



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on

**Monday 12<sup>th</sup> April 2021 at 7.30pm**

**BY REMOTE ACCESS**



**Present:** Cllr J Rowland (in the chair), Cllrs S Bevan, J Brockwell, S Dennis, P Gellatly,  
A McCann, G Robinson, P Yeoman  
County Cllr K Taylor  
Borough Cllrs R Billington and D Jones

In attendance: The Clerk, Mrs J Cadman

039/21 **Apologies for absence:** all members were present.

040/21 **Declarations of interest:** Cllr Jones declared a pecuniary interest in agenda item 042/21: Edgeley Park.

041/21 **Minutes of the Meeting held Monday 1<sup>st</sup> March:** were agreed to be a correct record of the meeting.

042/21 **Matters Arising**

Other than those contained in the agenda.

*30/21: Edgeley Park:* email discussions since March meeting had been circulated prior to the meeting.

Members expressed concern that Cllr Jones had not pursued discussions with Environmental Health and the police regarding the illegally opened gym and pool, reported to her by the Parish Council in early March, which she had agreed to do. Cllr Jones explained that she could take no further action once she realised that she had a pecuniary interest in the park, having a holiday home there. . Further she had not asked Cllr Billington to pursue the matter instead.. It was agreed that the illegally opened facilities constituted a breach of law, and Cllr Bevan Proposed that an official complaint be made to GBC regarding the lack of action. Seconded by Cllr Robinson, all in favour.

Cllr Brockwell referred to the SCC elections on the 6<sup>th</sup> May and the fact that the Conservative candidate lives on Edgeley Park which is a breach of Haulfryn's license.

*30/21: Litter on the A25:* this has been dealt with.

*30/21: Parking on the verge at Silent Pool:* Cllr Taylor reported that he had discussed this problem with Bahram Assadi, who had been advised that this was rarely happening now, Members agreed that no further action should be taken for the moment, but that the site should be monitored.

The Chairman thanked Cllr Taylor for the work done at Guildford Lane. Cllr Taylor advised that Patrick Giles felt that more work could be done to improve the area, and would monitor it.

043/21 **Chairman and Clerks matters arising**

- a) *Water Leak in Library*: reported to the Clerk on the 30<sup>th</sup> March and caused by missing tiles on the roof. Insurance claim is in process for replacement of floor covering in the kitchen and meeting room. The village handyman is repairing the roof, the tiles have been provided by the Estate.

044/21 **Environmental Projects**

Borough Cllr D Jones told the meeting about Effingham Parish Council's environmental initiative and showed them Effingham's website. She asked if Albury Parish Council would agree to adopt a similar initiative and if a member of the Council would take the lead in this project. Cllr Bevan volunteered for this role and would work with Cllr Jones to launch the initiative and to advertise it on the parish website, and in the parish magazine and Albury Matters. Cllr Jones advised that there is potential grant funding for these projects, with the Green Jump grant. **Agenda item:** May meeting.

045/21 **Police matters:**

- a) 5 Crimes reported in February 2021: Westonfields: 2 crimes, 1 theft and 1 violence and sexual offences. Water Lane: 1 public order. Newlands Corner: 1 drugs and 1 vehicle crime.
- b) Visit to Parish Council meeting by PCC. This would now be arranged after the elections on the 6<sup>th</sup> May.

046/21 **Committee reports:** to receive brief reports on the following:

Highways, byways, traffic: Cllr Brockwell

- a) Minutes of meeting held 22<sup>nd</sup> March: were noted.
- b) VAS: Cllrs Brockwell and Gellatly will arrange to move one VAS to replace the one near Bournside that is currently malfunctioning.
- c) *Dips on A25*: Cllr Taylor had discussed this problem with Patrick Giles, who had in turn talked to the Asset team. He hoped that work would be undertaken in the current financial year, but as yet no plans had been made.

Outdoor maintenance: Cllr Yeoman

- a) Mr Hancock had started to cut the riverside meadow. He was contracted to cut this twice a month, and the triangles at Little London and Albury Heath once a month, at the same cost as last year.
- b) Ditch at The House: Cllr Yeoman will find out if this work has been done.

Open Spaces: Cllr Rowland

Nothing to report.

Planning and Environment: Cllr Gellatly

- a) minutes of email planning meeting 22<sup>nd</sup> March were noted.

Village Hall: Cllr Brockwell

- a) *Plans for re-opening*: The Clerk advised that the hall will be re-opened after the 17<sup>th</sup> May, if it was legal to do so. Bookings are already being taken. The hall is also open for the elections on the 6<sup>th</sup> May, and will be deep-cleaned at the Borough Council's expense beforehand.
- b) *Village Hall debtors*: Cllr Brockwell proposed some debts from 2017 to be written off and one from 2018. This was agreed. He congratulated the Clerk on achieving a good result of payments on outstanding debts.
- c) *Village hall hiring fees 2021/22*: the small increase in fees for the current year was noted and agreed.

Allotments: Cllr Robinson

- a) *Allotment fees invoices:* for the year 2021/22 have been issued. Two fees remain outstanding from 2020/21, and Cllr Robinson will pursue these when appropriate.

Communications: Cllr Dennis

The Parish Council's tribute to the Duke of Edinburgh has been placed on the website and on Facebook.

047/21 **Neighbourhood Plan**

Cllr Dennis reported as follows:

Feedback has been received from the Estate regarding the draft reports and they will now go to the consultant, who will start working on the element of the Plan that does not include Affordable Housing. Regarding affordable housing, an application will be submitted for a new grant, now that the application process has been re-opened. No work will be started on that element until the grant is received. Current consultants costs are included in the agreed budget.

048/21 **Finance**

- a) Payment list for March: the outlay of £6521.14 for the month was noted and agreed.
- b) Draft Management report to end of the financial year 2020/2021 was noted and agreed. The final report for the year will be tabled at the May meeting.

049/21 **Councillors business:** for noting or including on a future agenda

- a) Cllr Rowland advised that he would not stand for the position of Chairman at the May annual statutory meeting. Cllr Dennis recorded thanks to him.
- b) Cllr Taylor advised that this would be his last meeting as County Councillor, after 12 years in the role and a number of years beforehand as a Borough Councillor. He thanked the Parish Council for its help and support and said how much he had enjoyed working with Albury. All members thanked him for all he had done for Albury and wished him well.

050/21 **New Correspondence:**

None had been received.

051/21 **Dates of meetings**

Full Council:	6 <sup>th</sup> May by remote access, 7 <sup>th</sup> June 5 <sup>th</sup> July
Annual Parish meeting:	postponed
Planning:	4 <sup>th</sup> May (Tuesday), 24 <sup>th</sup> May
Highways & maintenance	
Communications	

The meeting closed at 20.45.