



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Notice is hereby given of the **Annual Meeting** of Albury Parish Council which will be held on

**Wednesday 13<sup>th</sup> May 2015 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.

## AGENDA



**81/15 Election of Chairman**

**82/15 Apologies for absence**

**83/15 Declarations of interest**

*Members are requested to disclose, in accordance with the Local Code, both the existence and nature of any pecuniary interests they may have in relation to matters for consideration on this Agenda. They should also ensure that their Register of interests is kept updated at all times.*

**84/15 Election of Vice Chairman**

**85/15 Appointment of Committee Chairmen and members:**

*Policy and Resources*

*Facilities*

*Planning and Environment (inc. Landfill and IGAs)*

*Community Development*

*Village Hall Committee*

*Parish Plan Advisory Committee*

**86/15 Dates of future meetings:**

Calendar of meeting dates for the coming year attached as **Annex 1**

**87/15 Minutes of the meeting held 7<sup>th</sup> April**

**88/15 Matters Arising**

*64/15:44/15: Welcome packs: Councillors to receive an update*

**89/15 Chairman and Clerk's Matters Arising**

- a) Co-option of councillors: there are four vacancies on the Council, to be filled by co-option within the next 35 days.*
- b) Standing Orders: members to review and agree the Council's current Standing Orders, attached as **Annex 2**. Members to note the change of a quorum for a full Council meeting from 5 members to 3.*
- c) Website, dropbox and newsletter report: from the Clerk.*

**90/15 Police matters**

**91/15 Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

**92/15 Committee reports: Facilities:**

- a) Members to consider the proposal that the name of this committee is changed back to Highways, Byways and Open Spaces.*
- b) Members to receive a report from Cllr Scott*

**93/15 Committee reports: Community development**

- a) Members to receive a report from Cllr Hogben*

b) Minutes of the Traffic Calming meeting held Wednesday 6<sup>th</sup> May attached as **Annex 3**

**94/15 Committee reports: Village Hall**

- a) *Leases: Village Hall and Library:* members are asked to review and agree the renewed leases for the hall and library, and to note the inclusion of a clause to allow surrender of the leases on 6 months notice.
- b) The Clerk has found an electric Roland piano for the hall, at a cost of £150.00. this will be put in position this week and arrangements made to remove the old piano.

**95/15 Planning: Planning applications received and planning applications determined by Guildford Borough Council**

- a) Members to receive a report from Cllr Gellatly

**Applications determined by Guildford Borough Council**

List to date attached as **annex 4**

**96/15 Parish Plan Advisory Committee**

**97/15 Finance**

- a) *Financial Regulations:* members to review and agree the Council's current financial regulations, attached as **Annex 5**
- b) *Annual Return:* the internal audit will take place on the 27<sup>th</sup> May and the statement of account and Annual return will be presented to Council for approval at the June meeting.
- c) *Management report:* statement of receipts and payments to end of the financial year is attached as **Annex 6**
- c) *Cheque list:* list of cheques raised and invoices approved to 30/4/15 attached as **Annex 7**
- d) *Grant aid:* Members are requested to consider projects for the year 2015/16, in order that quotations can be sought and projects submitted to GBC within their timeframe

**98/15 IGas wellsite**

An update has been requested.

**99/15 Albury Landfill site**

**100/15 Outstanding Items**

The list is attached as **Annex 8**

**101/15 Councillors business: for noting or including on a future agenda**

**102/15 New Correspondence**

- a) *Hurtwood Control:* a letter of thanks has been received for the Council's grant of £500
- b) *Albury Churches:* a letter of thanks has been received for the Council's grant of £200.

**103/15 Open Forum**

**104/15 Dates of meetings:** to be agreed at this meeting.

Dated this day 6<sup>th</sup> May 2015

Signed:

J Cadman  
Parish Clerk