investigate.
 - g) *Leak on Farley Green*: this has been mended. It now needs top soil and seeding, which Mr Daniel will do.
 - h) *Kissing Gate*: Cllr von Radowitz reported a broken kissing gate on her property and asked if she could repair this, as her horses were escaping. It was agreed that she should go ahead, even though it is strictly speaking SCC's responsibility.
- 210/13 **New Correspondence**
- a) *Waverley Borough Council's Consultation on Potential housing scenarios and other issues for the Waverley Local Plan*: Waverley have invited Albury's response to their draft Local Plan, as a neighbouring parish. The documents can be found at www.waverley.gov.uk/newlocalplan and there is a feedback form on that site. Cllr Pearson reported that he had attended their consultation meeting the previous week, where people had said that development should concentrate on Dunsfold. Cranleigh was always expected to have the highest proportion of housing, but the big issue for this parish would be the traffic. Cllr Gellatly undertook to complete the form.
- 211/13 **Open Forum**
- a) *Traffic*: Mrs Goddard reported that the number of lorries has increased enormously since they are being deterred from going through Shere.
- 2/13 **Dates of meetings**
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| Full Council: | 3 rd November, 1 st December |
| Facilities: | 15 th December |
| Community Dev: | 20 th October |
| PPAC: | 20 th October, 17 th November |
| Planning: | 13 th October, 3 rd November |
| Village Hall: | 13 th October, 8 th December. |

There being no further business, the meeting closed at 9.45pm