



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held
on

Monday 4th March at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.



AGENDA

Members to receive a presentation from Sonya Graham, Broadband for the Surrey Hills (B4SH), to give an update on progress.

25/19 **Apologies for absence**

26/19 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter*

27/19 **Minutes of the Meeting held Monday 4th February 2019 Annex 1**

28/19 **Matters Arising**

Other than those contained in the agenda.

16/19:04/19: *Posts on Farley Green:* members to receive a report from the Clerk

16/19:05/19: *Albury Shops:* members to receive an update from Cllr Rowland.

29/19 **Chairman and Clerks matters arising**

- a) *Forward Planning:* the chairman has asked that you consider the following, discussion to be deferred to the April meeting:
 - i. what do members think the parish council has achieved in the past year
 - ii. where and how can we improve and what are our objectives for the next parish council term (4 years)
 - iii. how do we enable better interaction with the parish
- b) *Annual Assembly:* members to receive a verbal update on plans from the Clerk.
- c) *Parish defibrillators:* members to receive a report from the Clerk on the Westonfields defibrillator.
- d) *Letter from Royal Mail: Annex 2*

30/19 **Police matters:** Crime statistics December 2018: The Street, 1 drugs, 1 violence and sexual offences; Trodds Lane, 1 anti social behaviour, 1 drugs, 2 criminal damage and arson, 2 public order; Drove road, 1 anti social behaviour;

31/19 **Committee reports:** to receive brief reports on the following:
Highways, byways: Cllr Brockwell

- a) VAS: Bahram Assadi has recommended that the VAS equipment remains in the parish for between 3 and 6 months

traffic: Cllr Robinson

Outdoor maintenance: Cllr Yeoman

Recommendation: Members to **resolve** that the traffic working group is taken into the Highways and Byways committee, and that a meeting of that committee will take place on Monday 11th March, at 7.30pm.

Recommendation: Members to further **resolve** that the meeting on the 11th March decides the terms of reference of the group, once it has included traffic and whether the traffic element should be a sub-committee of that committee.

Grass cutting contract: Quotations from two contractors for the grass cutting contract for Farley Green and the Recreation ground are attached as **Annex 3**.

Recommendation: members to **resolve** to appoint a contractor, to commence work as soon as appointed.

Open Spaces: Cllr Rowland

Planning and Environment: Cllr Gellatly

Minutes of the meetings held 18th February **annex 4**

Village Hall: Cllr Brockwell

Allotments: Cllr Robinson

Communications: Cllr Dennis

- 32/19 **Neighbourhood Plan**
Members to receive a report from Cllr Dennis
- 33/19 **Risk Assessments**
Clerks Report **Annex 5**. The risk assessment file will be available at the meeting for inspection.
- 34/19 **Finance**
 - a) Cheque list for February 2019: **Annex 6**
Recommendation: members to approve the cheque list and expenditure for the period
 - b) *Bank reconciliation:* end January 2019 **Annex 7**
 - c) *Management report to date:* **Annex 8**
 - d) *Appointment of internal auditors:* **Recommendation:** members to consider the re- appointment of Mark Mulberry, financial advisor to the Surrey County Association. Mr Mulberry uses other contractors, contracted by his company, to ensure that the audit is not always carried out by the same person
- 35/19 **Grants to Local Organisations**
In 2018, members agreed to award grants of £250 each: to Albury Church PCC; The Hurtwood; Surrey Air Ambulance; the Saxon Church. Guidance regarding the giving of grants to churches is attached as **Annex 8**.
Recommendation: members to agree on grants for this current financial year.
- 36/19 **Councillors business:** for noting or including on a future agenda
- 37/19 **New Correspondence:** *tabled at the meeting.*

38/19

Dates of meetings

Full Council:	1 st April
Annual Meeting	13 th May
Planning:	11 th March, 1 st April
Highways:	11 th March
Maintenance:	to be agreed
Communications and Marketing	
Village Hall:	tba, when required
Annual Parish Meeting:	15 th April
Parish Council elections:	2 nd May
Litter Pick: Albury Heath:	10th March