



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of the **annual meeting** of Albury Parish Council held on

Monday 8th May 2017 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllrs J Brockwell, R Hogben, G Robinson, J Rowland, S Scott, MA von Radowitz
County Cllr K Taylor

In attendance: The Clerk, Mrs J Cadman

- 84/17 **Election of Chairman:** there were two nominations: Cllr Brockwell, PROPOSED by Cllr Hogben, SECONDED by Cllr Scott; Cllr Scott, PROPOSED by Cllr Robinson, SECONDED by Cllr MA von Radowitz. A vote was taken and Cllr Scott was elected as Chairman.
- 85 /17 **Apologies for absence:** had been received from Cllrs Firth and Webb
- 86/17 **Declarations of interest:** none were made
- 87/17 **Election of Vice Chairman:** Cllr Robinson was PROPOSED by Cllr Rowland, SECONDED by Cllr von Radowitz. There were no other nominations and Cllr Robinson was elected as Vice Chairman.
- 88/17 **appointment of committee chairmen and members**
policy and resources: Committee chairmen, to meet as needed.
Finance Committee: this would be a new committee, and detail will be discussed by Cllr Brockwell and the Clerk.
Highways, Byways and Open Spaces: Cllrs Brockwell, Robinson, Rowland, MA von Radowitz
Planning and Environment (inc. landfill and IGas): All councilors. Cllr Brockwell and Cllr Hogben Parish Council representatives on Landfill restoration group and IGas liaison committee
Community Development: Cllrs Hogben, Robinson, Rowland, von Radowitz
Village Hall: Cllrs Brockwell, firth, Robinson, Rowland and Webb.
- 89/17 **Dates of meetings:** these had been circulated prior to the meeting, and were agreed, subject to any alterations required by public holidays.
- 90/17 **Minutes of the Meeting held Monday 10th April 2017:** were agreed as a correct record of the meeting and signed by the Chairman.
- 91/17 **Matters Arising**
68/17c: Neighbourhood Plan: No report was tabled. Cllr Brockwell suggested that Cllr Scott arrange to meet with Dan Knowles, following which a meeting should be arranged with the Parish Plan committee.
68/17e: GBC Planning committee: the number of councilors on this committee has been reduced from 23 to 15.
70/17: Newlands Corner: the Clerk has written to SCC opposing the proposals.
- 92/17 **Chairman and Clerks Matters arising**
a) *Standing orders:* members reviewed and approved the Council's Standing orders, circulated prior to the meeting.
b) *New parish council year:* Cllr Scott advised that plans for the coming year will be considered in detail at the June full Council meeting and asked all members to consider the Council's priorities, so that a timetable can be set.
c) *Website, dropbox and newsletter update:* The Clerk is seeking advice on the website.

- d) *Defibrillator update*: the defibrillator at Farley Green has been stolen. The defibrillator at Westonfields has had new pads fitted, and a new battery will be fitted by South East Ambulance.
- e) *The Good Councillors Guide*: this had been circulated.

93/17 **Police matters**

Statistics for the month of February are as follows: 4 crimes in total: 1 criminal damage and arson, 2 violence and sexual offences, 1 other crime.

94/17 **Open Forum**: *members of the public are welcome to attend and to ask questions or make representations*
 Cllr Taylor advised that 1/3 of the newly elected County Council are new to the role and will have to face some difficult decisions regarding budgeting. The situation will become clearer after the first Council meeting on the 23rd May.

Cllr Taylor undertook to advise Council as soon as possible after this meeting regarding potential cuts to services and budgetary areas. He understands that Ride Lane will still go ahead, as the funding for this has already been allocated.

95/17 **Committee reports: Highways, Byways and Open Spaces**

a) *Members received reports on the previous year as follows:*

- i. Highways: Cllr Scott: during the last year Cllr Scott had been able, in liaison with SCC, to clear the ditch in the Warren and install bunds, clear drains around Westonfields, clear drains in Shophouse Lane and organize the sleeper support at the Drift.
- ii. Byways: Cllr von Radowitz: She and Cllr Brockwell hope to meet with Hannah Gutteridge, Countryside Access officer, shortly, to begin the process of discussing footpaths.
- iii. Open Spaces: Cllr Rowland: Newlands Corner: despite objections to their plans, voiced both by the Parish Council and by the Friends of Newlands Corner, SCC intend to go ahead with their plans. Maintenance schedule: Cllr Rowland and Cllr Brockwell will meet to discuss this.

96/17 **Committee reports: Community Development**

a) *Members received a report on the previous year from Cllr Hogben*

- i. *Traffic Calming*: an ongoing project over the past three years, last year two gateways were installed with carved oak posts and roadside planters were put in place.
- ii. *Riverside meadow*: Opened a year ago, this project has cost the Parish Council nothing except for ongoing maintenance.
- iii. *Guildford in Bloom*: the village won Gold for the Best Community Project, Gold and Silver for the best front garden, and Silver for the public house.
- iv. *Allotments*: this project is moving forward.
- v. *Disabled toilet*: this is now moving forward and it is hoped that an accessible toilet will be installed in the village hall and a unisex toilet in the library within the next three months.
- vi. *Albury Honours*: the second year of awards has been made
- vii. *Albury Produce Show*: the Parish Council has continued to have a presence.

97/17 **Committee reports: Allotments**

Report from Cllr Robinson on the first year had been circulated. It was agreed to send a précised version of this out as a newsletter.

Members **agreed** that the allotments should now be handed over to the allotment committee, who would contact the Parish Council with any requirements or issues but otherwise be self sufficient. Cllr Robinson would take the role of parish council representative on the committee and would discuss the Council's decision with the management committee at the next meeting.

98/17 **Committee reports: Village Hall:**

- i. *Income*: income for the year exceeded outgoings for the first time. Cllr Brockwell advised that income does not equate exactly with bookings, as some booking payments will have been for the previous year and some of this years bookings will be paid in next year. He hopes to get a more accurate idea of total bookings shortly.
- ii. *Disabled toilet*: work is expected to start on the 6th June, when the art class has finished and other bookings can be moved between the two buildings.

- 99/17 **Committee reports: Planning and Environment**
Planning applications received and planning applications determined by Guildford Borough Council
- 100/17 **Finance**
 - a) *Financial regulations:* members reviewed and approved the Council's current financial regulations, circulated prior to the meeting.
 - b) *Draft Management report to 31st March:* had been circulated prior to the meeting.
 - c) *Cheque lists for March and April 2017* had been circulated prior to the meeting and the spend for March of £3934.25 and for April of £2244.68 was noted and agreed.
- 101/17 **Igas wellsite.**
Report from David Petrie had been circulated prior to the meeting and the contents were noted.
- 102/17 **Albury Landfill site**
AnneMarie Wilshaw, who is standing in as Planning Manager while Eleanor Crick is on leave, had written to introduce herself and to advise the Council that the planned tree planting programme had not gone ahead during the planting season, as the contractor had run out of time. Members expressed their strong disappointment that the planting programme had failed yet again this year. A site meeting will be arranged for June.
- 103/17 **Outstanding matters**
The list had been circulated prior to the meeting. Cllr Hogben suggested that the Trust's History of the Parish should continue to serve as a welcome pack for new residents.
- 104/17 **Councillors business: for noting or including on a future agenda**
 - a) *Strimming at Farley Green:* Matt Hiley had asked if some dog waste bins could be installed at Farley Green, as dealing with dog waste is a continual problem for him. He offered to empty them.
Agenda item: June meeting, to discuss prices and siting.
- 105/17 **New Correspondence**
Newsletter, CPRE, tabled at the meeting.
- 106/17 **Open Forum**
No further matters were raised.
- 107/17 **Dates of meetings**
Agreed at the meeting

There being no further business, the meeting closed at 9.35pm