



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 5th June, 2023 at 20:00 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Open Forum

Member of the public attending: Angela Galbraith

Present: Cllrs A. McCann, N. Edwards P. Gellatly, S. Bevan and S. Dennis.
Borough and County Cllr Hughes

In attendance: The Clerk, Ms. C. Bishop-Wright

- 116/23 **Election of Chairman**
Cllr Bevan as Chair.
- 117/23 **Apologies for absence**
Borough Cllr Newson
- 118/23 **Declarations of interest:**
None received.
- 119/23 **Minutes of the meeting held on Monday 6th March and 15th May; Annex 1**
Agreed as a correct record of the meeting, with one amendment made. To be signed at July's meeting. The minutes of the finance meeting of 24th May to be circulated.
- 120/23 **Actions Update; Annex 2**
- 121/23 **Brief Report from Borough Councillors**
- a) *Introduction from new councillors*
Deferred to next meeting.
 - b) *Development projects*
Cllr Hughes updated on the development projects GBC are currently running. He informed that the height of the North Street development is likely to be reduced from 13 storeys. Guildford Park Avenue may be sold to a developer.
- 122/23 **Brief report from County Councillors**

County Cllr Hughes updated on the following:

- a) *Woodhill Sandpit/Sawmills update*
The issue of the development here has been logged with Planning Enforcement, and will be looked at in due course.
- b) *Westonfields flooding update*
All flooding issues are being pursued with the relevant officer at the minute. Cllr Hughes also informed that SCC are planning to resurface more roads, instead of just filling in potholes.
- c) *Brook Hill and August Lane*
As above.
- d) *Blackheath Lane*
SCC have claimed that the clearing of the Lane would be too expensive. Cllr Hughes still in discussions.
- e) *Shophouse Lane flooding at The House*
As above.

123/23 **Matters arising**

- a) *Willinghurst Estate footpath*
Cllr Gellatly asked what was happening in regards to the footpath at the Willinghurst Estate which was previous reported as needing to be cleared. Cllr Bevan to provide the Clerk contact details for this.
- b) *Saxon Church sign*
Cllr Hughes informed that the tourist information sign for the Old Saxon Church has been knocked over. Cllr Hughes to investigate who is responsible for those signs and discuss the repairing.

124/23 **Clerks matters arising**

None.

125/23 **Police matters**

- a) *Link to crime statistics* - <https://www.police.uk/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>
- b) *Police and Crime reports*
Cllr Dennis has contacted Neighbourhood Watch who have helped with providing more detail of crime and police matters in the parish. Cllr Dennis to continue discussions.

Committee reports:

126/23 **Highways, Byways, and Traffic: Cllr Robinson**

- a) *VAS update*
Cllr Bevan has downloaded the data from the VAS. He has informed that he will look at putting the latest data on the website, and continue to analyse this going forward.
- b) *Surrey speed reduction scheme*
See below.
- c) *20s Plenty*
Ahead of the council meeting, a remote meeting with 20s Plenty was held in the village hall. A number of residents who attended the meeting have offered to collect data for the PC by using speed radar guns. The Clerk will ask Shere and East Horsley Clerks for further information on these, as both of those parishes use the speed guns. Cllr Gellatly raised that Shamley Green have signs that say they have traffic cameras, and asked Cllr Hughes if we could have them around the parish. Cllr Hughes to look into this. The Clerk will put a summary of what was discuss on the website and Facebook. The Clerk will contact the parish mag and ask if an advert for community involvement in speed reduction.

127/23 **Outdoor maintenance and open spaces: Cllr Edwards**

- a) *Dog fouling*
The Clerk updated on the closure notice of a property in the parish.
- b) *Sand at Farley Green*

Cllr Edwards informed that the sand that was on the Green has now been removed, but there is now bare earth under this. He queried whether we should seed this. Cllr Gellatly advised that as there will not be much rain for a while now, that it is best to leave this as weeds will also likely grow here before autumn. To revisit in October.

c) *Memorial Library repairs*

Cllr Edwards is in the process of getting formal quotes for all of the guttering work. Cllr Gellatly advised that we have to replace it all like for like as per our lease agreement. The guttering is currently cast iron, which there are some cheaper but very similar alternatives for. The Clerk to liaise with the Estate to see what they are happy with. Cllr Edwards will look for a cost comparison for the alternatives. The Clerk to send Cllr Edwards the lease agreements. Cllr Edwards to liaise with Mint Construction to clear the area around Farley Green site and Shamley Green.

d) *Village signs*

The speed signs on the hill coming down the A25 from Newlands Corner are obscured by foliage. These signs are SCC responsibility. Cllr Hughes to chase.

e) *Strimming and mowing around the parish*

Cllr Gellatly advised that the grass around the bus stop on the Street needs strimming, the grass on the top of Brook Hill needs to be cut back, and the verges around the parish are not being maintained. He also advised that one of the wooden posts on the verge has disappeared into the grass here now, and it is difficult to see around this corner. Cllr Hughes to chase this as it is SCC's responsibility.

f) *Handyman*

Cllr Edwards has put an ad for a handyman out, and will report back with any responses.

128/23 **Planning and environment: Cllr Gellatly**

a) *Edgeley park*

The license change application for Edgeley Park was discussed in the planning meeting before the council meeting. Agreed to object as the application would include an alcohol license, which will have an effect on the community and the local shops that already sell alcohol. As the park does not contribute to council tax, it is beneficial for the community to get their custom. Cllr Hughes will support this objection.

129/23 **Village Hall: Cllr Bevan**

a) *Outstanding debts*

Outstanding debts for 2021-present were circulated and reviewed. No further write offs at this time.

130/23 **Allotments: Cllr Robinson**

a) *Vacancies*

There are still a few vacancies for the allotments. Cllr Dennis suggested for the Clerk to contact the Shere PC Clerk to see if we can advertise in their parish mag also. The Clerk informed that the Albury Produce Association contacted the PC about putting an advert for the village hall in their advertisement material. The Clerk asked if an advert for the allotments could be put in this too.

131/23 **Communications: Cllr Dennis**

Nothing to report.

132/23 **Environmental projects: Cllr McCann**

a) *Climate Impact on Parish Councils*

Cllr McCann circulated an updated document that he is working on alongside SCC and Zero Carbon Guildford. They are looking for volunteers to join the team here, all are welcome. Please contact andi.mccann@alburyparish.org if you're interested. Cllr Dennis queried whether SALC already have a protocol for climate impact on PCs. Cllr McCann informed they don't. Cllr McCann is going to produce a content review document around September. Cllr Dennis suggested that Cllr McCann contact Sally Blake as she has a group that is working on similar issues in the parish. Cllr Dennis

advised the Clerk to contact Sally to see if we can mention her group on the website alongside ACE Tillingbourne, and Tillingbourne.Earth. Cllr McCann is meeting with other local parishes on 22nd June.

133/23 **Neighbourhood Plan: Cllr Dennis**

a) *Update*

Cllr Dennis advised that all the Steering Group's comments have come back to AECOM and they're working on a finalised document.

b) *SALC Legal Advice*

SALC may be able to offer advice on the ownership of Intellectual Property for the NP. Cllr Dennis to forward the O'Neill Homer contract to the Clerk to send to SALC.

134/23 **Finance**

The following to be approved and signed, where necessary:

a) Bank reconciliation; *Annex 3*

b) Payments and receipts; *Annex 4*

c) Cashbook report; *Annex 5*

d) Audit review

e) Bank statement

f) Invoice list; *Annex 6*

135/23 **Councillor's business: for noting or including on a future agenda**

a) *Working group meetings*

Cllr Dennis requested that we commence working group meetings. The next will be on 19th June (Open Spaces & Maintenance and Communications & Marketing) and 26th June (Highways & Byways and Finance & Village Hall, after Planning).

b) *SUEZ Viewing Platform*

Cllr Gellatly asked for an update on the viewing platform noticeboards discussed last year. The Clerk is waiting to hear back from SUEZ. The PC have a grant for 50% of the costs (£318) until March 2024.

136/23 **New Correspondence**

137/23 **Dates of meetings**

Full council: 3rd July, 4th September

Planning: 26th June, 17th July

Meeting closed: 21:06

Dated this:

*Signed: CJ Bishop-Wright
Parish Clerk*