



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 5th October 2020 at 7.30pm
BY REMOTE ACCESS



Present: Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly, P Yeoman

County Cllr K Taylor

In attendance: The Clerk Mrs J Cadman

- 096/20 **Apologies for absence:** were received from Cllr G Robinson **Action**
- 097/20 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the meeting when the meeting discusses and votes on the matter*
Cllr S Dennis declared an interest in agenda item 099/20a: B4SH as her husband is a shareholder
- 098/20 **Minutes of the Meeting held Monday 7th September 2020 Annex 1.** *Approved minutes to be signed by the Chairman at the next meeting in the Memorial Library.*
The minutes were approved after the following amendment:
Tracy Laffar: has a contract with the Parish Council to provide support for the Neighbourhood Plan, the website and Albury Matters. She will report to the Chair of the Parish Council on Parish Council Matters and to the Chair of the Neighbourhood Plan on Neighbourhood Plan matters.
- 099/20 **Matters Arising**
Other than those contained in the agenda.
- a) *B4SH:* Proposed grant: Cllr Brockwell proposed that this item be deferred until such time as the impact of the Government voucher scheme was known.
 - b) *Sherborne Hedge:* Cllr Brockwell will talk to Richard Chittenden concerning his plans for Estate hedge cutting, so that this can be included. **JB**
 - c) *Litter pick:* Cllr Brockwell requested that the different areas for litter picking are organised by councillors within those areas. Cllr Bevan will organise a litter pick for Farley Green.
 - d) *Knotweed on Farley Green:* Cllr Brockwell to establish ownership of the area where the Knotweed is. **JB**
Subsequent to the meeting, Cllr Rowland and Cllr Brockwell have viewed the title deed for Farley Green and it has been established that the area of knotweed is within the parish boundary. Cllr Yeoman, who is licenced to remove knotweed, will establish whether he can carry out the work. The Clerk will also discuss this with GBC

100 /20 **Chairman and Clerks matters arising**

- a) *Defibrillator at Westonfields:* is now out of warranty and the company will not re-warrant a G3 machine. A replacement would cost £875 + vat (this includes a grant of £200 from St Johns Ambulance). Members recalled that this expenditure had been approved earlier in the year, when the defibrillator was to be moved to the church porch, in a heated cabinet. As this had not progressed, Cllr Rowland will talk to Rev'd Pearson. Subsequent to the meeting, Cllr Rowland has spoken to Rev'd Pearson, who has confirmed that the faculty is in place for this installation. The Church's electrician will be able to carry out this work. The defibrillator and box have been ordered.
- b) *Defibrillator at Newlands Corner:* new pads and battery have been ordered for this machine.

101/20 **Police matters:**

Crimes recorded in August : 1 anti social behaviour Guildford Lane; 1 other theft The Street; 1 vehicle crime Silent Pool car park; 1 anti social behaviour Trodds Lane.
It was agreed to ask the Police and Crime Commissioner to join a meeting by Zoom, in order to take forward discussions concerning crimes in the parish and how they are reported.

102/20 **Committee reports:** Members received reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) *Guildford Lane:* At the last meeting, it had been understood that Mr Giles, SCC Highways Engineer, would visit. Cllr Taylor undertook to follow this up. Cllr Rowland asked if the Parish Council could take over this work. Cllr Taylor will discuss this further with the Parish Council and SCC. Subsequent to the meeting, Cllr Rowland undertook to meet with the SCC representative with Cllr Yeoman to agree the scope of works.
- b) *Snow Ploughs:* Cllr Brockwell will check that they are still there.

JR

Outdoor maintenance: Cllr Yeoman

- a) *Church lane:* the ditch clearance is scheduled to start on the 6th October. SCC Countryside Access have agreed to pay for the work to be done by a local contractor under the instruction of the parish council. Albury Estate will take out some trees in November, this will be subject to a further closure notice, to be provided by SCC Countryside Access.

JR/PY

JR/PY

Open Spaces: Cllr Rowland

Cllr Gellatly advised that the contractors are doing a very good job on Farley Green, and thanks were recorded to Mint Construction, and passed on by Cllr Rowland.

Planning and Environment: Cllr Gellatly

A planning meeting was held prior to this.

Borough Cllr Diana Jones had asked why the Parish Council had supported the application at the Hayloft, Water Lane Farm . Cllr Gellatly noted that the application was still pending. Cllr Dennis suggested that Cllr Rowland meet with Cllr Jones and they walk to the site to assess the impact.

JR

Village Hall: Cllr Brockwell

- a) *village hall* – the Clerk reported that the hall is now open, with restrictions set out in a risk assessment, and is receiving some use. The library is not open for use, as it is too small a space for social isolation.

Members discussed the value of the hall, and agreed that it is a village amenity and as such worth the expenditure over income, which is also much less than 10 years ago.

- b) *outstanding debtors*: Cllr Brockwell will circulate an updated document shortly.

Allotments: Cllr Robinson

No report had been received.

Communications: Cllr Dennis and Cllr Bevan

website strategy: Cllr Bevan explained that government changes to regulations for local government mean that the way the Council communicates on its website and through electronic communications needs to change, so that it is more easily accessible. These changes should have been completed by September of this year, but the current provider, Wix, will not allow the changes to meet the regulations.

Cllr Bevan proposed that the Parish Council switch to Wordpress. Once this is done, everything we publish needs to be compliant and everyone who accesses the website will need to be trained. An annual audit will also need to be carried out to ensure that we remain compliant. Cllr Bevan will do the necessary work, and the training, and thanks were recorded to him.

SB

103/20 **Neighbourhood Plan**

- a) Members received a report from Cllr Dennis: to be circulated with agenda for November meeting.
- b) Minutes of the NP Steering group meeting held July 2020 had been circulated prior to the meeting.

104/20 **Finance**

- a) Payment list for September 2020: the expenditure for September of £7863.82 was noted and approved.
- b) Management report to end September 2020: noted.
- c) Bank reconciliation to end September: noted.

105/20 **Councillors business**: for noting or including on a future agenda

- a) *Edgeley Park*: the Clerk advised that she had heard no further from them after requesting a new meeting date. Cllr Dennis advised that she would need to communicate with them, as they are a large business in the Parish.
- b) *Sound monitors at Newlands Corner*: Cllr Rowland understood that the police had monitored the road between Newlands Corner and Box Hill, with particular reference to motorbikes, concentrating on the Mole Valley area. He requested that they be asked to extend the monitoring to this area.
- c) *VAS*: the new VAS is awaiting installation. Members discussed and agreed to using it at the other end of the village, as the loaned one is still in place.

Clerk

Clerk

JR/JB/PG

106/20 **New Correspondence**:

None received.

107/20 **Dates of meetings**

Full Council:

2nd November, 7th December

Planning:

26th October, 16th November.

Highways & maintenance

Communications

The meeting closed at 9.36pm.