



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## **PARISH OF ALBURY** **NOTICE OF PARISH COUNCIL MEETING** **Local Government Act 1972**

Minutes of meeting of Albury Parish Council held on  
**Monday 4<sup>th</sup> July, 2022 at 7:30 pm in the Village Hall**  
for the transaction of the under-mentioned business.

A member of the public attended the meeting to discuss further the anti-social behaviour issues that were discussed at the last meeting. The clerk discussed their research into getting surveillance cameras put in the recreation ground, and explained the process, and the discussions of this that she has had with the PCSO. Some concerns were raised over the necessity of this. No decision was made yet. Cllr Brockwell discussed the Your Fund Surrey grant with the member of the public, as the member of the public had asked the Clerk about applying for this before. The Parish Council has agreed to look into the process for applying for the grant and will provide the details to the member of the public. The Clerk will need assistance from the community in pursuing this grant.

**Present:** Cllrs J. Brockwell, P. Gellatly, P. Yeoman, S. Bevan, S. Dennis.

**In attendance:** The Clerk, Ms. C. Bishop-Wright

085/22

### **Election of Chair:**

As no one has volunteered to take over responsibility for the Neighbourhood Plan, Cllr Brockwell will continue as Chair until the end of August, Cllr Bevan will stand as Chair from September to the end of December, and Cllr McCann will stand as chair from January until the next election at the first meeting in May 2023. Cllr Dennis will stand as Vice-Chair for the whole year.

086/22

### **Apologies for absence:**

Cllrs A. McCann, G. Robinson, Borough Cllr Jones, County Cllr Hughes

087/22

### **Declaration of interest:**

None received.

088/22

**Minutes of the meeting held 9<sup>th</sup> May:** the minutes were agreed as a correct record of the meeting and signed by the Chair.

089/22

### **Brief Report from Borough Councillors**

The Borough Cllr left the Clerk with a brief report in her absence.

- a) *Enforcement* – Borough Cllr Jones has sent a letter to GBC about their poor performance on planning regulation and enforcement. She is to have a meeting reference this soon.
- b) *Holmbury First Responders* – Borough Cllr Jones also forwarded an email that she had sent to another Cllr. The Clerk has circulated this. It was agreed to discuss this further at the September meeting when Cllr McCann is present.
- c) *Survey* – Borough Cllr Jones advised that there is a survey on the GBC website about the air quality of Guildford town centre.

- d) *Council tax* – Borough Cllr Jones has also advised of the information about claiming £150 council tax. She has offered assistance to any residents who may need help with completing this.

090/22

### **Brief Report from County Councillors**

The County Cllr left the Clerk with a brief report in his absence.

- a) *Footpath in Winterfold closure during filming* – this is still being pursued with SCC.
- b) *Holmbury First Responders* – County Cllr Hughes has sent information about the Responders to SCC and hopes to receive a reply shortly.
- c) *Edgeley Park* – Cllr Dennis has drafted a letter to Edgeley Park concerning the recent eviction notices. County Cllr Hughes has responded with his comments on the draft.
- d) *Sandpit* – County Cllr Hughes is now able to access the papers from the last rejected planning application for the Sandpit site and will pass these on when they have access.

091/22

### **Matters Arising:**

- a) *Holmbury First Responders* – The Clerk had heard back from the Clerk at Shere Parish Council in reference to the joint letter to the Friends of the Hurtwood. They had decided not to get involved as they already allow access to the Responders on Parish-owned land in Shere. The Clerk is going to contact the Chairman at Ewhurst to see if they want to join in writing to the Hurtwood in support of the Holmbury First Responders.
- b) *Queens Platinum Jubilee* – Cllr Brockwell advised of the cost of the banners and the printing for the event for the jubilee. The total of this was £110.55. Cllr Brockwell reimbursed the organisers of the event, so the Clerk will reimburse the Cllr.
- c) *Edgeley Park (EP)* – The aforementioned letter that was drafted by Cllr Dennis, has been approved by all. The letter will be signed by the Chair and sent to GBC.

092/22

### **Clerk's Matters Arising:**

093/22

### **Police Matters:**

- a) *Link to crime statistics:* <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>

### **Committee Reports**

094/22

*Highways, Byways, and Traffic:* Cllr Brockwell

- a) *VAS* – deferred until the September meeting.

095/22

### **Outdoor Maintenance and Open Spaces: Cllr Yeoman**

- a) *Trees on Farley Green & Cherry trees* – Questionnaire to be finalized. The Clerk will send the current draft this week. The tree(s) to be planted in memory of Prince Phillip is/(are) not the same as these trees. This is an individual project being taken on by a member of the public with the agreement of the Parish Council and minuted in May 074/22.
- b) *Dog fouling* – as above. Cllr Yeoman added that they had been in the recreation ground recently and had not seen any evidence of dog fouling on the ground or in the bins.
- c) *Parking on Farley Green* – There are still one or two vehicles parking on the Green. Another notice will be put on the cars to inform them of the parking restrictions.
- d) *Posts in the triangle on the approach to Little London on Park Road* – Deferred until next meeting.
- e) *Your Fund Surrey grant* – As above.
- f) *Letter about the Parish assets* – An email from a member of the public was read about the disarray of the planters, several broken items, and overhanging hedges around the parish. The troughs have been planted already. Cllr Brockwell is going to discuss with the relevant owners to cut back any overhanging hedges. Cllr Brockwell

will also discuss the broken items with the handyman. Cllr Brockwell will reply to the member of the public's email.

096/22 **Planning and Environment: Cllr Gellatly**  
Nothing to report.

097/22 **Village hall: Cllr Brockwell**  
a) *Outstanding invoices* – Cllr Brockwell advised that there is £80 outstanding from 2021 and £648.50 for 2022. Most of the 2022 outstanding figures should be paid soon, and all others will be chased.

098/22 **Allotments: Cllr Robinson**  
a) *Vacant plots* – Cllr Yeoman raised that there are a few vacant allotments. The Clerk and Cllr Brockwell will work out which are vacant, and adverts will be put out for this.

099/22 **Communications: Cllr Dennis**  
Nothing to report.

100/22 **Environmental Projects: Cllr McCann**  
Nothing to report.

101/22 **Neighbourhood Plan: Cllr Dennis**  
a) *Draft* – The draft for the NP has now been received. Cllr Dennis will read through this and report back to the Council.

102/22 **Finance:**  
a) *Bank reconciliation* – Cllr Brockwell noticed an error on the reconciliation date. The Clerk to look into this.  
b) *Payments and receipts* – agreed  
c) *Management reports* – agreed  
d) *Broadband for village hall* – Cllr Brockwell has advised that the current broadband provider has been given notice for disconnection as Broadband 4 Surrey Hills will be the new supplier. The current supplier will be disconnected on 04/11/2022, and the new supplier will start on 01/11/2022.  
e) *Utilities* – £1304 has been received from Gazprom due to overpayment throughout service.

103/22 **Councillor's Business**

104/22 **New Correspondence**  
a) *Defibrillators* – Some of the pads on defibrillators around the Parish have expired. The Clerk will order new ones, and ensure that the locations of the defibrillators will be put on the national database.

105/22 **Date of Meetings**  
Full Council: 5<sup>th</sup> September; 3<sup>rd</sup> October.  
Planning: 18<sup>th</sup> July; 8<sup>th</sup> August.

The meeting closed at 21:04

Dated this:

Signed: C. J. Bishop-Wright, Parish Clerk