



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of the **annual meeting** of Albury Parish Council held on
Thursday 6th May at 7.30pm by Remote Access
for the transaction of the under mentioned business.



Present: Cllrs S Dennis, P Gellatly, A McCann, J Rowland, P Yeoman
Borough Cllr D Jones
1 member of the public
In attendance: The Clerk, Mrs J Cadman

Public participation: Ms Darling is Chair of the Trustees of the Friends of the Barn Church at Farley Green, which the Parish Council had supported in the past. The Trustees are putting together an application to Your Fund Surrey but also wished to ask the Parish Council if it would consider allowing them to apply for S106 money. The Clerk would investigate whether this would be possible.

- 52/21 **Election of Chairman:** As not all members were present, it was agreed to defer election of a Chairman until the June meeting. Cllr Rowland took the chair for this meeting.
- 53/21 **Apologies for absence:** had been received from Cllrs Bevan, Brockwell and Robinson. Apologies were also noted from Cllr Billington.
- 54/21 **Declarations of interest:** none were made.
- 55/21 **Election of Vice Chairman:** deferred to the June meeting.
- 56/21 **Appointment of committees, committee chairmen, and members**
Deferred to the June meeting
- 57/21 **Dates of meetings:**
Full Council: 1st Monday of each month, excepting August
Planning: every 3rd week, from 10/5/21
Other committees: as called.
These proposed dates were agreed.
- 58/21 **Minutes of the Meeting held Monday 12th April 2021:** deferred to the June meeting.
- 59/21 **Matters Arising**
42/21: *Edgeley Park:* The Clerk has written to the Monitoring Officer at GBC. Noted.
43/21: *Water Leak in library:* The Clerk is obtaining quotes for the damaged floor covering. The roof will be repaired during the next week.
- 60/21 **Chairman and Clerks Matters arising**
1. *Statutory Documents:*
a) standing orders: approval was Proposed by Cllr Dennis, Seconded by Cllr Gellatly, with all in favour.
b) financial regulations: approval was Proposed by Cllr Dennis, Seconded by Cllr Gellatly, with all in favour.
c) Data Protection Policy: deferred to June meeting, as Cllr McCann wished to explore a simpler version.

2. *Epic Cycling events*: there is no clear information on the route yet, but members agreed concern about the damage to the environment, which had been expressed by the Estate. More information is needed from the organisers, and an opportunity to discuss their plans and the Parish's concerns. It was agreed to discuss these concerns with neighbouring parish councils and Cllr Jones agreed to arrange an informal meeting by video call.
3. *Duke of Edinburgh*: a resident on Farley Green has requested that a tree be planted in his memory on the Green. This follows a tradition of planting trees on Farley Green to mark significant events. Members discussed this and agreed it to be a good idea, and suggested that an Oak would be suitable, planted near the Beech trees at the top of the Green. Residents will be sought for views through the Parish Magazine.
4. *Meetings from 7th May*: Members notes that Parish Council meetings must return to being held in public, and councillors are required to attend unless they are vulnerable, and that members of the public are still encouraged to attend by remote access. Delegated authority was given to the Planning Committee to agree responses to applications by Zoom and by email until it is possible to meet in public. Proposed by Cllr Rowland, Seconded by Cllr Dennis, all in favour.
5. *Barn Church*: the discussion in the public participation section was confirmed. Members agreed that the building should be supported because of its contribution to the community. A 'friends' scheme was suggested. The Clerk will check to see if S106 monies can be used to support the church.

61/21 **Police matters:**

3 crimes were reported in March: 1 anti social behaviour at Silent Pool car park, 2 violence and sexual offences at Newlands Corner.

Newly elected PCC will be invited by Clerk to attend parish council.

62/21 **Committee reports:**

Reports to be received by portfolio holders to the date of this meeting.

Highways, Byways and Traffic: Cllr Brockwell

No report had been received.

Outdoor maintenance: Cllr Yeoman

- a) Ditch at The House: Matt has dealt with the grip. The ditch is full, Cllrs Rowland and Yeoman will investigate.
- b) Flowers for troughs: As Cllr Yeoman is shortly to have an operation, he will source the plants and the handyman will be asked to plant them.

Open spaces: Cllr Rowland

Spoil on Farley Green: Matt will be asked to remove this.

Planning and Environment: Cllr Gellatly

Minutes of planning meeting 12th April were noted.

Enforcement:

- a) Jacquin Cottage's shed had come off the list as it had been removed.
- b) Three new cases had been added to the list.

Village Hall: Cllr Brockwell

The Clerk reported that bookings are now being received for the hall and it is gradually being re-opened, with risk assessments on all bookings. The library will not be used for the time being, as it is not possible to socially distance in that space.

Allotments: Cllr Robinson

No report had been received.

Communications: Cllr Dennis

The website and Facebook are working well.

63/21 **Environmental Projects**

A report had been circulated prior to the meeting. Cllrs Bevan, Gellatly and McCann had met with Cllr Jones the previous week and agreed on a strategy. They would like to encourage people to come forward with environmental projects, and requested £250 to spend on leaflets, which was agreed. They would also get an article into the parish magazine. The purpose is to facilitate projects, not to manage them, and agreed to invite residents to join the working group in an advisory capacity.

SCC and GBC have declared a climate emergency and are encouraging communities to take their own projects forward.

Cllr Jones proposed that a climate section be added to the website and this was agreed

64/21 **Neighbourhood Plan**

Cllr Dennis reported that all the drafted sections were now with the consultant, who would put together the consultation document. The first draft will hopefully be ready by June.

An application had been made for funding to start the affordable housing section. It was noted that the grant application process had been changed and this is further delaying the application process.

65/21 **Finance**

a) *Draft Management report to 31st March:* noted and approved

b) *Payments to 30th April:* payments for April of £649.10 were noted and approved.

c) *Internal audit:* members noted that this will take place on the 20th May and the Annual Return will be presented for approval at the June full council meeting.

66/21 **Councillors business:** *for noting or including on a future agenda*

No matters were raised.

67/21 **New Correspondence**

a) *Surrey Air Ambulance:* a letter of thanks for the grant of £250 has been received.

68/21 **Dates of meetings**

Full council: 7th June, 5th July

Planning: 31st May, 21st June

The meeting closed at 9.15pm.