



PARISH OF ALBURY
NOTICE OF PARISH COUNCIL MEETING
Local Government Act 1972

Minutes of meeting of Albury Parish Council held on
Monday 4th April, 2022 at 7:30pm in the Village Hall
for the transaction of the under mentioned business.

Present: Cllrs A. McCann, J. Brockwell, P. Gellatly, P. Yeoman
Borough Cllr D. Jones (arrived at 20:00)
County Cllr R. Hughes

In attendance: The Clerk, Ms. C. Bishop-Wright

- 043/22 **Election of Chairman:** Cllr Brockwell is acting as Chairman until the meeting in May.
- 044/22 **Apologies for absence:** noted from Cllrs. G. Robinson, S. Bevan, S. Dennis, and Borough Cllr R. Billington.
- 045/22 **Declaration of interest:** none received.
- 046/22 **Minutes of the meeting held 7th March:** were agreed as a correct record of the meeting and signed by the Chairman.
- 047/22 **Brief Report from Borough Councillors**
None received.
- 048/22 **Brief Report from County Councillors**
- a) *Travellers at Newlands Corner:* County Cllr Hughes informed that the travelers at Newlands Corner have been issued eviction notices on 4th April, 2022.
 - b) *Drains in Westonfields:* County Cllr Hughes has requested an evaluation of the water coming off of the fields into Westonfields. Cllr Brockwell advised that this is due to the lack of maintenance of the bridleway and adjacent ditches, and that there are no grips along the bridleway. Cllr Brockwell would like a parishioner or member of the Parish Council to attend the evaluation to provide local knowledge of the issue and assistance.
 - c) *Speed limits:* County Cllr Hughes also informed that a review of the speed limits on Farley Heath Road will be taking place.
- 049/22 **Matters Arising:**
- a) *Holmbury First Responders:*
 - i) Cllr McCann provided a briefing note to the members of the PC for the recent work of the responders. Cllr McCann informed the PC that there is a meeting of the Friends of the Hurtwood on 5th April, 2022, and that a representative from Shere Parish Council will be attending to present the views of the Shere Parish Council in support of the responders.
 - ii) Cllr Brockwell suggested to hold fire on writing a letter of endorsement from the PC to FOH until the PC are aware of the outcome of the meeting, and until County Cllr Hughes has heard back from SCC about their views of the group. All in agreement.

BH
JB

- iii) The Clerk informed that they had contacted other local parishes to find out their viewpoint of the Responders. Shere Parish Council had informed that they are in support of the Responders, and actively encourage landowners to allow access to their land. Residents in Shalford and St. Martha had not heard of the group, and their PCs had no views on the group. The Clerk will contact Ewhurst and Wotton PCs to find out their views also. **CJ**
- b) *Footpath in Winterfold*: County Cllr Hughes waiting to hear back from SCC from their request to have the footpath shut just on the days that they are filming. **BH**
- c) *Drains in Westonfields*: 048/22
- d) *Queens Platinum Jubilee*: Cllr Brockwell is still waiting to hear back about the prospected costs of the event, however Cllr Brockwell suggested that the PC will contribute up to £500 for the event, which is taking place on 5th June, 2022. Cllr Brockwell will confirm the costs for next meeting, and Cllrs will agree on contribution. **JB**

050/22

Clerk's Matters Arising:

- a) *Friends of St Michael's Barn Church grant*: The Clerk informed of the grant to St Michael's Barn Church and referenced minutes of the meeting that it was originally agreed. The Church are planning to replace all their heaters, but the PC will assist with the cost of just one heater for up to £450.
- b) *Website*: The Clerk proposed that she will take over maintenance of the website account for the PC, and update regularly. **CJ**
- c) *Old Saxon Church Production*: The Clerk was contacted by a representative of a production taking place in the Old Saxon Church to see if we can advertise the production. As Albury Matters has already been issued, this is not possible.
- d) *Annual Parish Meeting*: The Clerk confirmed those who will be attending the APM and times of the speakers. Final agenda to be published this week. The PC decided to withdraw the invitation to the representative from Dark Skies Society as they requested around £75 for travel expenses. **CJ**
- e) *Zoom account*: The Clerk will look into the cost of a zoom account as Cllrs have agreed that this would be of use to the PC and some sub-committees. Will report back at next meeting. Cllr McCann has offered the use of his zoom account in the mean time. **CJ**
- f) *20's Plenty for Surrey meeting*: Invitation for this meeting was circulated.

051/22

Police Matters:

- a) *Link to crime statistics*: New crime statistics link circulated.
- b) *New PCSO*: the Clerk informed that we cannot obtain additional crime information from the PCSO unless we wanted to look into a specific incident. Cllr Dennis had previously mentioned that a Neighbourhood Watch volunteer goes to the police station once per month and extracts the information for their parish and report back all crime information. County Cllr Hughes will see if there is a way to extract this information for the PC. **BH**

Committee Reports

052/22

Highways, Byways, and Traffic: Cllr Brockwell

- a) *Church Lane*: Refer back to County Cllr report.
- b) *S106 funds*: Cllr Brockwell will present recommendations for the use of s106 funds. This will likely include stiles and gates as agreed by GBC. **JB**
- c) *VAS*: As per 023/22 the current VAS does not record data. Cllr Brockwell will look into the costs for purchasing another VAS to see if this would be cheaper than fixing or upgrading the existing VAS to collect data. Peter Harris, the SCC Speed Survey Technician, had offered to loan an SID which only collects data. **JB**

- 053/22 *Outdoor Maintenance and Open Spaces:* Cllr Yeoman
- a) *Cllrs Gellatly and McCann:* Cllr McCann advised of the community involvement happening in Farley Green at the minute, which began after the trees on Farley Green discussions.
 - b) *Tree at bus shelter and New Road/Sherbourne junctions:* Cllr Brockwell informed that the land that the tree on is owned by SCC, but managed by GBC. The bus shelter is on conservation land so the tree cannot be removed without planning permission.
 - c) *Track on Farley Green query:* Cllr Brockwell will contact Mr Duggan to arrange a meeting at the site of the query and discuss this with them. **JB**
 - d) *Dog fowling:* The Clerk informed that a member of the public had contacted the Housing Department at GBC in reference to the numerous reports of dog fowling, dogs being walked in the park, and conflicts in reference to this. The Clerk also informed that there was more communication from another member of the public in reference to dog fowling outside their house. Some groups of children are now refusing to use the recreation ground due to the dog mess in the park. Initially, they were playing in the alley by the park, but they were asked to move by Mr Pearson due to the potential hazards of playing in the lane. They have now moved and are playing in the street. As the children are unable to use the recreation ground, the PC have suggested to close the recreation ground to try and mitigate the issue of dog fowling. Borough Cllr Jones is going to discuss this with GBC and report back at next meeting. **DJ**
 - e) *Trees on Farley Green:* Cllr Yeoman advised that the cost of 7 cherry trees is around £590 + VAT.
 - f) *Matters raised:* a latch for the gate in the recreation ground has been purchased and just needs to be fitted by Cllr Brockwell **JB**
- 054/22 *Planning and Environment:* Cllr Gellatly
- a) Minutes of the meeting held 14th March: were agreed as a correct record of the meeting.
 - b) *Cheyne's Garage:* Cllr Gellatly is writing a letter for an update on three of the outstanding enforcement cases, Cheynes, The Black Horse, and Jaquin Cottage and will ask Borough Cllr Jones to also assist in prompting GBC. The Clerk will look through old emails and documents on laptop to see if they can find any info for Cllr Gellatly. Borough Cllr Jones advised that GBC cannot provide any more information about investigation or any other enforcement matter due to confidentiality. **PG**
 - c) *Inviting Mr Horwood to meeting:* Borough Cllr Jones read an email from GBC to explain their new process in which they advised that Guildford and Waverley will remain two separate entities with their own decision-making processes and finances, whilst focusing on their separate communities. Borough Cllr Jones is attending a council meeting on 5th April, 2022 where more information about this will be advised, and will report back at next meeting. **DJ**
- 055/22 *Village hall:* Cllr Brockwell
- a) *Matters raised by Cllr Brockwell:*
 - i) A letter from a regular user of the village hall was presented as a result of chasing her non-payment of invoices. The user was offered a reduced rate for hire of the village hall during the pandemic, and requested this to be extended. Cllr Brockwell suggested to make an agreement with the user for the reduced rate until the end of March, and then the usual rate for all use after. **CJ**
 - ii) Cllr Brockwell also advised that there are only 2 outstanding invoices left from 2021.
- 056/22 *Allotments:* Cllr Robinson
- a) *New tenancy agreements:* Cllr Brockwell advised that new agreements have been drafted and will be sent out within the next week, and that there are currently 4 vacancies. **CJ**

057/22 *Communications:* Cllr Dennis
Deferred to next meeting.

058/22 **Environmental Projects:**
Nothing to report.

059/22 **Neighbourhood Plan:**
Deferred to next meeting.

060/22 **Finance:**
Items a-c were non available due to the RFO being on leave and not being able to present the annexes before the meeting. **CJ**

d) 040/22: Grants were not approved from last meeting. Cllr Brockwell presented a schedule of grants for the previous financial year. PC agreed that they would continue with regular grants as follows:

- i) Albury Church PCC - £250
- ii) Friends of the Hurtwood - £250
- iii) Surrey Air Ambulance - £250

Cllr Brockwell then proposed suggestions for the final grant as follows:

- 1) SALV
- 2) Saxon Church
- 3) Henry Smith Charity

Cllr Brockwell proposed SALV. All in agreement. The proposed grant will be circulated to all other Cllrs to confirm no disagreements.

061/22 **Councillor's Business**
None to report.

062/22 **New Correspondence**
None to report.

063/22 **Date of Meetings**
Full Council: 11th April (Annual Parish Meeting), 9th May, 6th June.
Planning: 25th April, 16th May.

Meeting closed at: 21:47
Dated this: 9th April, 2022

Signed: C. J. Bishop-Wright, Parish Clerk