



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 19th February, 2024 at 19:30 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Open Forum

Present: Cllrs A. McCann (left the meeting at 20:45), G. Robinson, N. Edwards, P. Gellatly, S. Bevan and S. Dennis
Borough and County Cllr R. Hughes
Member of the public: Mr J. Brockwell

In attendance: The Clerk, Ms. C. Bishop-Wright

- 023/24 **Apologies for absence**
Borough Cllr D. Newson
- 024/24 **Declarations of interest:**
None.
- 025/24 **Minutes of the meeting held on Monday 4th December and 8th January; *Annex 1***
The January minutes were signed and agreed as a correct record of the meeting. December minutes to be amended.
- 026/24 **Actions Update; *Annex 2***
- a) *Jubilee photo*
Clerk to measure the space in the village hall where the picture will be installed, and provide this information to the resident organising the framing. **CJ**
Clerk to measure the space
 - b) *Actions list*
Clerk to make sure all previous actions are included in the actions list. **CJ**
- 027/24 **Brief Report from Borough Councillors**
Nothing to report, and no comments left in Cllr Newson's absence.
- 028/24 **Brief report from County Councillors**
- a) *Enforcement for Albury Sandpit*

This was already discussed at the planning meeting which took place before the full council. Cllr Hughes updated on the objections to the initial application.

b) *Bakery Mews traffic issues*

The plan to assist with issue of dangerous parking at Bakery Mews is to eventually build out the pavement and include dedicated parking spaces, including bollards, for the houses opposite. Before these works can take place, a temporary measure of painting white lines and cross-hatching was discussed but due to contractor issues it may be quicker to proceed with the full plan. Cllr Hughes is still looking into this. Cllr Dennis asked if council will be presented with final drawings before any works takes place, as the cars currently parked on the side of the road act as a calming measure as it forces single file traffic. Cllr Hughes advised that he will request drawings to be presented to council and will update further next meeting. Cllr Dennis also asked if the bollards can be something more in line with the village aesthetic, or more modern. **BH**

c) *Review of rural speed limits for Dorking Road*

Cllr Hughes advised that there has been another draft review of the speed limits, which includes Albury. Council have already commented on some of the suggestions. Cllr Hughes is going to check the deadline to comment on this. The Street is not included in the review. **BH**

d) *Ditches*

No update on ownership of ditches. Clerk to resend action list to BH. **CJ**

e) *Traffic camera data from A25 cameras*

The information from the speed cameras on the A25 should become available when they're functional, which should be in a few weeks. **BH**

029/24 **Matters arising**

030/24 **Clerks matters arising**

a) *Defibrillators quote; Annex 3*

The Clerk previously sent out the estimate for replacing and repairing the defibrillators. The total is £5,379 (including VAT). The Clerk will liaise with the Albury Estate about the replacements. **CJ**

031/24 **Police matters**

a) *Link to crime statistics - <https://www.police.uk/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*

Committee reports:

032/24 **Highways, Byways, and Traffic: Cllr Robinson**

a) *Trench for broadband in Westonfields*

The trench at Westonfields is still damaged, as the concrete is coming up. Cllr Robinson will contact Cllr Hughes about this. **CJ**

b) *VAS*

Cllr Dennis asked if we were able to put the VAS back up for 6/8 weeks to get some up to date travel information from it for the NP. The dates and times may not be accurate, as there is a problem with the VAS currently. The VAS will be sent off for repair after this.

033/24 **Outdoor maintenance and open spaces: Cllr Edwards**

a) *Recreation ground inspection quotes; Annex 4*

The quotes received for the recreation ground were £78 (+VAT) with Playsafety; £419.20 (inc. VAT) with Clear Councils; and £618.50 (inc. VAT) with Safeplay. Council have gone with the cheapest quote. The Clerk will confirm with the insurance company that they are happy with this company, and then proceed. **CJ**

b) *Tree on FG*

The infected poplar trees has now been cut down and most of the wood has been taken away. Cllr Edwards proposed the rest be cut, and if unable to be cut to be taken away. He has got a quote for £60 for this. The same contractor after cutting down the tree has offered to plant a copper beech tree for £40 to replace the poplar. Cllr Edwards asked ATS (the company that inspected the poplar tree initially) for a list of suitable **NE**

replacements – not so susceptible to honey fungus. Cllr Edwards also proposed that the replacement tree be as close to the old one as possible, but closer to Farley Hall. Cllr Dennis also raised that this tree will need to be maintained, and that we will have to monitor this area for honey fungus in the future. Cllr McCann seconded all of the above. All in favour, provided ATS confirm that a copper beech is a safe replacement.

- c) *Parking signs*
The 4th of the ‘No Parking’ signs has been purchased and all will be installed soon. The sign for the viewpoint is currently being drafted. Cllr Gellatly raised that less foreground and more of the view be included in the photo for the sign. **NE**
- d) *Library guttering*
Cllr Edwards has had it confirmed from the Albury Estate that they are happy to have plastic replacements for the guttering on the Memorial Library (preferably the cast iron effect). Cllr Edwards to liaise with the Estate to find the supplier they usually use for guttering on other buildings around the parish. **NE**
- e) *Farley Green seeding*
Cllr Edwards has purchased grass seed, which he will spread around Farley Green. **NE**
- f) *Furniture for playground*
Cllr Edwards has agreed to buy two of the benches from William IV Pub. The Clerk to arrange payment. **CJ**
- g) *Edgeley Park*
Cllr Edwards has checked the booking system for Edgeley Park, and there is still no reference to provisions against commercial vehicles at the site. ‘No Parking’ signs to be erected when received. **NE**
- h) *Vegetation and blocked footpaths*
Cllr Edwards advised that SCC are not clearing some of the footpaths, including the one from New Lane to Church Lane. Cllr Edwards is going to get a quote from Matt Hiley to clear this. Cllr Edwards is also getting a quote for the clearing of the ditch at the Warren. Cllr Edwards will try to organise both lots of vegetation be removed at the same time to reduce cost. **NE**
- i) *Eshelby*
The landowner has still not actioned the clearing of the pathways at Albury Lodge. Cllr Dennis proposed that we have this cleared and recharge the landowner, after multiple requests. Cllr Edwards to get a quote. **NE**
- j) *Santa Fir*
Cllr McCann advised that this footpath is cleared. The Clerk to contact the landowner about repairing the fence now that the path is cleared. **CJ**
- k) *Village sign*
Cllr Edwards advised that the village sign has been put up and fixed on the edge of the fence post coming down into the village, but not permanently attached. Cllr Edwards to chase. **NE**

034/24 **Planning and environment: Cllr Gellatly**

- a) *Woodhill Sandpit community group comments*
Cllr McCann advised that the officer at SCC has written to the landowner offering the opportunity to improve the areas that the application falls short on, as an outcome of the objections to this application. If the landowner does not improve sufficiently, the officer will put forward a refusal recommendation. **AM**

Cllr McCann left the meeting.

035/24 **Village Hall: Cllr Bevan**
Nothing to report.

036/24 **Allotments: Cllr Robinson**

- a) *Update*
Cllr Robinson advised that there is a new tenant at the allotment, and he is currently chasing the debtors. Cllr Robinson is going to organise the allotments to be sprayed, trimmed, and remarked. **GR**

- 037/24 **Communications: Cllr Dennis**
 a) *Albury Matters*
 Cllr Dennis advised of her intents of conducting local consultations in April for the NP, so the best way to do this is Albury Matters. The next issue will likely be within the next couple of months. **ALL**
- 038/24 **Environmental projects: Cllr McCann**
 a) *Update*
 Cllr McCann is going to discuss collaboration on environmental action with the Albury Estate. Cllr Dennis raised that there is a lot of green policies in the NP that Cllr Dennis is currently discussing with the Estate, and does not want to the Estate to confuse NP and PC environmental business. **SB**
AM
- 039/24 **Neighbourhood Plan: Cllr Dennis**
 a) *Update*
 The Housing Needs Survey has finished accepting responses, and we are currently waiting on the report. This should come back sometime in March or early April. There has been around a 25% response rate. Locality have responded to grant queries saying that we cannot have a supplementary grant so we would need to do an entire new application. The AECOM report has been received and will be discussed at the Steering Group, which includes affordable housing sites.
- 040/24 **Finance; moved to start of the meeting as Mr Brockwell attending to assist with finances**
 The following to be approved and signed, where necessary:
 a) *Bank reconciliation; Annex 5*
 b) *Invoice list; Annex 6*
 c) *Payments and receipts; Annex 7*
 d) *Bank statement; Annex 8*
 e) *Update*
 Mr Brockwell went through the total payments and receipts for the current year and advised of some areas of under-spending, due to waiting on works to be done; and overspending on increased maintenance and repairs throughout the year, which was not budgeted for but agreed after budget-setting. As no monies have been spent on the village ditch, Cllr Bevan proposed we clear the ditch, as SCC has not yet done. Cllr Dennis seconded. All in favour. The village hall rent is higher than budgeted for as our discount from during the pandemic has expired.
 f) *S106 monies*
 Mr Brockwell advised the parish to look into spending the s106 monies, as there is a large amount possible to claim for. The Clerk will contact the officer, and ask if the recreation restriction on the funds can be extended to include defibrillators, installing kissing gates/styles. **CJ**
- 041/24 **Councillor's business: for noting or including on a future agenda**
 a) *Bench for late councillor*
 Bench in recreation ground. Can use s106 monies for this and a plaque.
 b) *Access path from Westonfields to rec ground*
 Cllr Robinson advised that it is hard to get through this access path due to the hedge that has grown into the path. Cllrs Edwards and Robinson to inspect this and the recreation ground for any other issues. **GR**
NE
 c) *Parish meeting*
 The parish meeting is to take place in the village hall on 15th April at 19:30. **CJ**
- 042/24 **New Correspondence**
- 043/24 **Dates of meetings**
 Full council: 4th March, 8th April

Planning: 19th February, 11th March

Meeting closed: 20:57

Dated this:

*Signed: CJ Bishop-Wright
Parish Clerk*