

**TERMS OF REFERENCE FOR ALBURY PARISH COUNCIL
PLANNING AND ENVIRONMENT COMMITTEE**

- Scope:** The Planning Committee examines planning applications received from the Borough and County Council and respond on behalf of the Parish Council. It also deals with all environmental matters and will develop an environmental plan for the parish.
- Composition:** All councillors are appointed to all committees of the Council by default. The Parish Council will appoint a Chairman. The Chairman and Vice Chairman of the Council are ex-officio members.
- Quorum:** Three.
- Meetings:** The committee will meet every third week, if necessary, up to 14 times a year.
- General:** To consider all matters relating to planning applications, and to recommend to the Borough and County Council on behalf of the Parish Council.
- To consider other planning related matters such as consultations on Waste & Minerals Plans and recommend a response for Council
- To prepare Councils' response to Local Planning policies, LDF etc., for consideration by Council
- To consider what initiatives should be taken by the Council in respect of the environment.
- The committee may form separate Advisory Sub-Committees as appropriate to cover specific issues including matters such as the Landfill and Star Energy's proposals for gas storage.