



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY NOTICE OF PARISH COUNCIL MEETING Local Government Act 1972

Minutes of a meeting of Albury Parish Council held on  
**Monday 5<sup>th</sup> July at 7.30pm in the village hall**  
for the transaction of the under mentioned business.



**Present:** Cllrs J Brockwell, S Dennis, P Gellatly, A McCann, J Rowland, P Yeoman  
County Cllr Robert Hughes  
Borough Cllrs R Billington and D Jones  
1 member of the public  
**In attendance:** The Clerk, Mrs J Cadman

### **Public Forum:**

*Barn Church:* Ms Darling updated members on the work needed on the Barn Church to replace the roof, upgrade the heating, replace the carpet and install a water supply, costing in the region of £50-£60,000. An application is being made to Your Fund Surrey.

Members asked if there was a discrete element of this work that could be funded by the Parish Council. Ms Darling advised that a new heater in the hallway would help retain the heating in the entire building. The cost of supply and installation would be in the region of £350 to £450. This item was discussed further during the meeting.

*Expansion of AONB:* Cllr Hughes advised that he would shortly be writing to all Parish Councils, as he wished to identify areas that could be taken into the AONB, particularly areas that are currently AGLV. Members discussed the impact of organized bike rides on the AONB.

87/21 **Election of Chairman:** Cllr Dennis, Proposed by Cllr Yeoman, Seconded by Cllr McCann, all in favour. **Action**

88/21 **Apologies for absence:** were received from Cllrs Bevan and Robinson. Cllr Brockwell left the meeting at this point, at 7.45pm.

89/21 **Declarations of interest:** none were made.

90/21 **Minutes of the Meeting held Monday 7<sup>th</sup> June 2021:** were agreed as a correct record of the meeting and signed by the Chairman.

### 91/21 **Matters Arising**

*75/21 Barn Church:* following the discussion in the Open Forum, Cllr Brockwell Proposed that the Barn Church is granted a sum of up to £450, to cover the cost of supply and installation of a heater in the hallway. Seconded by Cllr Gellatly, with all in favour.

*75/21 Floor in Library:* members to receive a progress report: Cllr Brockwell is currently contacting the firm who laid the floor when the toilet project was carried out. **JB**

*81/21 Surrey Hills Champion:* as it is possible to join this initiative as an organisation, the Clerk has completed the application form. **Clerk**

### 92/21 **Clerks Matters arising**

**a) Email communication:** members confirmed their agreement to receiving the summons

to a meeting, together with agendas and annexes, by email.

- b) Deed of Easement for Resmor, Farley Green:** this has been completed, the Parish Council will receive a payment of £750.

93/21 **Police matters:**

- a)** The new PCC has been asked to attend a meeting.  
**b)** Crime statistics for May: Newlands Corner: 1 anti social behaviour and 1 public order; Trodds Lane: 1 other theft; Chilworth Road: 1 antic social behaviour and 1 public order.

94/21 **Committee reports:**

*Highways, Byways and Traffic:* Cllr Brockwell: no report had been received. A date will be set for a meeting of this committee. **JB/Clerk**

*Outdoor maintenance:* Cllr Yeoman:

- a) Hedges:** a number of residents whose hedges are overhanging the pavements have been written to and the hedges have been cut.  
**b) Access from August Lane:** members discussed the options and agreed to explore posts at the access point. The Clerk will discuss with SCC.  
**c) Ditch at the end of Church Lane:** Cllr Brockwell was to discuss this with Mint. This should be dealt with annually, to keep it under control. Cllr Yeoman will contact Cllr Brockwell.

**Clerk  
JB  
PY**

*Open spaces:* Cllr Rowland: Cllr Rowland was impressed by the lack of litter on his daily walks. Signs regarding dogs on the recreation ground will be installed shortly. GBC's Dog Warden will be asked for advice. **Clerk**

*Planning and Environment:* Cllr Gellatly:

- a)** a meeting of the Planning Committee was held prior to this meeting. There were no objections to the applications. GBC had undertaken an Environmental Impact Assessment on Newlands Corner as they wish to fence part off. SCC seem to be happy with the proposal  
**b)** Minutes of the meeting held 7<sup>th</sup> June had been circulated.  
**c)** Enforcements: the usual monthly update had not been received for July.  
**d)** Jacquin Cottage: the enforcement notice had not been served, apparently due to Covid, but at the same time one had been served on the car repair workshop at Water Lane.

*Village Hall:* Cllr Brockwell: deferred to September meeting

*Allotments:* Cllr Robinson: nothing to report

*Communications:* Cllr Dennis

- a) Albury Matters:** is current in draft form and will be distributed before the end of July.  
**b) The Queen's 70 year Platinum Anniversary:** the Rector had asked if the Parish Council had plans for next year, as the church would like to hold a concert in the Saxon church. Members discussed the possibility of a function on the riverside meadow. The Estate would be asked if something could be done in the grounds around the Saxon Church, as at the last Jubilee. Cllr Brockwell will be asked to discuss this with Victor Keech.  
**c) Deputy Lieutenant of Surrey:** Cllr Dennis had received a call from this resident of Farley Green, who had asked if there were any outstanding actions for covid. Cllr Dennis now has her contact details.  
**d) Mayors Award for Community Service:** all our nominees had received an award. Cllr Dennis asked if they would be happy to have their names in *Albury Matters*. Cllr McCann will investigate.

**Clerk  
JB**

95/21 **Environmental Projects**

- a) *Residents survey*: Cllr Dennis expressed reservations about the proposal to survey residents on their environmental views, as part of the process of constructing a Neighbourhood Plan involves canvassing the parish. There are green issues in the NP, which will be discussed at the first consultation. The working group advised that they intended to use some of the content of Effingham's survey: *are you concerned about climate change? Is there anything you would like done and will do about climate change? Can we support you?* The intention is to get people to come forward with plans and for the parish council to give them help and support. The costs of printing will be taken from the agreed budget and the group will most likely undertake the distribution.
- b) *Hydrogen*: Cllr Rowland will distribute a paper. JR
- c) *Poster*: it was agreed not to proceed with this until the content of the survey is agreed.
- d) *Parish Magazine*: there had been no responses to date.
- e) *Carbon neutral homes*: Cllr Rowland is involved in creating homes that are carbon neutral and will distribute information as it becomes available. JR

96/21 **Neighbourhood Plan**

Cllr Dennis reported that the working group were currently waiting for the formatted reports from John Dowty. They are also waiting for hear from Locality about the grant application.

97/21 **Finance**

- a) *Draft Management report to 30<sup>th</sup> June*: noted and agreed. Cllr Dennis asked for a better understanding of the percentage of the budget spent at each point of the year. Clerk/JB
- b) *Payments to 30<sup>th</sup> June*: the payments totalling £3465.45 for the month were noted and agreed.
- c) Bank reconciliation to end May: noted.
- d) A meeting will be held on the 9<sup>th</sup> August, following planning.
- e)

98/21 **Councillors business**: *for noting or including on a future agenda*

- a) *Mayors Award*: Cllr McCann advised that the local recipients had been interviewed on Zoom, the interviews broadcast, and will be published in Guildford Dragon.
- b) *Action points*: Cllr Dennis requested that these be reinstated on the minutes.
- c) *Waverley Borough Council*: Cllr Billington advised that discussions were taking place on a tie between GBC and WBC.

99/21 **New Correspondence:**

None has been received

100/21 **Dates of meetings**

Full Council: No meeting in August, 6<sup>th</sup> September  
 Planning: 19<sup>th</sup> July, 9<sup>th</sup> August

The meeting closed at 21.04.