



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 8<sup>th</sup> January 2018 at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr S Scott (in the chair), Cllrs J Brockwell, S Dennis, R Hogben, J Rowland, MA von Radowitz,

In attendance: The Clerk, Mrs J Cadman.

- 01/18 **Apologies for absence:** were received from Cllr Webb.  
Apologies were noted from County Cllr K Taylor.
- 02/18 **Declarations of interest:** none were made.
- 03/18 **Minutes of the Meeting held Monday 4<sup>th</sup> December 2017:** were agreed as a correct record of the meeting and signed by the Chairman.
- 04/18 **Matters Arising**  
Other than those contained in the agenda.  
*193/17c: Village Hall Entry System:* the system has failed again and users' fobs have not been reactivated. The Clerk will meet with the contractor shortly.  
*201/17: IGas:* Proposed meeting : Cllr Brockwell reported that IGas plan to hold a public meeting on the 18<sup>th</sup> January in the village hall. They have arranged to have flyers printed and distributed around the parish to advise residents of the meeting and their proposals for extracting gas from their site on New Road.
- 05/18 **Chairman and Clerks matters arising**
- Defibrillator report:* Cllr Hogben reported that the defibrillator box at Newlands Corner is very wet. The Clerk will investigate alternative ways of housing the defibrillators.
  - Website report:* the Clerk and Cllr von Radowitz will meet shortly. Jess has send instructions on how to update the website.
  - General Data Protection Regulations:* the Clerk will attend a training course at the end of January and will advise members on the implications for data recording for the parish council.
- 06/18 **Police matters**  
The latest police statistics for the area for November are: 1 theft in August Lane, 1 drugs related offence on the Drove Road, 1 anti-social behaviour on Trodds Lane, 1 other theft on or near White Lane.
- 07/18 **Open Forum:** *members of the public are welcome to attend and to ask questions or make representations*  
No members of the public were present.
- 08/18 **Committee reports:** *to receive brief reports on the following:*  
Highways: Cllr Scott
- Cllr Scott had met with a highways contractor to discuss the drainage on Farley Green.
  - Some jetting has been undertaken on Shophouse Lane. Cllr Scott has requested some jetting of the drains at Little London.
  - The flooding at Edgeley Park has not been resolved. Cllr Scott will discuss this with Highways.
  - Cllr Hogben asked what action was being taken regarding the strimming of Mill Race and the cutting back of the hedge at Sherborne. The Clerk will follow this up.

Byways: Cllr von Radowitz: Ride Lane closure

- a) Cllr Scott advised that the bollards have been installed, but that one has been dragged from its foundations by a 4 x 4.
- b) The improvement to the ground surface is already marked, and people have been able to ride up Ride Lane again.

Open Spaces – Cllr Rowland

- a) Renovations to recreation ground: Cllr Rowland explained the repair he plans to make to the climbing frame. Members discussed his proposed gift of a basketball net and post and agreed that, in order to comply with Health and Safety legislation, it would be necessary to ask a contractor to install it.

**Action:** Clerk and Cllr Rowland.

Community Development – Cllr Hogben:

Cllr Hogben advised that the various projects that were considered to worthy and outlined in the minutes of Community Development Meeting of 20 November are still on schedule, but no progress has been made.

Cllr Hogben drew attention to his difficulty in continuing in his current role. Now that the enjoyment, satisfaction and fun of doing things for Albury have been effectively removed as far as he is concerned, he has decided that, with immediate effect, to stand down as Chairman of the Community Development Portfolio.

Village Hall – Cllr Brockwell:

The Clerk and Cllr Brockwell will meet shortly to analyse village hall debts.

Planning and Environment: Cllr Dennis: Minutes of planning meeting held 18<sup>th</sup> December had been circulated prior to the meeting. The next planning meeting is scheduled for the 31<sup>st</sup> January.

The GBC councillors site meeting at Edgeley Park will take place shortly. Cllr Billington has been asked to ensure that councillors see the relevant views into and out of the site.

Emergency plan: Cllr Robinson: the final draft was accepted as such and adopted by the Council, PROPOSED by Cllr Dennis, SECONDED by Cllr Rowland, with all in favour. Members noted that contact names would need to be added for the plan to be effective.

09/18

**Neighbourhood Plan**

- a) Review of documents: The Neighbourhood Plans for East and West Horsley had been distributed for information, together with GBC's governing document. Cllr Dennis advised that, should both Guildford and Waverley's Local Plans be adopted, this would result in a potential 9,370 new homes in our area. This would inevitably mean that areas would be taken out of the Green Belt and that the amount of traffic on the roads would increase enormously. Although AONB policy and Green Belt policy have both been mentioned, the policies are not clear at the moment. GBC would have to take account of Albury's NP once it is adopted, until then the parish is vulnerable. The Parish will also be eligible for CIL money once it has a NP. Members **agreed** to go ahead with a NP.
- b) Members noted that the current budget has allowed £1,000 for NP expenses. An application will be made for government funding, which will be in the region of £9,000, but the new round of funding will not be available until the end of March. Current expenses will include an administrator and the website. Cllr Dennis will draw up a budget for the coming months and the current year's expenses will be reviewed in February.
- c) Budget for 2018/19: Members agreed that £10,000 should be set aside each year for the next three years for the Neighbourhood Plan. This was PROPOSED by Cllr Rowland, SECONDED by Cllr Brockwell, with all in favour.

10/18

**Finance**

- a) *Cheque list for December 2017* had been circulated prior to the meeting and the expenditure for the period of £3932 was noted and approved.
- b) *Management report to third week December 2017:* had been circulated prior to the meeting and was noted and approved.
- c) *Bank reconciliation statement to 31<sup>st</sup> November 2017:* this was noted.

11/18

**Outstanding matters**

The list was circulated prior to the meeting and was noted.

12/18

**Councillors business:** *for noting or including on a future agenda*

- a) *Fishing tackle shop:* members noted that the shop will shortly be vacated and offers significantly more room than the current village shop. Members agreed that this opportunity should be explored with the Estate.

**Agenda item:** February meeting.

13/18

**New Correspondence**

Guildford Environmental Forum newsletter was distributed.

14/18

**Dates of meetings**

Full Council:	5 <sup>th</sup> February, 5 <sup>th</sup> March, 9 <sup>th</sup> April
Planning:	29 <sup>th</sup> January, 19 <sup>th</sup> February, 12 <sup>th</sup> March
Community Dev:	22 <sup>nd</sup> January
Highways:	15 <sup>th</sup> January
Village Hall:	12 <sup>th</sup> March
Annual Assembly:	16 <sup>th</sup> April – to be agreed
SCC Local Committee:	21 <sup>st</sup> March

There being no further business, the meeting closed at 9pm.