



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

Monday 1st February 2021 at 8.00pm

BY REMOTE ACCESS



Present: Cllr G Robinson (in the chair), Cllrs J Brockwell, S Dennis, P Gellatly P Yeoman
County Cllr K Taylor
Borough Cllrs R Billington and D Jones
In attendance: The Clerk, Mrs J Cadman

- 013/21 **Apologies for absence:** were received from Cllrs S Bevan and J Rowland. Cllr Billington was warmly welcomed.
- 014/21 **Declarations of interest:** Cllrs J Brockwell and S Dennis declared an interest in agenda item 020/21 B4SH.
- 015/21 **Minutes of the Meeting held Monday 4th January:** the minutes were approved, following amendments on the Neighbourhood Plan item proposed by Cllr Dennis prior to the meeting.
- 016/21 **Matters Arising**
Other than those contained in the agenda.
099/20c: litter: the litter on the A25 has been reported to GBC.
123/20 Defibrillator: the electrician has connected the cabinet at the church, new signs put up and the defibrillator moved.
130/20: Mayor House Farm: Cllr Brockwell would investigate to establish whether the signs are still on the gates. It appears that the electric fence is not working. Cllr Taylor will speak to SCC Countryside Access.
004/21 parking on the grass at the front of the Silent Pool car park: Cllr Brockwell reported that the verge is owned by SCC, not Albury Estate. Cllr Taylor will establish whether it is possible to use some means of stopping cars parking on the grass.
010/21a Edgeley Park: the Clerk has written to the Park Manager and copied in the police and EH at GBC, but has had no response. Cllrs Billington and Jones asked for copy correspondence and undertook to pursue a response.
010/21b: Local listed buildings: Cllr Bevan has added the courtyard of barns to the local listed buildings list.
- 017/21 **Co-option of Councillor**
Andi McCann introduced himself. He has lived in Farley Green for 10 years and has been involved in local activities. He wished to be able to contribute more to the community. His co-option to the Council was Proposed by Cllr Dennis, Seconded by Cllr Brockwell, all in favour.
- 018/21 **Chairman and Clerks matters arising**
a) *North Downs Line Steering Group:* representation from the Parish Council. Cllr Brockwell agreed to undertake this role.

- b) *Adopted phone boxes:* members considered how the two adopted phone boxes, at Brook and Farley Green, could be used and agreed to ask residents for their ideas, through the Parish Magazine, the website and Facebook. Cllr McCann will talk to fellow residents in Farley Green.
- c) *Standing Orders:* recommendation: members approved the revised Standing Orders. Proposed by Cllr Brockwell, Seconded by Cllr Dennis, all in favour.
- d) *Current advice on parish council meetings:* The Clerk advised that the Covid Act 2020 allowed remote meetings until the 7th May 2021, and nothing further has been put into place at this time.
- e) *Your Fund Surrey:* members noted the potential of this funding for capital projects in the county.

019/21 **Police matters:**

- a) The figures on the crime map are still shown for November, reported last month.
- b) Heidi Budgen has joined Surrey Police as new PCSO for the area and has given the Clerk her contact details.
- c) *Policing your community:* some members had attended the online event, with the Clerk. The Clerk had asked for more police information and support regarding local crimes, and was referred to Facebook. It was agreed to be a very disappointing response which had not addressed the question.

020/21 **B4SH**

- a) *Voucher for B4SH installation at the village hall:* Cllr Brockwell explained that there was an opportunity to take cable to the village hall. The installation would be free, the monthly cost £45.00. This would also enable other businesses and residents around the hall to receive the cable free of charge. In order to access this offer, the Parish Council need to claim a Gigabyte Voucher, which is a government scheme to help fund the rollout of fibre to rural areas. Members were fully in support of this initiative and authorised the Clerk to complete the Voucher application.
- b) *Wayleave for B4SH:* members received a proposal to give B4SH free wayleave over the recreation ground and Farley Green, and agreed to allow this. Proposed by Cllr Gellatly, Seconded by Cllr McCann, all in favour. Cllr Brockwell will provide the Clerk with full details regarding the installation.

021/21 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) A Highways meeting will be held on the 15th February at 7pm.
- b) *Guildford Lane:* the road has been cleared, the bank made up and grips installed from the road to the ditch.
- c) *Stiles:* Cllr Brockwell is sending details to Hannah Gutteridge of four stiles that should be removed. He had spoken to the village handyman about this work, and about using the materials to repair other stiles.
- d) *Village entry gates:* deferred.
- e) *Depressions on A25:* deferred
- f) *Brook Lane sign:* Cllr Brockwell would continue to pursue this.
- g) *Grit bins:* Cllr Brockwell will arrange for the Parish Council grit bins to be topped up.
- h) *Albury Estate grit:* grit has been ordered but has not yet been delivered. The snow plough was deployed when it snowed, despite there being no notification from SCC, and the gritter was sent out twice. Cllr Brockwell advised that it is not possible to send the snow plough to Westonfields and parts of Church Lane, as it is too wide. It was noted that SCC are responsible for the A248.
- i) *Grips along Park Road:* the handyman had dealt with those on the day of the meeting.
- j) *VAS at Bourneside:* current data shows that 99.4% of vehicles are driven at 30mph. It is planned to download all the data onto a flashdrive. The Casualty Reduction officer will be asked for a meeting.

Outdoor maintenance: Cllr Yeoman

- a) *Ditch at The House:* Cllr Yeoman reported that the water in the ditch is caused by natural springs.

Open Spaces: Cllr Rowland

- a) *Tree behind bus shelter at the end of New Road:* the land belongs to SCC. The Clerk will ask them to deal with the tree.
- b) *SCC Tree Planting:* Cllr Taylor confirmed that only two parishes had submitted ideas.
- c) *Tree at Hall:* Cllr Dennis would like to see a permanent Christmas Tree at the Hall, not necessarily a conifer. The Clerk will raise this with the Estate.
- d) *Knotweed:* Cllr Yeoman had sprayed the knotweed at Farley Green.

Planning and Environment: Cllr Gellatly

- a) *minutes of email planning meeting 11th January:* had been circulated.
- b) *Enforcement:* it was noted that the only case closed was the most recent one, the field track at Brook Hill.
- c) *Water Lane application:* the application had been turned down by GBC. The owners are considering an appeal.
- d) *Next meeting:* 8th February, to include an application to renovate the toilet block at Newlands Corner.

Village Hall: Cllr Brockwell

- a) *Debtors:* deferred to March meeting.

Allotments: Cllr Robinson

- a) *Fees:* two fees are still outstanding for this current year.
- b) *Tenants:* there have been no new applications
- c) *Spraying:* the Estate will be asked whether this was in fact carried out.

Communications: Cllr Dennis

Information on where to get help during the latest lockdown had been posted on the website, noticeboard and on Facebook.

022/21 **Neighbourhood Plan**

Cllr Dennis reported that there had been no meetings in January as all teams are finalising their reports, which will go to the Estate in due course.

023/21 **Finance**

- a) *Payment list for January:* Members approved the payment list and expenditure for the period of £1944.97. Proposed by Cllr Brockwell, Seconded by Cllr Robinson, all in favour.
- b) *Management report to end January 2021:* Cllr Brockwell noted that village hall income is down by £9,000 against budget, but that £3,600 had been received from GBC to date in covid support. The Council had also received £17000 S106 money.

024/21 **Councillors business:** for noting or including on a future agenda

- a) *Farley Green pond:* it was suggested, and agreed, that the silt taken out of the pond last autumn be used to fill in the dip in the Green.
- b) *Snow ploughs:* it is not clear whether they have been collected by SCC, but they are no longer where they were left. Cllr Taylor will investigate. The current snow plough needs some maintenance as the base rubber needs renewing.
- c) *Power outages:* there had been a number of short power cuts recently.
- d) *CIL:* Cllr Dennis proposed that some research is done into the possibility of accessing CIL money for this parish.

- e) *Mayors Award for Community Service*: Members discussed who should be nominated, and Cllr Dennis undertook to write the nomination. Cllr Billington advised that last year his Mayors Charity had raised over £28,000 for charities involved with Prostate Cancer and also charities for adults and children with cancer.
- f) *Pavement Parking*: Cllr Billington is working on a strategy to tackle this.
- g) *Woking*: Cllr Billington advised that there had been a surge of Covid 19 cases in Woking

025/21 **New Correspondence:**

- a) *Letter from the Mayor*: Cllr Richard Billington has written to thank the Parish Council for the flowers: *'to know I was not forgotten cheered me in this dark time'*.

026/21 **Dates of meetings**

Full Council:	1 st March, 5 th April, 10 th May
Annual Parish meeting:	taking advice
Planning:	8 th February, 1 st March
Highways & maintenance	15 th February
Communications	