



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 9th April 2018 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr S Scott (in the chair), Cllrs J Brockwell, R Hogben, G Robinson, J Rowland,
P Yeoman

One member of the public

In attendance: The Clerk, Mrs J Cadman

- 42/18 **Apologies for absence:** were received from Cllrs S Dennis, MA von Radowitz and P Webb. Apologies were also noted from Borough Cllr R Billington and County Cllr K Taylor.
- 43/18 **Declarations of interest:** Members to ensure that personal and pecuniary interests are declared when appropriate, and that their register of interests is kept up to date. No declarations were made.
- 44/18 **Minutes of the Meeting held Monday 5th March 2018:** were agreed as a correct record of the meeting and signed by the Chairman.
- 45/18 **Matters Arising**
Other than those contained in the agenda.

18/18:12/18: Fishing Tackle shop: Cllr Scott reported that an advertisement had been placed in the Convenience Store magazine and to date the Estate had received three expressions of interest and Michael Baxter had taken one person to view the shop.

26/18a: allotments: Cllr Robinson reported that all allotment users had been invoiced for the coming year and that those outstanding from the previous year were being followed up. There are a number of empty plots and it was agreed to advertise these in the Shere, Chilworth and Shalford Parish magazines if possible. Cllr Hogben suggested an open day.

Agenda item: Cllr Robinson to present an update at the May meeting.

26/18b: S106 monies: members agreed that work should be carried out to the current recreation ground to update the facilities, but that any installations should be able to be moved if the recreation ground was relocated in the future. Cllrs Rowland, Robinson and the Clerk were asked to bring proposals for new equipment to the May meeting, with a budget of £10,000.

39/18: *Councillor training:* members were asked to advise the Clerk if they wished to take up any of the training on the list circulated.

Artwork for war memorial in parish church: members noted that the picture in question had been sold at auction for £1950.

Commemorating the 100th anniversary of the end of WW1. Members agreed that there should be some sort of recognition for the recipient of a VC, who had died in September 1914. A working party was also proposed.

Action: Cllr Robinson would investigate the WW1 symbols of a soldier that had been installed around the Borough.

46/18

Chairman and Clerks matters arising

- a) Website: the new website is now live. Members had reviewed the website and endorsed it. Proposed by Cllr Rowland, Seconded by Cllr Hogben, all in favour. Members were asked to set up their new email addresses.
- b) General Data Protection Regulations: members received draft Policy and Privacy statements from the Clerk and agreed that these would be adopted at the May meeting.
- c) Defibrillator report: the Clerk had investigated the siting of the defibrillator and proposed that it is moved to the right, so that it is under cover. Cllr Brockwell undertook to speak to Albury Estate.
- d) Playground: the climbing frame has been taped off and GBC have confirmed that it is beyond viable repair. Members agreed that the contractor, Mr Holloway, who had quoted £750 to remove the climbing frame and surrounding log barrier and level the ground, should be asked to carry out the work.
- e) Friends of St Michaels' Church Farley Green: have requested a post on Farley Green to enable them to hang a 'parking' sign when using the Green for parking for a church event. Members agreed.
- f) Annual assembly: The Clerk confirmed the speakers and the refreshments arrangements.
- g) Closure of New Road and Sherborne for the gas pipe installation: members noted that the planned closure for New Road is from the 7th May to 20th June, and Sherborne from the 21st June to the 7th August, and expressed their concern at the severe disruption this would cause, particularly to school children sitting exams.

47/18

Traffic Calming

Minute deleted as the Motion was not seconded.

48/18

Police matters

The latest police statistics for the area for February: 1 anti social behaviour at car park on A25; 1 violence and sexual offences and 1 anti social behaviour at Westonfields; 1 drugs and 1 shoplifting near Warners lane.

The Clerk will contact the local Sergeant to establish whether there is a method of receiving more accurate and more up to date reports.

49/18

Open Forum: members of the public are welcome to attend and to ask questions or make representations
No questions were raised.

50/18

Committee reports: to receive brief reports on the following:

Highways: Cllr Scott

- a) *Footpaths:* Cllr Yeoman has met with Matt Hiley and confirmed that he would accept Mr Hiley's recommendations regarding footpath priorities. Mr Hiley has advised that he will not trim the footpath behind Edgeley Park, as it is littered with dog waste bags. The Clerk will speak to Lee Payne and the manager at Edgeley Park to find a way of resolving this.
- b) *Edgeley Park:* work on the ditch has started.
- c) *Local Committee:* Cllr Brockwell reported on the recent meeting, where a presentation had been made by Colin Kemp, lead member at SCC for Highways. He advised the following:
 - New criteria is being drawn up for potholes.
 - A 5 year scheme has been introduced and works include major works in Blackheath lane. Mr Kemp had asked to be advised if it was considered that any work proposed was unnecessary, with the view of using the money saved on other projects.
 - Spending has been cut considerably, each division member will receive £7,500 and this will be split between parishes, who can decide on how it should be spent and would be able to recommend contractors.

Byways: Cllr von Radowitz:
No report had been received.

Open Spaces – Cllr Rowland
Cllr Rowland had dealt with his report under agenda item 46/18 above.

Community Development:
Members agreed a sum of £300 to re-plant the planters with summer bedding. Cllr Hogben and Cllr Yeoman would liaise.

Village Hall – Cllr Brockwell:
The hall doors were still causing a problem. The Clerk is resolving this with the contractor.
Bookings for the period 1/4/17 to 3/3/18 amounted to £13,133.25, £2,000 more than the budgeted amount. Bookings for the coming year are currently £8492.

Planning and Environment: Cllr Dennis:
MInutes of planning meeting held 12th March had been circulated prior to the meeting and were agreed.

51/18

Neighbourhood Plan

- The Committee recommended to the Parish Council that O’Neill Homer be appointed as consultants.
Proposed by Cllr Brockwell, Seconded by Cllr Scott, all in favour.
- The consultant for Albury is John Dowty and the panel will meet with him shortly when he visits the parish.
- An application for funding should be progressed as the new scheme of funding is creating a two month delay.
- There will be an open meeting for the parish on the 22nd May, and flyers will be distributed around the parish and at the Annual Assembly inviting residents to attend. It was hoped that this meeting would create interest in joining the steering group.
- In a letter to GBC, the Planning Inspector who is handling the Hearing into the Guildford Local Plan has asked if GBC can accommodate 50% of Woking’s housing shortfall, as GBC had not taken a shortfall into account themselves. The Hearing is due to commence in June. GBC has robustly said it will not take the shortfall. It is not known yet if this would impact Albury Parish if GBC has to adhere to this.

52/18

Finance

- a) Interim Cheque list for March 2018 had been circulated and the expenditure to date of £4083.57 was noted and approved.
- b) Interim Management report March 2018: had been circulated, members approved the reported income and expenditure against budget.
- c) Bank reconciliation statement to 28th February 2018: had been circulated prior to the meeting and was noted.
- d) Bank signatories: members agreed the addition of a fourth signatory to the bank account, and nominated Cllr Rowland.
- e) Internal audit: members were advised that this has been confirmed for 18th May.

53/18

Councillors business: for noting or including on a future agenda
No further matters were raised.

54/18

New Correspondence

- a) Letter of thanks had been received from SALV for the recent grant towards an Ultrasound scanner
- b) St Catherine’s hospice: are holding a fund raising Garden and Produce Fair on the 17th May at Cuckfield Park.
- c) Centenary of Women’s Suffrage: the government has set up a fund to support grassroots projects celebrating the centenary of women’s suffrage. The small grants scheme of up to £2000 per application is now open.

d) RSCH Charitable fund: newsletter available at the meeting.

55/18

Dates of meetings

Full Council:	To be agreed at Annual Meeting
Annual meeting:	14 th May
Planning:	30 th April
Community Dev:	
Highways:	
Village Hall:	
Annual Assembly:	16 th April
SCC Local Committee:	

There being no further business, the meeting closed at 10pm.