



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held
on

Monday 3rd February 2020 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

013/20 **Apologies for absence**

014/20 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter*

015/20 **Minutes of the Meeting held Monday 5th January 2020 Annex 1**

016/20 **Matters Arising**

Other than those contained in the agenda.

- a) *94/19a: defibrillator:* update on connection to the electrical supply for the cabinet at William IV
- b) *Guildford Lane:* a meeting has been arranged
- c) *unauthorised occupation:* analysis of responses from residents, **Annex 2**. The Clerk is meeting with GBC on the 4th February.
- d) *Westonfields:* the Clerk has written to GBC Housing regarding the fence adjacent to the recreation ground footpath.

017/20 **Chairman and Clerks matters arising**

- a) *Annual Parish Meeting:* members to discuss format.

018/20 **Police matters:**

- a) Crimes recorded in December: 1 anti-social behaviour in Heath Lane.
- b) Verbal report from the Clerk on her meeting with PCSO Gregor Culross

019/20 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

As Cllr Brockwell is away, this report is deferred to the March meeting.

Outdoor maintenance: Cllr Yeoman

Open Spaces: Cllr Rowland

Planning and Environment: Cllr Gellatly

- a) Minutes of the meeting held 3rd January, 27th January **annex 3**

Village Hall: Cllr Brockwell

- a) *Outstanding debt list:* deferred to March meeting.
b) *village hall booking system*

Allotments: Cllr Robinson

Communications: Cllr Dennis

- a) *Facebook page*

020/20 **Neighbourhood Plan**
Members to receive a report from Cllr Dennis

021/20 **Finance**
a) Payment list for January 2020: **Annex 4**
Recommendation: members to approve the payment list and expenditure for the period
b) Management report for December : **Annex 5**
c) Bank reconciliation statement for current account: December : **Annex 6**
Recommendation: members to note and agree the bank reconciliation, to be signed by the Chairman of Finance.

022/20 **Councillors business:** for noting or including on a future agenda

023/20 **New Correspondence:** *tabled at the meeting.*
None received.

024/20 **Dates of meetings**

Full Council:	2 nd March, 6 th April
Planning:	17 th February, 9 th March
Highways & maintenance	
Communications	
Annual Parish Meeting	20 th April