



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Notice is hereby given of **the annual meeting** of Albury Parish Council which will be held on

Thursday 6th May at 7.30pm by Remote Access
for the transaction of the under mentioned business.



There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

- 52/21 **Election of Chairman**
- 53/21 **Apologies for absence**
- 54/21 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter*
- 55/21 **Election of Vice Chairman**
- 56/21 **Appointment of committees, committee chairmen, and members**
- 57/21 **Dates of meetings:**
Full Council: 1st Monday of each month, excepting August
Planning: every 3rd week, from 10/5/21
Other committees: as called.
- 58/21 **Minutes of the Meeting held Monday 12th April 2021 Annex 1**
- 59/21 **Matters Arising**
42/21: *Edgeley Park:* The Clerk has written to the Monitoring Officer at GBC.
43/21: *Water Leak in library:* The Clerk is obtaining quotes for the damaged floor covering. The roof has been repaired.
- 60/21 **Chairman and Clerks Matters arising**
1. *Statutory Documents:* Recommendation: members to approve the following documents:
 - a) standing orders **Annex 2**
 - b) financial regulations: **Annex 3**
 - c) Data Protection Policy: **Annex 4**
 2. *Epic Cycling events:* **Annex 5**
 3. *Duke of Edinburgh:* a residents on Farley Green has requested that a tree be planted in his memory on the Green. This follows a tradition of planting trees on Farley Green to mark significant events.

4. *Meetings from 7th May:* although Parish Council meetings must return to being held in public, and councillors are required to attend unless they are vulnerable, members of the public are still encouraged to attend by remote access.

5. *Barn Church: **Annex 6***

61/21 **Police matters:**

3 crimes were reported in March: 1 anti social behaviour at Silent Pool car park, 2 violence and sexual offences at Newlands Corner.

62/21 **Committee reports:**

Reports to be received by portfolio holders to the date of this meeting.

Highways, Byways and Traffic: Cllr Brockwell

Outdoor maintenance: Cllr Yeoman

Open spaces: Cllr Rowland

Planning and Environment: Cllr Gellatly

Minutes of planning meeting 12th April **Annex 7**

Village Hall: Cllr Brockwell

Allotments: Cllr Robinson

Communications: Cllr Dennis

63/21 **Environmental Projects**

Members to receive a report.

64/21 **Neighbourhood Plan**

Members to receive a report from Cllr Dennis.

65/21 **Finance**

a) *Draft Management report to 31st March:* attached as **annex 8**

b) *Payments to 30th April* **annex 9**

c) *Internal audit:* will take place on the 20th May and the Annual Return will be presented for approval at the June full council meeting.

66/21 **Councillors business:** *for noting or including on a future agenda*

67/21 **New Correspondence**

a) *Surrey Air Ambulance:* a letter of thanks for the grant of £250 has been received.

68/21 **Dates of meetings**

To be agreed at the meeting

Dated this 1st day of May 2021

Signed: J Cadman, Parish Clerk