



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 7th January 2019 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Rowland (in the chair), Cllrs J Brockwell, S Dennis, P Gellatly, P Webb, P Yeoman
Borough Cllr R Billington

In attendance: The Clerk, Mrs J Cadman

01/19 **Apologies for absence:** had been received from Cllr Scott

02/19 **Declarations of interest:** Cllr Yeoman declared a personal interest in 05/19b as an employee of Albury Estate.

03/19 **Minutes of the Meeting held Monday 3rd December 2018:** were agreed as a correct record of the meeting and signed by the Chairman.

04/19 **Matters Arising**

Other than those contained in the agenda.

139/18: Information on parking charges at Newlands corner: this has been requested but a reply has not yet been received. Deferred to February meeting.

140/18: flower troughs: ITimber have not provided the flower troughs and the order has been cancelled. Cllr Rowland agreed to discuss the way forward with the owner of the Red Apple building who had originally paid for them.

147/18: IGas: update from David Petrie: noted.

Posts on Farley Green: the Clerk will write to the residents and advise them that the posts will be removed by the Parish Council if they are not taken away within 14 days of the date of the letter.

05/19 **Chairman and Clerks matters arising**

- a) *Albury Shops:* Cllr Rowland had discussed the concerns of the new shopkeeper with him, which included parking and signage. Cllr Rowland advised him to approach Albury Estate regarding a sign at the end of New Road and at the other end of the village. The parking at the rear of shop needs to be better advertised and members suggested that he insert an advertisement in the Parish Magazine, and undertake a more comprehensive leaflet drop. Better links with Edgeley Park may also be profitable, as would acting as agent for Hermes and DHL. Andy McCann had suggested the following: better links between the two shops; links with Edgeley Park; approaches to the Monday café; deliveries to outlying areas; connections with other local shops. Cllr Rowland will visit both shops to discuss these suggestions.

- b) *Albury Estate: Blackheath Common – Restoration of Lowland Heather:* correspondence from Michael Baxter: members noted the contents and approved the proposed Stewardship Scheme. Members discussed Ash dieback and Cllr Yeoman explained that Ash must be removed when still in reasonable health as it becomes too brittle to handle when it is dead, and the Estate's policy is to cut Ash back a tree's length from roads, bridleways and footpaths.

- c) *Surrey Hills Highways working Group (previously known as the Quiet Lanes and Decluttering working group):* a meeting will be held on Monday 21st January, commencing 2pm, at St Johns Community Centre, Westcott. Cllr Brockwell will attend the coming meeting, Cllr Dennis will attend future meetings with him.

- d) *Surrey Hills Management plan survey: deadline 13th January:* members have been notified on this survey, which has also been included in the Parish Magazine. The online survey can be found at www.surreyhillssurvey.org. This has also been included in the latest edition of the parish magazine.

06/19 **Police matters:** the following offences were reported in the month of November: 1 violence and sexual offences, Shere Road; 1 burglary Mill Lane; 1 drugs, Drove Road. The Clerk will ask for clarification of the term 'violence and sexual offences'.

07/19 **Committee reports:**

Highways, byways: Cllr Brockwell reported as follows:

- i. Cllr Brockwell referred to the meeting with Bahram Assadi the previous year, when traffic monitoring lines were discussed. It was agreed not to pursue this.
- ii. VAS machine: although this should have come to Albury by now, as part of its shared use by local parishes, its whereabouts are not currently known. The Clerk is dealing with this.
- iii. Cllr Brockwell proposed that each councillor take responsibility for designated roads in the parish, and report all potholes and defects on the SCC Highways reporting website, advising Cllr Brockwell when they have done so, the reference number and the date reported. This would enable a log to be kept of all highway issues. This was agreed and the allocation of roads distributed. The current criteria for potholes is on the SCC website.
- iv. Guildford Road: Cllr Dennis advised that no action had been taken with regard to the soil washed into the road at White Lane Farm.
- v. Litter pick: Cllr Brockwell reminded members of the successful litter pick in May 2015, covering New Road, Park Road, the cricket pitch and Little London. He proposed a litter pick for the 10th March, starting at 10am.
Action: advertise in the Parish Magazine, purchase 1 doz high viz tabards with Albury Parish Council logo. Cllr Brockwell to source litter pickers from GBC.
- vi. Cllr Brockwell had met with a resident of Farley Green who was concerned about the water flowing down to Shophouse Lane from Ride Lane, and had explained that this was the responsibility of SCC. Cllrs Brockwell and Yeoman had met and agreed work required to the ditch on Farley Green. Cllr Brockwell will seek quotes.
- vii. Warren: the ditches also need to be inspected.
- viii. Farley Green: one house is discharging liquid into the ditch. The Clerk to establish whether they have Environment Agency permission to do this.
- ix. Grass cutting: quotations are being sought from contractors to cut the areas of grass owned by the Parish Council.
- x. Farley Green pond: members noted that vegetation had been cut down, but Cllr Brockwell was of the view that the weed needed removing from within the pond on the Shophouse Lane side. The Clerk will speak to the contractor.

Traffic: Cllr Robinson covered in the report above.

Outdoor maintenance: Cllr Yeoman reported as follows, in addition to the report above:

- i. Hedges at Sherbourne: will be cut this month.
- ii. The safer surfacing at the playground had been topped up. Cllr Yeoman will review again in the spring.

Open Spaces: Cllr Rowland will continue to review play equipment in the parish, including adult exercise equipment.

Planning and Environment: Cllr Gellatly Covered in the earlier meeting.

Village Hall: Cllr Brockwell

- a) Members RESOLVED to approve the new contracts for Gas and Electricity for the Hall and Library, Electricity to be transferred from EDF to British Gas, Gas to be transferred from EDF to Gazprom Energy. PROPOSED by Cllr Brockwell, SECONDED by Cllr Yeoman, all in favour.
- b) Members RESOLVED to approve the proposal to change the landline and broadband contract for the memorial library. PROPOSED by Cllr Brockwell, SECONDED by Cllr Webb, all in favour.

Allotments: Cllr Robinson
Deferred to February meeting.

Communications Cllr Dennis
To be included in future agendas.

08/19 **Neighbourhood Plan**

Cllr Dennis reported that a committee meeting will be held shortly, once the report has been received from the consultant. The final version of the housing needs survey is still awaited.
Cllr Brockwell advised that expenditure to date, from the grant, was £4634. He and Cllr Dennis would put together a budget for the coming year.

09/19 **Finance**

- a) Cheque list for December 2018: members approved the cheque list and expenditure for the period, noting the total expenditure for the period of £6675.11.
- b) *Bank reconciliation:* end November 2018: noted.
- c) *Management report to date:* noted.
- d) *Proposed budget 2019/20:* members approved the proposed budget and precept request for 2019/20. Cllr Brockwell PROPOSED a precept request of £44092, the same as last year, which represents a 2.3% increase for a Band D property, as the number of these has reduced this year. SECONDED by Cllr Gellatly, all in favour.

10/19 **Councillors business:** for noting or including on a future agenda

- a) B4SH: Cllrs Dennis will talk to this group. She suggested inviting them to the next meeting, to update the Council on progress.
- b) Posts on triangle at Little London: Cllr Gellatly advised that the reflectors were not all correct. Cllr Brockwell will rectify this.
- c) Shere swimming pool: Cllr Gellatly advised that extensive work is planned for the pool, which is the oldest open air pool in the country. As it is used by Albury parishioners, he requested that members consider a grant. He was asked to submit a formal application.

11/19 **New Correspondence:** *tabled at the meeting.*

- a) *Guildford Environmental forum:* newsletter December 18 to February 19.

149/18 **Dates of meetings**

Full Council:	4 th February, 4 th March
Planning:	28 th January
Highways:	14 th January
Maintenance:	14 th January
Communications and Marketing	
Village Hall:	tba, when required
Annual Parish Meeting:	15 th April
SCC Local Committee:	

There being no further business, the meeting closed at 9.25pm