



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

**PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972**

Minutes of a meeting of Albury Parish Council held on
Monday 2nd November 2020 at 7.30pm
BY REMOTE ACCESS



Present: Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly, P Yeoman
County Cllr K Taylor
In attendance: The Clerk, Mrs J Cadman

108/20 **Apologies for absence:** subsequent to the meeting, apologies were received from Cllr Robinson.

109/20 **Declarations of interest:** none were made.

110/20 **Minutes of the Meeting held Monday 5th October 2020 Annex 1.** The minutes were approved as a correct record of the meeting and will be signed by the Chairman when possible.

111/20 **Matters Arising**

099/20c: Litter Pick Farley Green and Albury: It was **agreed** to discuss this again after the new lockdown has finished, as it is not possible to share equipment at present. A member of the public has offered to take responsibility for an area of the parish, and this will be discussed with her, as we cannot let her have parish council equipment at present. It was noted that another member of the public does a regular litter pick at Albury Heath.

099/20d: Knotweed on Farley Green: Cllr Yeoman has sprayed the knotweed and will review the situation in the spring.

112 /20 **Chairman and Clerks matters arising**

There were no additional matters to raise.

113/20 **Police matters:**

Crimes recorded in August: none.

114/20 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) *Guildford Lane:* Cllr Taylor reported that he had discussed this issue with Kevin Giles and Hannah Gutteridge on more than one occasion and that they had assured him that work will be carried out shortly. Kevin Giles will clear the ditches in November and Hannah is planning to resurface the bridleway, also in November. Natural England have now given permission for the work, and have approved the use of Fittleworth stone for the resurfacing.
- b) *Snow ploughs:* they appear to have been removed, but their whereabouts is not known.

- c) *VAS*: this has been put in place at the other end of the village, with the current VAS still in place at the north end.
- d) *Sherborne Hedge*: Cllr Brockwell has spoken to Mr Chittenden, who intends to schedule this work shortly.
- e) *Winter plans*: Cllr Brockwell will check the grit bins and the salt supply.
- f) *Kissing gate*: the Council has received a request to replace a gate with a kissing gate on a public footpath, as cyclists are using the footpath. Cllr Brockwell is storing a kissing gate and will give this to the landowners to install.
- g) *Stiles*: a local resident has complained that she is finding it very hard to climb over a number of stiles. Cllr Brockwell has asked Hannah Gutteridge if it would be possible to remove unnecessary stiles. Parts of these can then be used to repair other stiles.
- h) *Motor Bikes*: Cllr Gellatly commented on the number of motor bikes on the bridleways. It seems impossible to stop them, as the bridleway accesses have to be wide enough for horses.

Outdoor maintenance: Cllr Yeoman

- a) *Church lane*: the ditch clearance has been completed. It is hoped that the tree work will be carried out by the Estate in the next week.

Open Spaces: Cllr Rowland

- a) *Blackheath Lane*: there are a number of potholes on the Lane. It is on the list to be resurfaced, from Church Lane to the last house, as is Water Lane.
- b) *H&S Inspection 355 Body Repair Workshop Water Lane*: the document was noted. Cllr Rowland had walked the area with Cllr Diana Jones. It was noted that the operators do not keep records of waste transfer notes, and that this needs to be improved. The application is still only at registration stage, the sole complaint to date concerns paint fumes.
Cllr Gellatly believed that the Borough Council should obtain an environmental report, based on the H&S inspection, particularly with reference to paint fumes.
Cllr Yeoman had spoken to a neighbour of the site, who said that there was very little problem at all with smell or noise.

Planning and Environment: Cllr Gellatly

- a) minutes of planning meeting 5th and 26th October, had been circulated.
- b) *Club House*: Cllr Brockwell had talked to Enforcement about the issue, but it appeared that the sports club administrators knew nothing about the enforcement action.
- c) *Edgeley Park*: the proposed meeting had not taken place. The Clerk will write to Environmental Health and the police, asking them to confirm that they continue to manage safety measures at Edgeley Park.
- d) *Barn at Old Rectory*: Cllr Gellatly was of the view that this proposal would lose the barn's historical integrity. However other members had no objection. Cllr Gellatly will voice his objections in a private capacity.

Village Hall: Cllr Brockwell

Cllr Brockwell and the Clerk are reviewing who uses the hall and whether they are able to under current restrictions.

Cllr Brockwell and the Clerk will meet to bring the list of debtors up to date.

An application has been made to GBC's grant aid scheme for the replacement hall lighting, at a total cost of £1437.60. If successful, GBC will fund 50% of this sum.

Allotments: Cllr Robinson

- a) Everyone has paid their allotment fee, except for one couple.
- b) Cllr Brockwell recommended that the allotment use is reviewed in the new year.
- c) The Clerk will ask Michael Baxter if the allotments were sprayed as planned.

Communications: Cllr Dennis

An edition of Albury Matters is due. The following content was proposed:

- a) Cllr Dennis will look at Parish Council minutes to ascertain what could be reported, bearing in mind restricted activity due to Covid 19.
- b) The Clerk will obtain an update on the landfill site viewing platform.
- c) Joanna's walk for NHS charities.

115/20 **Neighbourhood Plan**

- a) Cllr Dennis advised that there had been no meeting in the previous month, as the rural enterprise draft plan is work in progress, as two members had left the group. Regarding the survey of businesses, 30 had been contacted and only 10 had replied to date.
- b) Cllr Dennis and Cllr Brockwell were reviewing costs, in order to submit an application for a grant.
- c) A meeting will be held in the second week of November.
- d) Minutes of last meeting had been circulated.

116/20 **Finance**

- a) Payment list for October: circulated with the agenda.
Members approved the payment list and expenditure for the period.
- b) Management report to end October 2020: noted and approved
- c) Conclusion of audit for 2019/20. External auditors report had been circulated. Members noted that the audit was clear, with no issues raised.
- d) Financial risk assessment: members reviewed and agreed the current policies.
- e) Budget for 2020/21: members noted that this would be tabled at December meeting.

117/20 **Councillors business:** for noting or including on a future agenda

- a) *Parish Christmas Tree:* Cllr Brockwell will discuss the provision of an outdoor socket at the hall with David Smith. There will be an article in Albury Matters encouraging people to put Christmas lights up.
- b) *Defibrillator at Church:* Cllr Rowland will check with the Rector if they wish to use their electrician to install the box.
- c) *Drain at Farley Green:* the contractor had advised that the previously installed drain was too small to take the amount of rainfall runoff. A bigger drain would cost £300. It was **agreed** to defer a decision until the problem had been assessed.
- d) *Planning White Paper:* Cllr Dennis was thanked for her report on the planning proposals.
- e) *Surrey Hills Community forum:* Friday 13th November, from 10am.

118/20 **New Correspondence:**

None received.

119/20 **Dates of meetings**

Full Council:	7 th December
Planning:	16 th November
Highways & maintenance	
Communications	

The meeting closed at 9.50pm.