



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY**  
**NOTICE OF PARISH COUNCIL MEETING**  
**Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on  
**Monday 1<sup>st</sup> April at 7.30pm**

In the **Memorial Library** for the transaction of the under mentioned business.



**Present:** Cllr J Rowland (in the chair), Cllrs J Brockwell, P Gellatly, G Robinson, P Yeoman  
County Cllr K Taylor

**In attendance:** The Clerk, Mrs J Cadman

39/19 **Apologies for absence:** were received from Cllrs S Dennis and P Webb

40/19 **Declarations of interest:** none were made.

41/19 **Minutes of the Meeting held Monday 4<sup>th</sup> March 2019:** were agreed as a correct record of the meeting and signed by the Chairman.

42/19 **Matters Arising**

Other than those contained in the agenda.

- a) *Litter Pick:* Cllr Brockwell reported that 16 people volunteered and a great deal of rubbish was cleared. Unfortunately, within a few days, a lot of new litter had appeared. He hoped to arrange another litter pick in early September.
- b) *29/19c: parish defibrillators:* Members resolved to purchase heated cabinets for Westonfields, the Memorial Library and the William IV, with a maximum cost each of £500, before fitting, so that the defibrillators would work in cold conditions, having noted that currently two defibrillators are out of commission for this reason. The defibrillator at Farley Green is protected by the bus shelter, the one at Newlands Corner should be looked after by Surrey Wildlife Trust or the Estate. The cabinets will not be locked.
- c) *Newland corner:* the Clerk will write again in July, if no response had been received to the request for information on the revenue from the car parking charges.

43/19 **Chairman and Clerks matters arising**

*Forward Planning:*

- i) what do members think the parish council has achieved in the past year
- ii) where and how can we improve and what are our objectives for the next parish council term (4 years)
- iii) how do we enable better interaction with the parish

Members agreed to defer this discussion for the new council.

44/19 **Police matters:** Crime statistics for January 2019: 1 violence and sexual offences Heath Lane; 1 anti social behaviour Brook Lane; 1 violence and sexual offences Brook Hill; 1 violence and sexual offences The Street; 1 drugs Shere Road; 1 burglary Drove road; 2 violence and sexual offences, 1 other theft, Drove Road.

45/19 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

*Minutes of the meeting held 11<sup>th</sup> March:* circulated prior to the meeting.

- a) Cllr Brockwell noted that he had circulated the notes and attachments from the last Local Committee meeting for information.
- b) Trodds Lane: Cllr Brockwell observed that the gateways had been changed, at a cost of £2,500. He proposed that the Albury village gateways should be moved closer to the centre. Cllr Taylor advised that County Council members had agreed that £5,000 of their £7,500 allowance would go into a central fund to pay for highways work.
- c) Street next to Tillingbourne: Cllr Brockwell expressed concern that the weak edge to the road had still not been dealt with. Cllr Taylor confirmed that he is chasing this work.
- d) Traffic: Cllr Rowland asked if it was possible to put in signs on the Street warning for example, about children crossing. Cllr Taylor said that there needed to be a rationale – for example, a school in the vicinity.
- e) Footpaths: Cllr Brockwell wished to discuss these at the next H&B meeting, as Albury has a considerable mileage of footpaths to care for. Money has been set aside in the budget to do work, Cllr Brockwell will talk to the SCC Rights of Way officer about their involvement.
- f) RBL Soldiers: Cllr Brockwell proposed that these are removed from their current positions and placed against the sides of the bus shelters in Albury and Farley Green, so that they are permanently on display and do not get damaged. This was **agreed** by all present.
- g) Park Road: Cllr Brockwell reported that the area in front and to one side of the bus shelter at Park Road is in a very bad state of repair. A contractor has been employed by the residents of Park Road to install a ditch, posts and bunds.
- h) Guildford lane: Cllr Rowland referred to the silt on Guildford Lane, at the sharp right hand bend, washed from the track. The Borough Council will be asked to sweep the road.

#### Outdoor maintenance: Cllr Yeoman

Cllr Yeoman reported as follows:

- a) Farley Green pond has been cleaned
- b) Matt Hiley has undertaken the first footpath cut. He reported an increase in dog fouling
- c) Potholes in August Lane: the cost of repairing these would be £550 for the labour, plus Vat, and the cost of materials. It was agreed that Cllr Brockwell would obtain further quotations, and then a reasonable contribution from the residents would be agreed.
- d) Amenity area: members agreed that dogs should be banned. Cllr Brockwell agreed to identify signs, and remove the dog bag dispenser.
- e) Parishes in Bloom: Cllr Yeoman recommended that the Parish Council did not enter this year, as the only category applicable would be new projects, of which there are none. This was agreed.

#### Open Spaces: Cllr Rowland

- a) Cllr Yeoman will remove the basketball post.
- b) New play equipment: members discussed possible sites and agreed that the amenity area should remain as rural as possible, so play equipment is not appropriate here. Cllr Rowland will circulate proposals for a wooden trim trail in the recreation ground.

#### Planning and Environment: Cllr Gellatly

Minutes of the meetings held 11<sup>th</sup> March had been circulated prior to the meeting.

#### Village Hall: Cllr Brockwell

Cllr Brockwell reported that the hall had achieved £14,511.75 in lettings this last year. £3,000 had not yet been received.

#### Allotments: Cllr Robinson

Cllr Brockwell has brought the tenant list up to date. There is a new tenant for one half plot.

Cllr Robinson reported that a meeting is being organised.

Cllr Yeoman will spray the bottom area of the allotments.

#### Communications: Cllr Dennis

Albury Matters has been distributed.

- 46/19 **Neighbourhood Plan**  
A report from the Planning consultant is still awaited.  
Cllr Brockwell was concerned about a recent circulation from the administrator, dealing with housing, as he had understood that this would not be addressed at present.  
Cllr Brockwell would deal with the grant report.

- 47/19 **Finance**  
a) Interim Cheque list for March 2019:  
Members to approve the interim cheque list and expenditure for the period of £1956.82  
b) *Bank reconciliation*: end February 2019 was noted  
c) *Management report to date*: was noted.

- 48/19 **Councillors business**: for noting or including on a future agenda  
No further matters were raised

- 49/19 **New Correspondence**: *tabled at the meeting.*  
a) *Guildford Environmental forum*: newsletter

- 50/19 **Dates of meetings**
- |                           |                        |
|---------------------------|------------------------|
| Annual Meeting            | 13 <sup>th</sup> May   |
| Planning:                 | 22nd April             |
| Annual Parish Meeting:    | 15 <sup>th</sup> April |
| Parish Council elections: | 2 <sup>nd</sup> May    |

The Clerk briefly ran through arrangements for the Annual parish Meeting on the 15<sup>th</sup> April. She advised that there would be speakers from B4SH and SALV and the Mayor of Guildford would also speak. Following a welcome drink, the meeting would start at 7.15 with a talk from SALV, and would adjourn after the speakers for refreshments, following which there would be reports from the Chairman of the Parish Council and local organisations. Members approved the arrangements.