



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 7th November 2016 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Brockwell (in the chair), Cllrs P Gellatly, R Hogben, G Robinson, S Scott (from 8.30pm), MA von Radowitz, P Webb
County Cllr K Taylor
Borough Cllr R Billington

In attendance: The Clerk, Mrs J Cadman

194/16 **Apologies for absence:** were received from Cllrs G Firth and J Rowland.
Apologies were also noted from Borough Cllr D Wright.

195/16 **Declarations of interest:** none were made

196/16 **Minutes of the Meeting held Monday 3rd October 2016:** were agreed as a correct record of the meeting and signed by the Chairman.

197/16 **Matters Arising**

176/16:155/16: Parish Flagpole: After discussion concerning the two options on the table, it was unanimously agreed not to proceed with the proposed purchase of a parish flagpole.

178/16: Newlands Corner: the Council's response to the Section 38 Common Land application has been sent to the Planning Inspectorate.

190/16: Thames Water Leak on Farley Green: this was reported as having been repaired on Saturday 29th October, but members advised that the leak was unchanged. The Clerk will pursue this.

198/16 **Chairman and Clerks Matters arising**

- a) *Website and newsletter report:* no newsletters have been sent out, the website is up to date once Albury Honours have been added.
- b) *Defibrillator report:* all in working order. Cllr Hogben expressed his concern that the defibrillators in this parish are now old fashioned compared with other parishes. Members agreed that, so long as they continue to function properly, they are fit for purpose.
- c) *Playground equipment, using Section 106 money.* Details of suggested equipment had been circulated prior to the meeting. Members **agreed** to purchase a piece of equipment, such as the illustrated climbing tower, with an expenditure of up to £5,000. The remaining £3040 of S106 money from the Mill will be used for this purpose.

199/16 **Police matters**

The latest police statistics for the area are: 3 as at the end of August. 1 anti-social behavior at Drove Road, 1 violence and sexual offences at or near the Street, 1 public order at Westonfields.

The information is obtained from Surrey Police website: on home page, click on *find a local area* and type *Albury*. On that page, choose *view the latest crime figures* which gives the interactive map.

200/16 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*

- a) *The ditch on Farley Green:* Mrs P Von Radowitz is concerned at the proposal to spread the spoil from the ditch over the Green. She pointed out that there were new regulations for the control of knotweed, and that there are now penalties for spreading it, which would happen in the spoil was spread. Cllr Brockwell confirmed that his intention is to cart the spoil away. Cllr von Radowitz also hoped that the Council intended to seek more than one quotation for this work, and would

consider using local companies. She was unhappy at the proposal to use SCC contractors. Cllr Brockwell confirmed that other quotations would be sought.

201/16 **Committee reports:** *Highways, Byways and Open Spaces*

1. Highways: Cllr Scott

- a) *August Lane sign:* the sign had originally been knocked down, but was now missing. Rob Fairbanks has agreed to purchase a new sign and arrange for it to be installed.
- b) *Albury signs:* Cllr Hogben pointed out that there are no parish signs into the village from the north side and Newlands corner.
- c) *Strimming of Mill Race:* Richard Chittenden will flail along the Mill Race and Euan will then strim between the posts and the verge. This work is waiting for agreement between Michael Baxter and the Fisheries. Cllr Hogben suggested that this might be appropriate work for the lengthsman scheme, but Cllr Brockwell was concerned that this might delay the work.
- d) *Tarmac at Postford House:* The Clerk at St Martha's response had been circulated. She had also been advised that this work is scheduled to be carried out under Project Horizon.
- e) *Project Horizon:* Cllr Taylor advised that Project Horizon had been re-assessed and would, from next year, include all roadworks, such as pavements, instead of concentrating on the carriageway.

Cllr Taylor also advised that no work will be done to Blacksmith Lane until 2018, and Water Lane has been removed from the schedule. Work to Sandy lane has been added to the schedule and he agreed to establish exactly what is intended, as work had been done to the Lane very recently.

The A248 has been carried forward to the new programme. Work has been included for 1500 metres from Blacksmith Lane to Weston House in 2018. Work has also been proposed for Postford Bridge.

- f) *Street Lighting:* Cllr Taylor advised that it has been decided to switch off street lighting between midnight and 5am from December, with the exception of certain categories of road. This will only affect Westonfields in this parish.
- g) *Blackheath Lane, tree across the road:* Michael Baxter has advised that the tree, about 30 yards from the entrance to Birmingham Farm, has been firmly wedged in place for some years, and is being monitored, Removal would lead to further damage to other trees, and to the bank.
- h) *The Warren:* a productive meeting had been held between Cllr Scott, Ian Fowler, Cllr Taylor and the Clerk at the Warren. Ian Fowler has agreed to clear the drains in Church Lane on the 14th November, and has also agreed to dig out the ditch in the Warren and install some culverts. Cllr Taylor offered £1500 from his allowance for this work. It may be necessary for the parish to contribute a further £700, a quotation is awaited from SCC. It is hoped that the work will be done in December, before silt from the Warren re-fills the drains. Ian Fowler had committed to putting the drains on a two year cycle of cleaning, once they are cleared this time.

Ian Fowler has also agreed to instruct the contractor to take away the silt on this occasion. In subsequent years Michael Baxter hopes that the Estate will take the spoil, as there will be less of it.

Access up Church Lane will need to be organized for the digger, once the date is known.

2. Byways: Cllr von Radowitz

- a) *Ride Lane:* funding has been committed as follows: £1500 from the Guildford Local Committee, £1000 from Cllr Keith Taylor. Wonersh Parish council are considering this Council's request for a contribution, and will report back following their November meeting. It will be possible to use S106 monies for the gates. Cllr Taylor advised that there are currently two obstacles to this work going ahead: legal matters and funding. The matter had been delayed from the November agenda of the Local Committee because of local concerns. One resident had

objected to having their access restricted. Dan Williams hopes to meet with them shortly.

3. Open Spaces: Cllr Rowland

- a) *Farley Green Ditch:* SSALC's solicitor had confirmed, having viewed the land registry plans, that Albury Parish Council own the ditch on the left hand side of Shophouse Lane.

202/16 **Committee reports:** *Community Development*

a) *Cllr Hogben reported as follows:*

- i. A traffic calming speed survey will take place from 27th November to the 4th December.
- ii. Disabled toilet: Cllr Hogben requested the plans from the planning application
- iii. Road side planters: the autumn planting has been done and the spring bulbs planted.
- iv. Riverside meadow: the grass has been cut for the last time this year,
- v. Drift: Ian Fowler has agreed to a post and rail fence. The stream needs to be cleared.
- vi. Albury Honours: an advert has been placed in the parish news and application forms have been placed in the library and post office.

203/16 **Allotments**

a) Cllr Robinson reported as follows:

- i. He had purchased two rolls of plastic, to be put in place once the weeds have been cleared.
- ii. Water: the work will be done in the next week to 10 days. Albury Estate will lay the pipe to the stop cock and Cllr Brockwell will then advise Thames Water.
- iii. Vacant plots: Cllr Webb suggested a piece in the Parish Magazine and an advert in the shop window to advertise the remaining plots: 3 x 5 rod and 2 x 2.5 rod. Cllr Hogben suggested a PR drive in the spring, and the possibility of adding an allotments class to the Produce Show.
- iv. Expenditure: the Clerk will confirm the total expenditure. If the grant money has been fully used, all expenditure from now on will need to be referred back to the Parish Council.

204/16 **Committee reports:** *Village Hall:*

a) *Cllr Brockwell reported as follows:*

- i. A yoga class has been lost, as the hirer has found a more suitable hall for young families.
- ii. Old debts: discussion ensued on the Pilates Class. The fees had been increased from £15 to £22 at the beginning of the year but the hirer had paid a 10% increase of £1.50 from then on. It was agreed that the Clerk should write her a formal letter, advising that the outstanding debt from January to April will be written off, that the fee will remain constant for 2017, but that the full fee must be paid from May of this year.

205/16 **Committee reports:** *Planning and Environment*

Planning applications received and planning applications determined by Guildford Borough Council

a) *Cllr Gellatly reported as follows:*

- i. Edgeley Park has submitted an application for 5 lodges on the driveway. Cllr Gellatly believes that the licensed boundary for the site does not start until the top of the drive.

b) Planning list of determined applications: had been circulated prior to the meeting.

206/16 **Committee Reports:** *Parish Plan committee:*

- a) *Neighbourhood Plan:* a formal letter has been sent to GBC and the process started. It was **agreed** that a meeting of the Parish Plan committee should be arranged, in order to establish who from that committee will be interested in being involved in the Neighbourhood Plan. The Clerk will contact Clive Mingo.

207/16 **Finance**

a) *Cheque list for October 2016* had been circulated prior to the meeting and the expenditure for the month of £2,646.08 was approved.

b) *Management report to end of September 2016* had been circulated prior to the meeting and was noted and approved

208/16 **Igas wellsite.**
The Clerk was asked to seek an update.

209/16 **Albury Landfill site**
A meeting of the restoration sub group has been arranged for 6th December. The Clerk was asked to request a planting update.

210/16 **Outstanding matters**
The list had been circulated prior to the meeting.

211/16 **Councillors business: for noting or including on a future agenda**
a) *Social gathering:* Cllr Hogben considered that a social gathering of the Council was important.
b) *Farley Green pond:* members agreed that Tadpole is doing a good job on the pond.

212/16 **New Correspondence**
a) *RSCH charitable fund:* have written to thank the Parish council for its very generous donation of £370 to purchase a temporal thermometer.
b) *Through the Looking Glass:* newsletter on the arts and arts practitioners of Guildford Borough.
c) *English Rural Housing Association:* free community ownership event on the 12th November. A morning and lunchtime event aimed at raising awareness of the potential for community owned co-operatives to address a wide range of rural problems. Particularly aimed at community groups who might be interested in exploring setting up a community owned business. The Clerk will advise Clive Mingo.
d) *Butterfly conservation:* are launching a project at Newlands corner to help conserve the Small Blue butterfly, which has been seen there. They plan to recruit a local project officer and are seeking funding. The Clerk will advise John Foulsham.

213/16 **Open Forum**
No further matters were raised.

214/16 **Dates of meetings**

Full Council:	5 th December
Planning:	28 th November
Community Dev:	21 st November
Highways:	14 th November
Parish Plan	
Village Hall:	19 th December

There being no further business, the meeting closed at 10pm