



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 5th January 2020 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly, G Robinson, P Yeoman
Borough Cllr D Jones
3 members of the public (before the formal agenda)
In attendance: The Clerk, Mrs J Cadman

Mr Mark Eshelby and Mr Stephen Eshelby, Latchmere Properties, attended for an informal discussion with Councillors regarding the potential use of their land at Albury House as a car park for the Parish. They were advised that any proposal would need to meet national and local planning guidelines and in addition have the support of local residents. Mr Mark Eshelby will send the Clerk a map of their land at Albury House and The Mill by email attachment, for circulation.

Mrs Carolyn Wood, who runs the Monday Café, attended to request financial help from the Parish Council. The café has run successfully for 9 years, but now suffers from lack of numbers and from a rival café set up by Shere Parish Council. All profits go to The Grange at Bookham, Crisis at Christmas and Marie Curie Nurses, but profits are now greatly decreased and the café is often subsidized by Mrs Wood.

Borough Cllr Jones introduced herself and was welcomed by the Council. She advised that she was not currently a member of any GBCcommittee but was able to speak to members who are. She undertook to speak to an officer about the outstanding enforcement cases.

Members were advised that the sorting office will close at the end of January. The Clerk will write a letter of objection to Royal Mail again and will ask the Estate for their input.

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| 001/20 | Apologies for absence: all members were present.
Apologies were noted from County Cllr K Taylor. | Action |
| 002/20 | Declarations of interest. none were made. | |
| 003/20 | Minutes of the Meeting held Monday 2nd December 2019: these were agreed as a correct record of the meeting and signed by the Chairman.
Cllr Dennis requested that the Action column be reinstated. | |
| 004/20 | Matters Arising
Other than those contained in the agenda.
a) 94/19a: <i>defibrillator</i> : update on the cabinet for the defibrillator at William IV: Cllr Brockwell reported that this had now been installed. But required final connection to the Electrical supply. Cllr Brockwell will action in the coming week. | JB |

- b) *Guildford Lane*: deferred to February meeting, pending a meeting between Hannah Gutteridge, Cllr Yeoman and the Clerk to review the cause of the mud on the road at the foot of St Martha's Hill Clerk
- c) *unauthorised occupation*: responses to letter to residents of Farley Green had been circulated. The following actions were agreed:
 - i. The Clerk will provide a summary of residents' views on the alternative means of protecting Farley Green. Clerk
 - ii. The Clerk will seek advice on protection methods from GBC and Shalford Parish Council, who have recently installed a bund, and also a specification. Clerk
 - iii. The specification will be used to obtain quotations for the work.
 - iv. **Agenda item**: February meeting
- d) *Farley Green layby*: members agreed that the layby should be left for a year to allow the grass to grow. Cllr Yeoman will remove the log. PY

005/20 **Chairman and Clerks matters arising**

- a) *Coffee mornings*: members agreed that the coffee mornings will not, from the 1st January, be charged a hiring fee for their use of the Memorial Library, as the café is a much valued community asset
- b) *Latchmere Properties*: the following was agreed: The Clerk will write and thank the Eshelbys for attending the meeting, acknowledging the need for more parking in the village and expressing an interest in further discussions once planning permission has been obtained and the residents of Albury House have given their agreement. Clerk

006/20 **Police matters**: Crimes recorded in November: Drove road: criminal damage; The Street: Burglary; Westonfields: 2 criminal damage and arson, 1 anti social behaviour, 1 violence and sexual offences, 1 other crime; Heath Lane: 1 public order; Brook Lane: 3 violence and sexual offences.

Cllr Jones undertook to help the Parish Council by contacting the police and asking for more details regarding crime reports to be provided regularly. This was requested because the PC has yet to receive such information, despite a number of letters. It was noted that a response was awaited from the Borough Inspector DJ

Agenda item: February meeting.

007/20 **Committee reports**: to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) village gateways: deferred to February meeting
- b) VAS: deferred to February meeting
- c) A25 road surface: deferred to February meeting
- d) Cllr Brockwell will speak to Surrey Hills about replacing the missing finger post at the end of Brook Lane. JB

Outdoor maintenance: Cllr Yeoman

- a) Mint Construction will be asked to quote for an extra cut of the grass in the recreation ground. PY
- b) Matt Hiley will be asked to re-quote for extra strimming work and will also be asked to cut the hedges in the recreation ground. PY
- c) the fence at no 25 Westonfields is falling towards the footpath leading to the recreation ground. The Clerk will contact GBC housing department. Clerk

Open Spaces: Cllr Rowland

- a) Cllr Brockwell is awaiting approval from Hannah Gutteridge, SCC Countryside Officer,
 - i. to the replacement of a stile with a kissing gate on FP211 JB
 - ii. the provision of a post and rail restriction to prevent cyclists and horse riders using FP238

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| b) Cllr Robinson is taking delivery of one of the two picnic tables on Thursday and will place it in the recreation ground. | GR |
| c) Bowls club: The Clerk will discuss the community potential of the Bowls Club with the Estate, in the event that the Bowls Club might close in the future, although it was recognised that closure is not imminently expected. | Clerk |

Planning and Environment: Cllr Gellatly

Minutes of the meeting held 16th December had been circulated.

Village Hall: Cllr Brockwell

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| a) the current outstanding debt list will be circulated for the February meeting. Cllr Bevan and Cllr Dennis are investigating a village hall booking system. Cllr Bevan will circulate a version to members ahead of the February council meeting. Agenda item: February meeting. | SB |
| b) It was agreed to give final notice to two outstanding debtors. | |

Allotments: Cllr Robinson

Nothing to report.

Communications: Cllr Dennis

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| i. Cllr Dennis advised that Albury Matters was circulated to the Parish in early December. | |
| ii. <i>Facebook:</i> Cllr Bevan offered to set up and run a Facebook page for the Parish Council. This was agreed and thanks recorded to Cllr Bevan. | PB |
| iii. <i>email addresses:</i> Cllr Bevan had organised email addresses for all councillors, and offered to help them set them up. | All |

008/20 **Neighbourhood Plan**

A meeting will be held on the 29th January, when the steering group will decide whether to adopt John Dowty's proposals.

009/20 **Finance**

- a) Payment list for November and December 2019:
Members approved the payment list and expenditure for the period of £18,504.04.
- b) Management report for November 2019: noted and agreed.
- c) Bank reconciliation statement for current account: members noted and agreed the bank reconciliation, signed by the Chairman of Finance.
- d) Budget 2020/21: Cllr Brockwell explained the impact on budget of three options of precept request: an unchanged precept of £44,092.00 had a -0.21% impact of Band D equivalent properties, a £44,185 precept request would have a 0% impact and a precept request of £45,070 would mean a 2% increase. Members agreed to a precept request of £45,070, which would result in a total receipt from GBC of £46,935 including Local Council Tax Support Scheme of £1865.00. Proposed by Cllr Robinson, Seconded by Cllr Gellatly, all in favour. The total budgeted income and expenditure for the coming year is £58,335.00.

010/20 **Councillors business:** for noting or including on a future agenda

- a) *The House:* The Clerk confirmed that she is in contact with the owners of the House concerning the flooding on Shophouse Lane. Cllr Yeoman confirmed that Matt Hiley had dug out the grips in this location.

011/20 **New Correspondence:** *tabled at the meeting.*

- a) *Surrey Hills management plan*

b) CPRE Countryside Voice

012/20

Dates of meetings

Full Council:	3 rd February, 2 nd March
Planning:	27 th January, 17 th February
Highways & maintenance	
Communications	
Annual Parish Meeting	20 th April

There being no further business, the meeting closed at 9.25pm