



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 13<sup>th</sup> May, 2024 at 19:30 in the village hall**

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

#### AGENDA

- 087/24 **Apologies for absence**
- 088/24 **Election of Chair**
- 088/24 **Election of Vice-Chair**
- 089/24 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 090/24 **Minutes of the meeting held on Monday 19<sup>th</sup> February and 8<sup>th</sup> April; Annex 1**
- 091/24 **Appointing committees**
- a) *Highways and Byways*
  - b) *Maintenance and Open Spaces*
  - c) *Finance and Village Hall*
  - d) *Planning and Environment*
  - e) *Communications*
  - f) *Allotments*
- 092/24 **Appointing representatives to other bodies**
- a) *Surrey Association of Local Councils*
  - b) *North Downs Line*
- 093/24 **Actions Update; Annex 2**
- 094/24 **Brief Report from Borough Councillors**

- 095/24 **Brief Report from County Councillors**
- 096/24 **Matters arising**
- 097/24 **Clerks matters arising**
- a) *Review of Standing Orders; Annex 3*
  - b) *Review of Financial Regulations; Annex 4*
  - c) *Meeting schedule for year 2024-5; Annex 5*
  - d) *Approval of Annual Governance and Accountability Return 2023/4; Annex 6*
  - e) *Approval of Accounting Statements for AGAR; Annex 6*
  - f) *Review of internal audit report; Annex 7*
  - g) *Review of Financial Risk Assessment; Annex 8*
- 098/24 **Police matters**
- a) *Link to crime statistics - <https://www.police.uk/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*
- Committee reports:
- 099/24 **Highways, Byways, and Traffic: Cllr Robinson**
- 100/24 **Outdoor maintenance and open spaces: Cllr Edwards**
- a) *Ditch at Church Lane*
- 101/24 **Planning and environment: Cllr Gellatly**
- 102/24 **Village Hall: Cllr Bevan**
- 103/24 **Allotments: Cllr Robinson**
- 104/24 **Communications: Cllr Dennis**
- 105/24 **Environmental projects: Cllr McCann**
- 106/24 **Neighbourhood Plan: Cllr Dennis**
- 107/24 **Finance**
- a) ***Bank reconciliation end of March; Annex 9***
  - b) ***Bank reconciliation end of April; Annex 10***
  - c) ***Invoice list end of March; Annex 11***
  - d) ***Invoice list end of April; Annex 12***
  - e) ***Bank statement end of April; Annex 13***
  - f) ***Payments and receipts end of April; Annex 14***
- 108/24 **Councillor's business: for noting or including on a future agenda**
- 109/24 **New Correspondence**
- 110/24 **Dates of meetings**
- Full council: 3<sup>rd</sup> June, 1<sup>st</sup> July  
Planning: 13<sup>th</sup> May, 3<sup>rd</sup> June
- 108/24 **Open Forum**
- Dated this 7<sup>th</sup> May*

*Signed: CJ Bishop-Wright  
Parish Clerk*

