



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on
Monday 8th January 2018 at 7.30pm
In the **Memorial Library** for the transaction of the under mentioned business.



AGENDA

- 01/18 **Apologies for absence**
- 02/18 **Declarations of interest:** *Members to ensure that personal and pecuniary interests are declared when appropriate, and that their register of interests is kept up to date.*
- 03/18 **Minutes of the Meeting held Monday 4th December 2017**
- 04/18 **Matters Arising**
Other than those contained in the agenda.
193/17c: Village Hall Entry System: the system has failed again and users' fobs have not been reactivated.
201/17: IGas: Proposed meeting
- 05/18 **Chairman and Clerks matters arising**
- a) *Defibrillator report*
 - b) *Website report*
 - c) *General Data Protection Regulations: the Clerk will attend a training course at the end of January and will advise members on the implications for data recording for the parish council.*
- 06/18 **Police matters**
The latest police statistics for the area for November are: 1 theft in August Lane, 1 drugs related offence on the Drove Road, 1 anti-social behaviour on Trodds Lane, 1 other theft on or near White Lane.
- 07/18 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*
- 08/18 **Committee reports:** *to receive brief reports on the following:*
Highways: Cllr Scott
Byways: Cllr von Radowitz: Ride Lane closure
Open Spaces – Cllr Rowland
 - a) *Renovations to recreation ground**Community Development – Cllr Hoqben:*
Village Hall – Cllr Brockwell:
*Planning and Environment: Cllr Dennis: Minutes of planning meeting held 18th December **Annex 1***
*Emergency plan: Cllr Robinson: final draft attached as **Annex 2***
Recommendation: Members to adopt the Emergency Plan.
- 09/18 **Neighbourhood Plan**
- a) *Review of draft budget: councils draft budget for 2018/19 (199/17e), agreed at the December full council meeting, to be reviewed to agree a budget for the NP for the coming year.*
- 10/18 **Finance**
- a) *Cheque list for December 2017 is attached as **Annex 3***
Recommendation: members to approve the cheque list and expenditure for the period
 - b) *Management report to third week December 2017: is attached as **Annex 4** . Members to note*

that the figures are not reconciled to the bank, as it is not an end of month statement.

c) Management report as at end of November 2017: Annex 5

Recommendation: members to approve the reported income and expenditure against budget.

d) Bank reconciliation statement to 31st November 2017: Annex 6:

e) Internal audit: Local Government finance and audit regulations require that an interim audit is carried out during the year. **Annex 7**

Recommendation: members to note and approve the report

11/18 Outstanding matters

The list is attached as **Annex 8**

12/18 Councillors business: for noting or including on a future agenda

13/18 New Correspondence

14/18 Dates of meetings

Full Council:	5 th February, 5 th March, 9 th April
Planning:	29 th January, 19 th February, 12 th March
Community Dev:	22 nd January
Highways:	15 th January
Village Hall:	12 th March
Annual Assembly:	16 th April – to be agreed
SCC Local Committee:	21 st March