



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on
Monday 7th December 2020 at 7.30pm
BY REMOTE ACCESS



Present: Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly, G Robinson
County Cllr K Taylor
Borough Cllr D Jones (poor internet did not allow her to remain in the meeting)

In attendance: The Clerk, Mrs J Cadman

120/20 **Apologies for absence:** were received from Cllr Yeoman, due to computer problems.

121/20 **Declarations of interest:** none were made.

122/20 **Minutes of the Meeting held Monday 2nd November 2020:** these were agreed as a correct record of the meeting.

123/20 **Matters Arising**

Other than those contained in the agenda.

099/20c: *Litter Pick Farley Green and Albury:* no action at present, but to remain on agenda.

Delivery date for church defibrillator: The Clerk confirmed that it will be delivered during the coming week. Cllr Brockwell will fit the box, the church's electrician will be asked to connect it to the mains.

Christmas Tree: Cllr Brockwell has agreed with the Estate's electrician that he will install an electrical socket on the brick pier on the right hand side of the access to the car park.

Waste bins Albury Heath: Cllr Brockwell was unhappy that the new bins were black and had GBC livery. He would also like the old bins back, for use elsewhere.

Road work in the Street and at the Bridge at Sherborne: Cllr Dennis was concerned that no prior notification had been received. She was advised that this was emergency work and that utilities have the legal right to do work without advance warning.

Newlands Corner: the car park is closed at 10pm, but there are people there overnight. Members discussed how this could be addressed.

124 /20 **Chairman and Clerks matters arising**
There were no further matters to raise.

125/20 **Police matters:**

9 crimes were reported in October: The Street: 1 violence and sexual offences. Newlands Corner: 7 anti social behaviour, 1 criminal damage and arson.

126/20 **Code of Conduct for councillors and co-opted members**

The Borough Council has recently agreed a Code of Conduct, adopted on the 6th October, and asked that all Parish Councils include the provisions in their Code of Conduct. A revised Code of Conduct for Albury Parish Council had been circulated before the meeting.

Members agreed to approve the Code of Conduct. Proposed by Cllr Robinson, Seconded by Cllr Dennis, with all in favour.

127/20 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) *Guildford Lane:* Cllr Taylor agreed to talk to Patrick Giles to ascertain what action had been taken, if any. Members clarified that the problem is silt washed onto the road, which narrows the road and makes it dangerous.
- b) *Winter plans: grit bins:* Cllr Brockwell is checking all grit bins, and has so far found that most are full of grit. He asked the Clerk to order 5 bags of grit for reserves.
- c) *Stiles:* Cllr Brockwell is in discussion with Hannah Gutteridge, SCC.
- d) *Flooding in Shophouse Lane:* After the recent heavy rain, one of the ditches which had recently been cleared out flooded again. Cllr Rowland would discuss the problem with Cllr Yeoman, as it was not clear where the silt came from that had filled the ditch.
- e) *Village entry gates:* Cllr Brockwell had spoken to Bahram Assadi: it was very difficult to find somewhere to place the gates, due to the verges and banks, so he would discuss the possibility of narrower gates with him.
- f) *Depressions on A25:* Cllr Taylor would discuss these with Patrick Giles.
- g) *HGV sign:* Cllr Bevan reported a sign on the entrance to Shere, directing HGVs back to Albury. It appeared to be unofficial.
- h) *Brook Lane sign:* Cllr Brockwell will raise this missing sign with Rob Fairbanks, Surrey Hills AONB.

Outdoor maintenance: Cllr Yeoman

- a) *Church lane:* the tree work has been carried out by the Estate.

Open Spaces: Cllr Rowland

- a) *Farley Green Pond:* de-silting work has been carried out on the pond, and the silt left around the edge. Cllr Rowland will talk to Cllr Yeoman regarding its disposal.

Planning and Environment: Cllr Gellatly

- a) minutes of planning meeting 16th November: had been circulated.

Village Hall: Cllr Brockwell

- a) *Village Hall lighting:* the application to GBC for Grant Aid has been approved, the work to commence in the new financial year.
- b) *Current debtors:* members discussed the list and agreed that two debtors should now be taken to court and that a 7 day letter should be sent to one-off users. **Agenda item:** February meeting, to review.
- c) *Hall usage:* the hall is being used again to a small extent. Some hirers who would normally use the library are currently using the hall.

Allotments: Cllr Robinson

Cllr Robinson reported that Gail Paige had given up her allotment and it had been re-let.

Communications: Cllr Dennis

- a) *Albury Matters*: will be distributed with the parish magazine. Members discussed how to thank the volunteers who produce and deliver the parish magazine and it was agreed to give a grant of £100, so that they can decide. Proposed by Cllr Brockwell, Seconded by Cllr Robinson, all in favour.
- b) *Website*: this is up to date. Cllr Bevan has moved the website to one that is compliant, and is completing work on this. The new website is very easy to change and update.
A vote of thanks was recorded to Cllr Bevan.

128/20 **Neighbourhood Plan**

Cllr Dennis reported that there had been two meetings of the working group since the last Parish Council meeting.

The first was to examine the finances, as a result of which Cllr Brockwell will now make an application for the next tranche of grant funding. This will enable funding for the consultants to review the sites.

The report on rural enterprise had been delayed as it had taken a considerable time to obtain responses from local businesses. This has now been written and considered by the group. A further meeting of the group will take place within the week, where the reports from all groups will be examined and then sent to the consultant for drafting.

129/20 **Finance**

- a) Payment list for November: members approved the payment list and expenditure for the period. Cllr Brockwell asked that heads of committees advise members of their intention to spend their allowance, so that everyone is aware of expenditure.
- b) Management report to end November 2020: noted. Cllr Brockwell advised that the Parish Council currently holds unallocated reserves of around £27,000.
- c) Proposed budget for 2020/21: Cllr Brockwell proposed that there should be no increase in the Band D equivalent Council tax this coming year, due to it having been such a difficult year for so many. Due to a small increase in Band D equivalent properties, this would give a precept of £45,307 for 2021/22, compared with a precept of £45,070 for the current year. This proposal was Seconded by Cllr Gellatly, with all in favour.

130/20 **Councillors business:** for noting or including on a future agenda

- a) *Mayor House Farm*: the problems with footpath access will be raised with Hannah Gutteridge, SCC. The Clerk will also write to the resident.
- b) *Power outages*: there have been a number recently, possibly as a result of the overhanging trees.

131/20 **New Correspondence:**

CPRE Surrey Voice magazine.

132/20 **Dates of meetings**

Full Council:	4 th January, 1 st February, 1 st March
Planning:	28 th December
Highways & maintenance	
Communications	

The meeting closed at 10.12pm.