



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 2nd September at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Rowland (in the chair), Cllrs J Brockwell, S Dennis, P Gellatly, G Robinson, P Yeoman

In attendance: The Clerk, Mrs J Cadman

- 91/19 **Apologies for absence:** All members were present. **Action**
Apologies were noted from County Cllr K Taylor and Borough Cllrs R Billington and Cllr Jones
- 92/19 **Declarations of interest:** none were made.
- 93/19 **Minutes of the Meeting held Monday 1st July 2019:** were agreed as a correct record of the meeting and signed by the Chairman, after the following amendments:
88/19c: IGas: Cllr Brockwell had met with a representative of IGas.
88/19d: Effluent in ditch: this has been investigated by the Environment Agency.
88/19f: Surrey Hills decluttering: Cllr Brockwell had not been invited on the tour to agree the decluttering. As a result, signs had been missed.
- The Chairman asked all members to send the Clerk any amendments to draft minutes by the middle of each month, to ensure adequate time for amendment and recirculation before the following meeting. **All**
- 94/19 **Matters Arising**
Other than those contained in the agenda.
- a) *82/19: defibrillator at the church:* The Clerk advised that the minister had proposed, subject to agreement by the PCC, that the defibrillator and heated cabinet be located by the church porch, with a sign at the church gate to advise of its whereabouts. This installation would require a faculty from the Diocese.
Cllr Brockwell will talk to the William IV regarding the defibrillator at this location. **JB**
 - b) *88/19f: Surrey Hills decluttering:* Cllr Brockwell had discussed the omission of signs with the Chairman of the Surrey Hills Board, and she will meet him to go through the list.
Bahram Assadi will also attend. **JB**
 - c) *Guldford Lane:* the Clerk was asked to write to the Estate regarding the silt that is washed down the footpath from St Marthas and onto the road at the bend by the farm. **Clerk**
 - d) *Farley Green:* the bank at the side of the track has been built up. Cllr Yeoman will investigate the log which appears to be supporting the earth. **PY**
- 95/19 **Chairman and Clerks matters arising**
- a) *parish council insurance:* Members noted the renewal terms of the Parish Council's insurance, currently arranged on a 3 year fixed agreement.

b) *Councillors allowances:*

Members considered the following and agreed that none of the proposals should be adopted by the Council, and that the Council would continue as now, with mileage allowance paid when on Council business outside the Parish

- i. should the Chairman receive a basic allowance for time spent on that office
- ii. should elected parish councillors receive an allowance to cover time spent on that office and expenses
- iii. should parish councillors receive a travelling and subsistence allowance.

c) *Climate change:* Guildford Environmental Forum had offered a talk on climate change. It was agreed to ask them to attend the Annual Parish Meeting in April.

Clerk

96/19 **Police matters:** Crime statistics for July: The Street: one other theft; Chilworth Road: 1 anti social behaviour, 1 criminal damage and arson, 1 other theft; Silent pool car park: 1 anti social behaviour, 1 other theft; A25 parking area between Albury and Shere: 1 burglary; Drove Road: 1 public order and 1 violence and sexual offences.

Members expressed their dissatisfaction at the paucity of this information and asked the Clerk to advise the Chief Inspector of Surrey and the Police Crime Commissioner of our previously stated request to receive information that is more relevant and useful to the parish.

Clerk

It was noted that the web based report, summarised above, made no mention of the constant poaching at Albury Fisheries.

97/19 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) finger post at the end of Brook Lane: deferred to October meeting.
- b) village gateways: Cllr Brockwell will talk to Barham Assadi.
- c) Solar panel on VAS: Cllr Brockwell will discuss the feasibility of this and SDR with Barham Assadi.

JB

JB

Outdoor maintenance: Cllr Yeoman

- a) Grass verge at corner of New Road: The Clerk has not received a response from GBC Parks. Cllr Yeoman will discuss it with SCC.
- b) Brook Hill: Cllr Yeoman will ask Ben Nicholson to flail cut the verges.
- c) Benches in recreation ground: Members agreed to purchase a new picnic bench and a new bench for the recreation ground. Proposed by Cllr Dennis, Seconded by Cllr Robinson, all in favour.

PY

PY

Clerk

Open Spaces: Cllr Rowland

- a) recreation ground equipment: the new equipment will be installed in the next two weeks.
- b) proposal for further recreation ground equipment: Members agreed to explore the proposals for a zip wire further at the October meeting. Members further agreed not to pursue the proposal for a new basketball net. **Agenda item: October meeting.**
- c) Strimming: members agreed that the contractor should be asked to undertake further strimming, and accepted that this mean that the budget for strimming will be overspent.
- d) cricket club floodlights: Cllr Brockwell will discuss with Club chairman

Clerk

PY

JB

Planning and Environment: Cllr Gellatly

- a) Minutes of the meeting held 15th July and 19th August were noted.
- b) enforcement: The Clerk was asked to write to Enforcement and ask them to take action with regard to Jacquin Cottage, which has been on the enforcement list since October

Clerk

2015. She was also asked to point out that the Bungalow and the signs at Newlands Corner are still on the list, despite having been resolved some time ago.

Village Hall: Cllr Brockwell

- a) new key safe: will be installed shortly. JB
- b) external decoration: Hammond Decorators have been contracted by Albury Estate to undertake the 5 yearly external decoration. The costs will be shared between all tenants.
- c) internal decoration: The Clerk will obtain quotations for internal decoration of the hall. Clerk

Allotments: Cllr Robinson

- a) community orchard: Cllr Brockwell to discuss with Alex. JB
- b) allotment fees: Cllr Brockwell will give the list to Cllr Robinson, who will chase outstanding fees. JB
- c) vacant allotments: an advertisement will be placed in Shere and Chilworth parish magazines. Clerk
- d) Cllr Brockwell will discuss potential parking with Michael Baxter. JB

Communications: Cllr Dennis

- a) council email addresses: this work is in hand. SD
- b) proposed new councillor: Cllr Rowland will contact the two possible candidates. The Clerk will discuss correct procedure with GBC, as these vacancies have not been filled since the election. **Agenda item: October meeting:** Co-option of councillors. JR
- c) Albury Matters: Cllr Dennis proposes to produce an edition in November. SD

98/19 **Neighbourhood Plan**

Cllr Dennis reminded members of John Dowty's presentation on the 24th September, where he will explain NDO's and CRTB.

99/19 **Finance**

- a) Cheque list for June, July and August 2019: members approved the cheque list and expenditure for the period, noting the total outlay of £12,573.74
- b) Management report for July: noted and approved
- c) Bank reconciliation statement for current account: July 2019: Members noted and agreed the bank reconciliation, which was signed by the Chairman of Finance.
- d) Completion of External audit: Members approved the external auditors report, and noted that no matters were raised for attention.

100/19 **Councillors business:** for noting or including on a future agenda

- a) *New Borough Cllr:* Cllr Rowland had contacted Cllr Diana Jones, who advised that she would not be able to attend the September and October meetings, but would like to meet for an informal chat. The Clerk will contact her to propose some suitable dates.
- b) *Chairman of Surrey Hills AONB:* members noted recent correspondence regarding this post. Clerk
- c) *RBL Soldiers:* Cllr Brockwell will arrange for their move to the side of the bus shelters. JB

101/19 **New Correspondence:** *tabled at the meeting.*

- a) Summer issue of Countryside Voice
- b) Summer issue of Local Council Review

102/19 **Dates of meetings**

Full Council:	7 th October, 4 th November
Planning:	16 th September, 7 th October
Highways & maintenance	
Communications	23 rd September

The meeting closed at 10.05pm.