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ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 4th January 2021 at 7.30pm

BY REMOTE ACCESS



Present: Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly,
G Robinson (joined at 8.30pm), P Yeoman
County Cllr K Taylor
Borough Cllr D Jones

In attendance: The Clerk, Mrs J Cadman

001/21 **Apologies for absence:** All members were present

002/21 **Declarations of interest:** none were made.

003/21 **Minutes of the Meeting held Monday 7th December 2020 Annex 1.** *Approved minutes to be signed by the Chairman at the next meeting in the Memorial Library.*

These were agreed as a correct record of the meeting, after the following amendment: Cllr Dennis had advised that, before the steering group reports are sent to the consultant, the draft recommendations will be sent to Albury Estate for comment.

004/21 **Matters Arising**

Other than those contained in the agenda.

099/20c: *Litter Pick Farley Green and Albury:* no action at present. Cllr Brockwell requested that the appropriate authority be asked to deal with the litter on the A25, from the A248 up to Newlands Corner.

Action: Clerk

Members discussed the imminent new lockdown and the need to stop visitors from parking their cars along the A25. Cllr Brockwell suggested posts on the piece of grass at the front of the Silent Pool car park. Cllr Taylor advised that this problem was regularly discussed with County and with the police, but he would raise this suggestion with them. **Action:** Cllr Brockwell to discuss ownership with Estate to see if they would allow posts to be installed on their land

123/20: *church defibrillator cabinet:* has been fitted by Cllr Brockwell. The church electrician will connect it shortly. In the meantime, the defibrillator will be moved from Westonfields, once appropriate notices have been put up. **Action:** Clerk and Cllr Brockwell

123/20: *Waste bins Albury Heath:* GBC Parks department have been advised.

130/20: *Mayor House Farm:* SCC have been advised; the Clerk has written to the owners.

Christmas tree: thanks were recorded to Cllr Gellatly for erecting and decorating the Christmas tree. Cllr Brockwell recommended that a socket is not installed in the wall, as originally intended, as it might be abused. This was agreed. Cllr Dennis requested that consideration be given to a permanent tree, not necessarily a fir tree.

005/21 **Chairman and Clerks matters arising**

Members discussed the potential co-option of a resident onto the Council and agreed that the person concerned should be co-opted onto the Council at the February meeting. **Agenda item:** February meeting.

006/21 **Police matters:**

9 crimes were reported in November: Newlands Corner: 5 anti-social behaviour, 1 other theft; Silent Pool: 2 anti-social behaviour, 1 drugs.
Noted.

Cllr Taylor and Cllr Jones left the meeting at 8pm.

007/21 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) *Guildford Lane:* the silt still remained on the road.
- b) *Stiles:* Cllr Brockwell is taking this forward.
- c) *Flooding in Shophouse Lane:* it was agreed that the flooding in fact came from Ride Lane.
- d) *Village entry gates:* Cllr Brockwell would talk to Bahram Assadi.
- e) *Depressions on A25:* The Clerk will raise this again with Cllr Taylor. It was noted that the depressions are probably caused by underground springs.
- f) *Brook Lane sign:* Cllr Brockwell will contact Surrey Hills.
- g) *Grit bins:* Cllr Brockwell reported that most grit bins which belonged to the parish are full, and Cllrs Brockwell and Gellatly would top up those that needed it. The following actions were recorded:
 - i. Michael Baxter has not been asked if he needs any grit for the spreader.
 - ii. The county council has not serviced the snow plough
 - iii. More bags are needed.Cllr Brockwell will trim the vegetation around the grit bins.
An additional grit bin by the village hall was discussed, but it was agreed that it would be vulnerable to the grit being stolen.
- h) *Grips along Park Road:* the village handyman will be asked to clear the grips along Park Road.

Outdoor maintenance: Cllr Yeoman

Cllr Yeoman had no further matters to raise.

Open Spaces: Cllr Rowland

Farley Green pond: Cllr Yeoman confirmed that the silt will be removed once it has dried out, in the spring. Cllr Gellatly agreed that it could be spread on his land.

Tree behind the bus shelter at the end of New Road: this needs to be trimmed back. Cllr Brockwell undertook to ascertain whose land it is on.

Planning and Environment: Cllr Gellatly

- a) minutes of planning meeting 7th December and applications determined between meetings: noted.
- b) *Enforcement:* nothing had been taken off the list, and a new one has been added: a motor cycle track. This has been in existence for a long time.
- c) *Responses:* Cllr Gellatly asked for responses when it is decided to determine an application by email, as was the case over Christmas.
- d) *Little London:* Cllr Brockwell raised an issue of a parking layby at Little London, and will discuss this with Cllr Gellatly.

Village Hall: Cllr Brockwell

- a) The hall is now closed, due to the new lockdown.
- b) Cllr Brockwell has dealt with all the outside lights and installed a new light on the side of the library to shine towards the village hall steps.

Allotments: Cllr Robinson

- a) Cllr Robinson had nothing to report.

Communications: Cllr Dennis

- a) Albury Matters was delivered with the Parish Magazine in December.
- b) Cllr Dennis suggested that the leaflet giving advice on how to access help should be re-distributed now that the country has gone into the third lockdown . The following was agreed:
 - i. The Doctor's surgery will be asked to put up a poster, and to signpost people in need of help to the contact numbers.
 - ii. The information will be put on the Parish Council website.
 - iii. A poster will be put in the local shops.
 - iv. Posters on the noticeboards
 - v. The information will be put into the next parish magazineCllr Rowland will print the posters.

008/21 **Neighbourhood Plan**

Cllr Dennis reported at follows:

- a) The steering group had met just before Christmas to review the draft reports and recommendations. These will be pulled into one document, which will go to the Estate and then to the consultant, to compile into a draft plan. Cllr Brockwell has dealt with the expenditure details for the initial grant, and it will now be possible to apply for a further grant to enable more work to be done on sites. All other sections of the plan had been completed, so it will now be possible to concentrate on housing.
- b) Cllr Rowland asked if the document could be copied to councillors when it is sent to the Estate. Cllr Dennis agreed.
- c) Minutes of the December meeting will be forwarded to the Clerk shortly.

009/21 **Finance**

- a) Payment list for December **Annex 3**
Cllr Brockwell Proposed the approval of the expenditure for the period of £6038.72. This was Seconded by Cllr Bevan, with all in favour.
- b) Management report to end December 2020: The following was noted:
 - i. Mowing of Farley Green had exceeded budget
 - ii. Maintenance of Farley Green pond was £400 over budget, due to the de-silting.
 - iii. Maintenance of the Amenity area was over budget, due to the work done to the benches, both repairing and painting.
 - iv. Electricity and water bills were both very low. The Clerk was asked to resolve the problem with the blank electricity meter at the hall.

- 010/21 **Councillors business:** for noting or including on a future agenda
- a) *Edgeley Park:* Cllr Dennis asked for reassurances about the occupancy of the Park. It was **agreed** to write to the Park, copying in the police and Environmental Health, asking for this reassurance.

 - b) *Local listing of buildings:* Cllr Gellatly noted that one of the applications recently objected to was a proposal to convert part of a courtyard of barns to an office. There will be a number of objections, as it is surmised that the intention is to use it as accommodation. It is not a listed building, but it would be good to have it on the local listed buildings list. Cllr Bevan undertook to do this.

011/21 **New Correspondence:**
None had been received.

012/21 **Dates of meetings**

Full Council:	1 st February, 1 st March
Planning:	18 th January
Highways & maintenance	
Communications	

The meeting closed at 9.05pm