



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Minutes of a meeting of Albury Parish Council held on

**Monday 1<sup>st</sup> December 2014 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr N Wenman (in the chair), Cllr J Brockwell, P Gellatly, R Hogben,  
G Robinson, P von Radowitz, S Scott  
Borough Cllr R Billington  
PCSO Gregor Culross  
1 member of the public  
**In attendance:** The Clerk, Mrs J Cadman

- 233/14 **Apologies for absence:** were received, subsequent to the meeting, from Cllr Pearson
- 234/14 **Declarations of interest:** none were made.
- 235/14 **Minutes of the Meeting held Monday 3<sup>rd</sup> November:** were agreed as a correct record of the meeting and signed by the Chairman.
- 236/14 **Matters Arising**  
*215/14:194/14: S106 monies:* the Clerk had been advised by GBC that they were not prepared to change the wording on the current S106 agreement with Albury Mansion. She would seek advice from Roger Taylor on whether this could be challenged, and Cllr Brockwell would ask a consultant at Allianz Planning.  
*215/14: 209/14a: Lengthsman scheme. Deferred* to the January meeting  
*215/14:209/14f: Gatwick Noise: Deferred* to the January meeting  
*216/14c: defibrillator training:* the Clerk will organize a training date for early February.  
*218/14: Eastern Area Cluster Group:* drains to be jetted: Little London. Cllr Brockwell reported a drain on a footpath to Winterfold, and will advise the Clerk of the number.  
*229/14c: posts along Mill Race:* Cllr Brockwell will reinstate the posts when the weather permits.
- 237/14 **Chairman and Clerks Matters arising**  
**a) Website, Dropbox and newsletter report:** The Clerk reported that the website is up to date, drop box is being populated and a newsletter has just been sent out on the subject of Public Transport for Surrey and Glasses for Gambia.  
**b) Defibrillators:** The Clerk has replaced the pads in the defibrillators at Westonfields and Farley Green, and has checked these and the defibrillators at the Library and at Little London to ensure they are working correctly. She will now take on the task of checking them each month, and holds a stock of pads for future replacements. The defibrillator at Newlands Corner needs a new battery and this will be dealt with by a first responder from Guildford. Members agreed to the purchase of a new bag for the Westonfields defibrillator, as the current bag has been damaged by damp.
- 238/14 **Police matters**  
PCSO Culross reports as follows: in November there were 20 crimes in total in the area: 8 burglaries non dwelling; 2 vehicle crimes; 2 criminal damage; 1 drugs offence; 1 fraud; 1 drunk driver; 2 theft. He also reported violent crime: 1 affray; 1 cyclist attacked; 1 person walking their dog who was threatened.  
The non dwelling burglaries had all been shed breaks in Albury, around Westonfields and Church Lane. The police had conducted a leaflet drop, and had talked to people about shed locks and shed alarms. They had increased patrols and night patrols, and had used unmarked police cars and plain clothes officers.

They had conducted spot checks on vehicles out late at night. PCSO Culross urged members to ring 101 if they saw anything suspicious.

Cllr Scott advised of a recent attempted theft of dogs at Farley Green and another in the area.

Cllr Wenman referred to an attempted theft at the vineyard in the previous month, and a gazebo stolen from there in the previous week. He had been surprised that non-one from the police had wanted to talk to him after the second incident. PCSO Culross enquired whether he had been asked whether he wanted to speak to a local officer, which he had not.

PCSO Culross gave the meeting the extension number for the local team: 30073, and agreed that this could also be given to the parish.

The Clerk will send out a bulletin advising of this number, and also giving links to the Crimestoppers website for information on shed alarms, and the Surrey police website.

- 239/14 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
- a) *Diversion signs:* Mrs Goddard advised that the diversion signs used by SCC Highways when undertaking the Shere traffic calming project were still propped against the Albury Estate fence opposite the post box on New Road. The Clerk will ask SCC to remove them.
- 240/14 **Committee reports:** *Facilities*
- a) Cllr Scott reported that the handover with Cllr Brockwell is still ongoing
  - b) Cllr Brockwell referred to the proposed repair of Sandy Lane, noted in the Local Committee report. Members agreed that it was extraordinary that funds could not be found to repair New Road, which received a great deal more traffic.
  - c) *Ditch at Farley Green:* Cllr Brockwell advised that the Rights of Way officer has agreed to clear the ditch.
  - d) *Footpath 206:* it was noted that this proposed diversion would now be put to Local Committee, as some letters of objection had been received.
- 241/14 **Committee reports:** *Community Development*
- a) *Traffic Calming:* A meeting had taken place between SCC Highways and the Parish Council's consultant. The following had been agreed: 2 gateways to the village, one at each end; build out of village green. This will be funded from the money allocated for the Mill bus stop. Tidey and Webb need to produce a bond, and had asked the Parish Council to do this. It was agreed that this might be done if the bond is for public liability, but not for workmanship. More details will be sought.
  - b) *Riverside area:* Cllr Wenman advised that Michael Baxter had agreed to a lease on the piece of land, subject to a clause terminating the lease if an opportunity arose to develop the area. Once a letter has been received from the Estate confirming this, a plan will be drawn up to progress this
  - c) *Allotments:* Graeme Cook has written a report.
- 242/14 **Committee reports:** *Village Hall:*
- a) *minutes of the November meeting:* these had been circulated.
  - b) *Children's party:* it was agreed that the Clerk would ask Mrs Chapman if she would run this with the Council's support. To be held in January.
  - c) *AGT's fund raiser:* the Clerk was asked to write and thank them for this, which had resulted in a very generous donation from the event of over £800.
  - d) *Leak in lobby roof:* this has not been resolved, but it is the Estate's responsibility.
- 243/14 **Committee reports:** *Planning and Environment*
- Planning:**
- a) *Enforcement:* it was noted that some of the cases on the new list were nearly 3 years old.
  - b) *Meeting with Dan ledger:* the Clerk to arrange this, Cllrs Billington, Brockwell and Gellatly to attend.
  - c) *GBC website:* Cllr Gellatly asked if it would be possible to change the website so that it is possible to see the reason for a planning decision. Cllr Billington suggested that he spoke to Barry Fagg.
  - d) *Brook Stores:* the applicants had lost their appeal.
  - e) *Winterfold:* there are advertisements for a bike shack at Keepers Cottage. Members questioned what this might be and were advised that it was a café. The Clerk would speak to Enforcement.

- f) *Rides lane*: In the previous week there were 15 4x4s parked on the Green
- g) *Applications determined by Guildford Borough Council*: List to date had been circulated prior to the meeting.

244/14 **Parish Plan Advisory Committee**

- a) *Minutes from the meeting held 17<sup>th</sup> November*: had been circulated prior to the meeting.
- b) *Community Led Plan*: a budget for the proposed plan had been circulated to all members prior to the meeting. Cllr Hogben PROPOSED an expenditure of up to £6,000 for a Community Led Plan (CLP). This was SECONDED by Cllr Brockwell, subject to a meeting with someone who is an expert on CLPs, with all in favour. Cllr Brockwell queried the proposal for an independent website as this is a committee of the Parish Council. Cllr Hogben said that this was because it should not be seen as an Estate or Parish Council led plan, but Cllr Wenman agreed that it was a point that should be taken on board. Cllr Wenman had spoken to Michael Baxter, and it was agreed that the Estate would contribute £2,000 to the Plan, leaving a total of £4,000 to be funded by the Parish Council.

245/14 **Finance**

- a) *Management report to 31/10/2014* had been circulate prior to the meeting
- b) *Cheque list for November* had been circulated prior to the meeting
- c) *Draft budget and precept request for 2015/16*: had been circulated prior to the meeting. Cllr Brockwell advised that the Council currently carries reserves of £24,000, with an anticipated underspend this year of £5,000. A zero increase in the precept request for the coming year gives £4300 for contingency planning. It was noted that village hall income is not certain, and that the Parish Plan might require funding, and that £5,000 had been committed to SCC towards the traffic calming. It was generally considered and endorsed by the member of the public present, that a small increase now would be better than a large one in future years, and members would consider a 2% increase, roughly £800, to be decided on at the January meeting.

246/14 **Igas wellsite**

No new developments to report.

247/14 **Albury Landfill site**

No new developments to report.

Cllr Brockwell and Cllr Hogben had attended a meeting on fracking. The speaker had raised some questions about the landfill site and about flaring, which had given rise to the thought that perhaps he should be consulted on whether the Parish Council had raised all the necessary questions with Sita. Cllr Brockwell will send a link to the website to the Clerk, and all members would take a view after they have seen it.

Cllr Wenman agreed that the Parish Council does not have the expertise to know whether everything it is told is right, but pointed out that there are regulatory bodies that manage the site. However, it would be useful to have some help in keeping a watching brief on the site. Cllr Billington asked to be copied in when the Clerk sends out the link.

248/14 **Outstanding matters**

The list had been circulated prior to the meeting.

The plaque has been restored on the Jubilee tree.

Cllr Brockwell will speak to Katherine Willmott about the work done by the *Love where you Live* team.

The Clerk will write to the owners at Albury House about their overhanging bushes.

249/14 **Councillors business: for noting or including on a future agenda**

- a) *Finger post at Farley Green*: Cllr Gellatly asked if the signpost on the corner of the Green was to be replaced. Cllr Scott would deal with this.
- b) *Road at Kingsfield*: there is a deep rut at the edge of the road here. Cllr Gellatly will report it.
- c) *Fish and Chip van*: it seems that the fish and chip van will start visiting Farley Green from Friday, at 7pm.
- d) *Guildford Borough Council*: Cllr Hogben reported that the Council is due to look at its Terms of Reference for Councillors.
- e) *Cavalcade*: Cllr von Radowitz asked if the Chairman would write a letter to go with the cheques to

RBL and Brook Hospital.

The Clerk will write a short piece for the Parish Magazine giving the total and the beneficiaries.

250/14 **New Correspondence.**

No new correspondence has been received.

251/14 **Open Forum**

No further matters were raised.

252/14 **Dates of meetings**

Full Council:	1 <sup>st</sup> December
Facilities:	15 <sup>th</sup> December
Community Dev:	12 <sup>th</sup> January
PPAC:	8 <sup>th</sup> December
Planning:	15 <sup>th</sup> December
Village Hall:	19 <sup>th</sup> January

there being no further business, the meeting closed at 9.45pm