



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 3rd February 2020 at 7.30pm

In the **Memorial Library** for the transaction of the under mentioned business.



Present: Cllr J Rowland (in the chair), Cllrs J Brockwell, S Dennis, P Gellatly,
G Robinson, P Yeoman
County Cllr K Taylor
Borough Cllr D Jones

In attendance: The Clerk, Mrs J Cadman

- 013/20 **Apologies for absence:** were received from Cllr S Bevan **Action**
- 014/20 **Declarations of interest:** none were made.
- 015/20 **Minutes of the Meeting held Monday 5th January 2020:** were agreed as a correct record of the meeting and signed by the Chairman.
- 016/20 **Matters Arising**
Other than those contained in the agenda.
- a) *94/19a: defibrillator:* As the landlord of the William IV is away, the connection of the cabinet to the mains will be completed on his return, as the work will require his electrician. The defibrillator is safe to use in the meantime.
 - b) *Guildford Lane:* Hannah has not replied to the Clerk's request for a meeting. Cllr Taylor will contact her about this, and will also ask her to give approval for the Parish Council to install grips, to deflect the water from St Marthas from running down to Guildford Lane, creating as build up of silt which is hazardous to vehicles.
 - c) *unauthorised occupation:* Of the 29 responses received, 9 were prepared to accept a ditch, 7 a bank and 4 posts, to prevent unauthorised access onto Farley Green. **Clerk**
However, 17 would prefer for nothing at all to be done. The Clerk will ascertain the Parish Council's legal position if the Green was inhabited and will also discuss remedies with GBC's Countryside and Parks Officer. This action was Proposed by Cllr Dennis, Seconded by Cllr Gellatly, with all in favour.
 - d) *Westonfields:* the Clerk has written to GBC Housing regarding the fence adjacent to the recreation ground footpath.
- 017/20 **Chairman and Clerks matters arising**
- a) *Annual Parish Meeting:*
Talk about Climate change from Guildford Environmental Forum
Presentations from Village Societies and Albury Estate
Address from Chairman
Cllr Dennis will send details of the Surrey Hills talk on Dark Skies to the Clerk, with the hope of booking that into the evening **SD**
Refreshments as usual.

018/20	<p>Police matters:</p> <p>a) Crimes recorded in December: 1 anti-social behaviour in Heath Lane.</p> <p>b) The Clerk had met with PCSO Gregor Culross the previous week, as a result of her letter to the Borough Inspector. He undertook to take the Council's concerns to the Inspector and to discuss with him the possibility of closer communication with the parish on crimes of concern and a regular dialogue with the Clerk. Understanding that it does not appear that rural policing is high on this Inspector's agenda, where it is elsewhere in the County, the Clerk was asked to write to the Police Commissioner to underline the disparity between rural policing in Waverley and that in Guildford. Borough Cllr D Jones undertook to make contact with the Borough Inspector.</p>	Clerk
019/20	<p>Committee reports: to receive brief reports on the following:</p> <p><u>Highways, byways, traffic:</u> Cllr Brockwell</p> <p>a) <i>Highways and Byways meeting:</i> a meeting to be arranged.</p> <p>b) <i>VAS:</i> Cllr Brockwell will liaise with Mr Dennis to re-commission the VAS, so that a months data can be taken and extracted before it is passed to the next parish. The Clerk is seeking a quotation from Westcotec for a solar powered VAS. It will be mounted on the existing poles, with a decision to be made on whether to purchase one or two units once costings are known.</p> <p>c) <i>UK cycling Events:</i> are to hold a cycling event on the 3rd of May, and the route originally took in Little London and Brook Lane. Following complaints from councillors about the disruption to local trade, the Clerk had written to ask them to vary the route, which they had done. Thanks were recorded to the Clerk.</p> <p>d) <i>Provincial Ride London:</i> Cllr Gellatly advised that the consultation on this event ends on the 16th February.</p>	<p>JB</p> <p>JB</p> <p>Clerk</p>
	<p><u>Outdoor maintenance:</u> Cllr Yeoman</p> <p>a) 'No Dogs' signs to be purchased for the 3 gates to the recreation ground</p> <p>b) the village handyman will be asked to tidy up around the edges of the recreation ground, removing brambles and weeds and cutting back overgrown hedges.</p> <p>c) new exercise equipment: there appears to be no surfacing under this equipment, as a result of which the ground is very muddy. The Clerk will ascertain what the installation included and take the necessary action.</p> <p>d) the repair work to the swings and the safer surfacing underneath is very good quality work.</p> <p>e) the triangle of grass at the Little London road junction has been severely damaged by cars. Cllr Yeoman will ask Matt Hiley to tidy this area up.</p>	<p>Clerk</p> <p>Clerk</p> <p>PY</p> <p>JR</p>
	<p><u>Open Spaces:</u> Cllr Rowland</p> <p>a) Cllr Rowland will inspect the ditches on Farley Green on the 5th February, with a local resident.</p> <p>b) He will also inspect the layby at the same time.</p> <p>c) Litter pick: Cllr Brockwell advised that he intended to carry out this community work in March, and it was agreed to hold the event on the 22nd March, at 10am, meeting at the Cricket Pavilion on Albury Heath. The Clerk will advertise this in the parish magazine. She will obtain litter pickers from GBC, Cllr Brockwell holds the high-viz jackets.</p>	<p>JR</p> <p>Clerk</p> <p>Clerk</p>
	<p><u>Planning and Environment:</u> Cllr Gellatly</p> <p>a) Minutes of the meeting held 3rd January, 27th January. Cllr Dennis asked that her attendance be added to the minutes of the 3rd January.</p>	<p>Clerk</p>

- b) Attendees to be added to the minutes of the 27th January.
- c) Enforcement: Cllrs Brockwell and Gellatly had discussed outstanding enforcement cases with Cllr Jones and thanked her for her support. It was suggested that some cases could be removed due to having been resolved as a result of the length of time they had been on the list, but some needed urgent perusal.

JB

Village Hall: Cllr Brockwell

JB

- a) *heating*: users are changing the heating timings, causing problems for other users. Cllr Brockwell will investigate a cover for the controls so that they cannot be moved.
- b) *Lighting*: with the possibility of a grant, Cllr Brockwell has obtained a quote for new lighting for the hall. He is currently seeking a quotation for the installation.
- c) *Outstanding debt list*: as at the 31st December the debt stands at £3920. Members agreed that some debtors should now be taken to court and that a 14 days letter should be sent to all outstanding debtors.
- d) *village hall booking system*: Cllr Dennis confirmed that a potential new system was only at the discussion stage between her and Cllr Bevan. Cllr Rowland advised that he had held discussions with Cllr Bevan regarding proposals for a new system and acknowledged that any further discussion would include Cllr Brockwell

Clerk

Allotments: Cllr Robinson

Nothing to report.

Communications: Cllr Dennis

- a) *Facebook page*: deferred to March meeting
- b) *Website*: Cllr Dennis and Mrs McClung will update the website
- c) *Emails*: Cllr Rowland asked all members to use the new email address set up for them by Cllr Bevan.

020/20 **Neighbourhood Plan**

Cllr Dennis reported that the recent Steering Group meeting had been very effective. The policies had been divided to be handled by working groups. The potential housing options had been discussed but it was decided that it was too early to make that decision. Landowners would be invited to a meeting in a month's time to discuss this in more depth.

021/20 **Finance**

- a) Payment list for January 2020: the total expenditure for January of £6967.94 was noted and approved.
- b) Management report for December : noted
- c) Bank reconciliation statement for current account: December : Members noted and agreed the bank reconciliation, signed by the Chairman of Finance.

022/20 **Councillors business**: for noting or including on a future agenda
No further matters were raised.

023/20 **New Correspondence**: *tabled at the meeting.*
None received.

024/20

Dates of meetings

Full Council:

2nd March, 6th April

Planning:

17th February, 9th March

Highways & maintenance

Communications

Annual Parish Meeting

20th April

The meeting closed at 9.35pm