



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Wednesday 15th November, 2023 at 19:30 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Open Forum

Present: Cllrs A. McCann, G. Robinson, N. Edwards, P. Gellatly, and S. Bevan

In attendance: The Clerk, Ms. C. Bishop-Wright

204/23 **Apologies for absence**
Cllr Dennis

205/23 **Declarations of interest:**

206/23 **Minutes of the meeting held on 4th September and 2nd October; Annex 1**
Approved as a correct record of the meeting.

207/23 **Actions Update; Annex 2**

208/23 **Brief Report from Borough Councillors**

a) *Flooding*

Cllr Hughes updated on a meeting he had with highways engineers. They have agreed to do works required at the top of Church Lane to assist with the flooding issues. No update on Water Lane. Shophouse Lane has been confirmed for surface dressing works for the next financial year.

b) *Winterfold*

Cllr McCann advised that the landowner will inform the PC if there are any new planned filming. SCC are looking into what changes they need to make in policy to avoid unnecessary closures which affect locals during filming.

c) *Ditches*

Cllr Hughes is looking into what of the ditches are the responsibility of SCC, and therefore if the PC pay to clear any of these ditches if we can claim this back.

d) *GBC update*

Cllr Newson advised that GBC have balanced their budgets for the current year and avoided bankruptcy. GBC are looking to make small savings in multiple areas. The

North Street application has now gone through and can be viewed on the GBC website. The collaboration with Waverley Borough Council is due to go through soon, in order to save more money for both councils. The planning department has met its targets, and will not be designated.

209/23 **Brief report from County Councillors**

- a) *Sign at New Road*
Cllr Hughes has discussed the sign for the Saxon Church pointing in the wrong direction with the highways engineer. Cllr Gellatly advised that this is due to lorries knocking the sign. This has been fixed for the time being.
- b) *Average speed cameras*
Cllr Hughes advised that average speed cameras have been erected at the A25/A248 junction, and further up the hill on the way to Newlands Corner. These have been painted black currently but are expected to be yellow. Cllr McCann queried why the PC were not consulted. Cllr Hughes advised that they do not have to consult on this.
- c) *Surface-dressing preparation from August Lane to Lockhurst Hatch*
Cllr Hughes advised that this will happen very soon. Apparently this is just the filling and the dressing to happen 2024/5.
- d) *Blackheath Lane*
Cllr Hughes advised this is to be resurfaced in 2024/5.

210/23 **Matters arising**
Nothing to report.

211/23 **Clerks matters arising**
Nothing to report.

212/23 **Police matters**
a) *Link to crime statistics* - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>

Committee reports:

213/23 **Highways, Byways, and Traffic: Cllr Robinson**

- a) *Speed sign*
Cllr Bevan advised that he is unable to look at the data on the VAS as the internal battery has died, which is not replaceable. He will look into sending this back to the manufacturer for repair. If PC look to add another VAS at the other end of the Street, we will look into solar options.

214/23 **Outdoor maintenance and open spaces: Cllr Edwards**

- a) *Grit bins*
Cllr Edwards is looking for a cllr to take responsibility for make sure the grit bins are topped up with salt from the Estate. Cllr Robinson suggested that the cllr closest to each of the bins will take responsibility. The Clerk will circulate the grit bin schedule, and all cllrs to advise of which they will be responsibility for.
- b) *New maintenance list approval; Annex 3*
Cllr Edwards advised that he has not heard back from the Estate in regards to the colour of paint for the gutters of the memorial library. Other than the gutters, most other items on the maintenance list have been completed. Cllr Edwards proposed to approve new maintenance list and to approve any small future additions if approved by Cllr Edwards without approval in a meeting. Cllr Robinson seconded. All in favour.
- c) *SUEZ/SITA Viewing Platform*
Cllr Dennis and Edwards went to the viewing platform to discuss what to go on the signs. They suggested a directional sign indicating the furthest points that you can see from the viewpoint in either direction and local villages, shops and pubs. Cllr Edwards suggested having an engraved signs instead of painted to decrease future maintenance. Cllr Gellatly advised this should be of little value to avoid it getting stolen. The Clerk to check content that SUEZ will be putting on their board to avoid clashing.

d) *Village Christmas Tree*

Cllr Edwards suggested to put solar lights on the tree outside the hall, instead of getting a tree from the Estate to put up and to decorate this. Cllr Edwards will ask the electrician working on the library to assist with having a plug that goes from the library so we can use lights that plug in also.

e) *No parking sign Farley Green*

Cllr Edwards advised that the issue of parking on Farley Green has risen again. The Church now have a sign for when they park on the green, which says 'Church parking only'. There have been some mobile homes on the Green. Cllr Bevan suggested for Cllr Edwards to get a quote for signs for the Green.

f) *Parish noticeboard*

Cllr Edwards was looking into fixing the noticeboard at the hall as per the maintenance list. The board is already fixed to the side of the library so there is no need to move this.

g) *Ditch clearing*

Cllr Edwards has identified large areas of the ditches are Farley Green which need to be cleared. He also noted that the pipes under Amber Heights must be cleared regularly. Cllr McCann advised that the landowners have agreed to this. Cllr Edwards has received a quote for £300 for the marked areas, as per map circulated. He has also received a quote for the ditch at the Warren for £1,100. The Warren is the responsibility of SCC, so Cllr Hughes will look into raising this with SCC. Cllr Edwards proposed to go for the quote for Farley Green, but to wait to hear back from Cllr Hughes about The Warren. Cllr Bevan seconded. All in favour.

h) *Track off Ride Lane*

Cllr Edwards suggested putting posts up here to prevent damage to the bank. Cllr Gellatly said that if posts are put here, they will be driven around. Cllr Edwards suggested that if 12 posts are put up around the oak tree, then you would not be able to drive around them without going around the trees, which will push more traffic the more appropriate way. SCC do not currently maintain this, and it is degrading. Cllr Bevan proposed. Cllr Robinson seconded. All in favour.

215/23 ***Planning and environment: Cllr Gellatly***

a) *Sandpit*

Cllr McCann advised that there has been 700 objections to this application. The planning officer is finalising his initial assessment, and will go back to the applicant with additional work and questions for them. This is predicted to be by March, 2024. The landowner of the bank at the sandpit has said that he is removing his charge of the bank in the land registry as the land is not likely to degrade.

216/23 ***Village Hall: Cllr Bevan***

a) *Horse box coffee shop*

Cllr Edwards received a request from a company who run a horsebox café to set up in the village hall car park. The Estate has refused this.

b) *Monday VH café*

Cllr Gellatly has advised that the lady who used to run the café in library on Mondays is looking to restart this. She would like to run the café free of hire charge as a community service, and all profits go to charity. She used to pay full price, and then half price. Cllr Bevan suggested that we allow it to run for 6 month free of charge, and then to reevaluate. She has also requested that the curtains be updated to something more modern. All agreed to wait 6 months and review this but decline for now. Cllr Gellatly proposed. Cllr Bevan seconded. All in favour.

217/23 ***Allotments: Cllr Robinson***

Nothing to report.

218/23 ***Communications: Cllr Dennis***

Nothing to report.

219/23 ***Environmental projects: Cllr McCann***

Nothing to report.

220/23 **Neighbourhood Plan: Cllr Dennis**

Nothing to report.

221/23 **Finance**

- a) *Bank reconciliation*; Annex 4
 - b) *Payments and receipts*; Annex 5
 - c) *Cashbook report*; Annex 6
 - d) *Bank statement*; Annex 7
 - e) *Finance reports from August to be approved*; Annex 8
 - f) *Invoice list*; Annex 9
- All above were approved and signed where necessary.
- g) *Clerk's pay analysis and contract review*; Annex 10
- SB proposed. AM seconded. All in favour.

222/23 **Councillor's business: for noting or including on a future agenda**

- a) *Surrey Police*
Cllr Robinson asked the clerk to get an update regarding the closure notice that is due to expiry soon on the property in Westonfields.
- b) *Website and email update*
The PC is able to have a .gov.uk email and website. Cllr Bevan proposed this with costs of £100 per year. No objections.
- c) *Remembrance figure*
Cllr Gellatly asked if we wanted to move the remembrance figure from Farley Green to the bus shelter in the village. No need to move so all agreed to keep where it is.
- d) *Incidents on s bends in FG*
There have been some accidents outside Greenacres, one of which resulted in a car ending up in the ditch. There has been a local call for better traffic calming measures in FG. One of the residents is going to create a better understanding of what everyone wants to do and bring this suggestion to the December meeting.

223/23 **New Correspondence**

224/23 **Dates of meetings**

Full council: 4th December, 8th January

Planning: 27th November, 18th December

Meeting closed: 20:52

Dated this:

*Signed: CJ Bishop-Wright
Parish Clerk*