



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on

**Monday 4<sup>th</sup> February at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr G Robinson (in the chair), Cllrs J Brockwell, S Dennis, P Webb, P Yeoman.  
County Cllr K Taylor  
Borough Cllr R Billington (at agenda item 21/19)

In Attendance: The Clerk, Mrs J Cadman

- 13/19 **Apologies for absence:** were received from Cllrs P Gellatly and J Rowland. The Clerk recorded that Mr S Scott had resigned from the Parish Council as at 3pm that day.
- 14/19 **Declarations of interest:** none were made.
- 15/19 **Minutes of the Meeting held Monday 7<sup>th</sup> January 2019:** were agreed as a correct record of the meeting and signed by the Chairman.
- 16/19 **Matters Arising**  
Other than those contained in the agenda.  
*B4SH:* Cllr Dennis asked that they be invited to make a presentation at the March meeting.  
04/19: 139/18: *Parking charges at Newlands Corner:* letter from Cllr Goodman had been circulated and it was noted that SCC were not able to give an overview of income until a full year had elapsed. The Clerk would contact him again in July.  
04/19: 140/18: *Flower Troughs:* The resident has been reimbursed for the troughs.  
04/19: *Posts on Farley Green:* The Clerk advised that she hoped to talk to one of the residents shortly and this item was deferred to the March meeting.  
05/19a: *Albury Shops:* Update from Cllr Rowland deferred to the March meeting.  
05/19c: *Surrey Hills Highways working group:* Cllr Brockwell reported on the meeting held 21<sup>st</sup> January. He noted that all members had received the papers from this meeting and advised that there seemed to be some difficulty on the working group's part in understanding that the problem came from cars travelling from the Shere direction. He advised that it was intended that hatching will be installed. He understood that Holmbury St Mary had been able to do an effective job with a similar junction, using land that they owned. Cllr Taylor undertook to chase this up.
- 17/19 **Chairman and Clerks matters arising**  
a) *Defibrillator at Weston Fields:* has been returned to the manufacturer as it is malfunctioning.  
b) *Polling district and Polling places review 2019:* GBC have advised that all polling places and polling districts within their boundary are reviewed before October 2020. There will be no changes to Parish, Ward or Parliamentary Constituency boundaries as part of this review. Comments are invited on polling places in our parish (the village hall), regarding accessibility, facilities, etc. This was noted.
- 18/19 **Police matters:** No update since November statistics
- 19/19 **Committee reports:** to receive brief reports on the following:  
Highways, byways: Cllr Brockwell  
traffic: Cllr Robinson

minutes of the meeting held 21<sup>st</sup> January had been circulated prior to the meeting. Cllr Dennis asked for her apologies to be noted.

- a) *Pinch points*: work needs to be done to make these more effective, and Bahram Assadi needs to be consulted. Funding to be identified.
- b) *VAS*: although the parish had requested a data recorder, it had been decided to purchase a VAS, to be shared among parishes. Albury was to take possession of it on the 5<sup>th</sup> February. The Clerk was establishing how long it could be kept for, before passing to another parish in the group.
- c) *Next meeting*: 11<sup>th</sup> March, after Planning.

*Litter Picking*: to take place on the 10<sup>th</sup> March. Cllr Webb advised that some of her neighbours wished to help, but could not make the Sunday and hoped to go out on the Saturday. Cllr Brockwell would discuss areas with them.

Outdoor maintenance: Cllr Yeoman

*Farley Green Pond*: Cllr Yeoman had received two quotations, both quoting £800 pa but each with different proposals. Members agreed to choose the second quotation, from a new contractor, as it was more specific and thorough. PROPOSED by Cllr Yeoman, SECONDED by Cllr Dennis, all in favour.

The Clerk will discuss the appropriate time for de-silting with Surrey Wildlife Trust

Open Spaces: Cllr Rowland

No report had been received.

Planning and Environment: Cllr Gellatly

Minutes of the meetings held 7<sup>th</sup> January and 28<sup>th</sup> January had been circulated prior to the meeting.

Village Hall: Cllr Brockwell

- a) A problem with the heating had been rectified.
- b) A new booking had been received for an art class.

Allotments: Cllr Robinson

- a) New tenants had taken a 2.5 rod plot
- b) A meeting of allotment users will be organised shortly.
- c) Cllr Brockwell and the Clerk will meet to consider an increase in fees from April.
- d) Cllr Brockwell will talk to Land and Water about their plot, which is currently neglected.

Communications: Cllr Dennis

- a) *Albury Matters*: this needs to be produced before purdah starts on the 28<sup>th</sup> March. Delivery needs to be addressed, either through the church or by the postman.

20/19

### **Neighbourhood Plan**

Cllr Dennis reported that the Housing Needs Survey had been returned and the NP committee would look at it shortly. It had identified a housing need in the parish. Cllr Dennis had also spoken to John Dowty, the planning consultant, who had promised a proposal.

There had been a number of changes to the NPPF. One of the recommendations had concerned affordable housing and where it could be built in the Green Belt. If affordable housing was to be built on the Green Belt, it must be affordable in perpetuity.

GBC had not been clear about whether they intended to adopt the changes to the Local Plan. At this stage it was not possible for Albury's Neighbourhood Plan to progress as this would be integral to the plan. Cllr Dennis will write to the Steering Committee and update them.

21/19

### **Finance**

- a) Cheque list for January 2019: members approved the cheque list and expenditure for the period of £6675.11
- b) *Bank reconciliation*: end December 2018: noted.
- c) *Management report to date*: noted.
- d) *Interim auditors report*: The auditors had made the following recommendations:

- i. Risk assessment to be taken to the March full council meeting
- ii. Council to consider a virement process, to ensure that expenditure matches budget
- iii. Exercise of public rights: to ensure proper publication of public rights notice.

22/19 **Councillors business:** for noting or including on a future agenda

- a) *Culvert on Brook Lane:* It was noted that SCC is responsible for the drainage on Brook Hill and Brook Lane and that the blocked culvert is undermining the carriageway. Cllr Taylor undertook to talk to George Alan, SCC Engineer.
- b) *Edge of road by the Tillingbourne:* nothing has been done by SCC regarding the deteriorating road edgeway.
- c) *Guildford Lane:* the mudslide, reported at the last meeting, had not been dealt with.
- d) *New Road:* Nothing had been heard about the re-surfacing originally scheduled for January.
- e) *Parish Council elections:* consideration needs to be given to ensuring that the Parish Council has a full complement of councillors after the May elections.

23/19 **New Correspondence:** *tabled at the meeting.*

None had been received.

24/19 **Dates of meetings**

Full Council:	4 <sup>th</sup> March, 1 <sup>st</sup> April
Planning:	18 <sup>th</sup> February, 11 <sup>th</sup> March
Highways:	11 <sup>th</sup> March
Maintenance:	11 <sup>th</sup> March
Communications and Marketing	
Village Hall:	tba, when required
Annual Parish Meeting:	15 <sup>th</sup> April
Parish Council elections:	2 <sup>nd</sup> May
SCC Local Committee:	

The meeting closed at 8.40pm