



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 3rd June, 2024 at 19:30 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Meeting started 19:32.

Present: The Clerk, Cj Bishop-Wright

In attendance: Cllrs A. McCann (joined 19:51), N. Edwards, P. Gellatly, S. Bevan, and S. Dennis.

Borough and County Cllr R. Hughes

Apologies for absence: Cllr G. Robinson

Borough Cllr D. Newson

109/24 **Open Forum**

110/24 **Declarations of interest:**

111/24 **Minutes of the meeting held on Monday 8th April and 13th May; Annex 1**

April minutes approved as a correct record of the meeting. May minutes 097/24 to be amended as "Meeting schedule to be recirculated with updates from above committee changes, but otherwise approved."

112/24 **Actions Update; Annex 2**

Cllr Dennis requested the action list to be amended to make owner clearer to allow easy cross-referencing between minutes and action list.

a) *Flooding*

Cllr Hughes advised that SCC are currently designing drains with higher water capacity to assist with local flooding issues.

b) *Ditches reimbursement*

No update on reimbursement from SCC to Council for ditch clearing undertaken by Council, where SCC's responsibility. Cllr Hughes advised that parish council's may be pass the responsibility and money for maintenance of ditches to parish councils. Cllr Gellatly suggested to send bills for clearing ditches that SCC are responsible for to SCC and see the response. Clerk to send future bills to SCC.

c) *Sherbourne Bridge repair*

Cllr Edwards asked Cllr Hughes if the repair of the brick wall of Sherbourne Bridge recently damaged can be replaced with a steel crash barrier, as there have been many accidents here. Cllr Hughes to look into this.

CJ

Cllr McCann joined the meeting.

d) *Footpath 227 blockage*

Clerk advised that Countryside Access is looking into the blockage of Footpath 227. Clerk and Cllr McCann contacted both landowners – one is responsible for the fence that is broken, and is happy to replace this after the footpath is cleared, as this cause the fence to fall initially. The other landowner did not reply. Clerk to forward communication to Cllr Hughes.

CJ
AM

113/24 **Brief Report from Borough Councillors**

a) *Empty GBC house in Westonfields*

Cllr Dennis will pass reports from resident about empty Westonfields property onto Cllr Hughes.

BH
SD

114/24 **Brief report from County Councillors**

a) *The Street highways works*

Cllr Dennis asked Cllr Hughes if he can pass on requests from Council to reinstate white lines on The Street as agreed in March 2023 meeting – minutes ref 057/23. Cllr Hughes to look into this.

115/24 **Matters arising**

116/24 **Clerks matters arising**

a) *Utility quotes 2025; Annex 3*

Council narrowed options to the cheapest two British Gas Lite (currently estimated £853.40 per year fixed for 3 years) and Octopus Energy (currently estimated at £1058.29 per year fixed for 2 years – this is likely to be slightly cheaper as our actual user will be less than estimated with Octopus), the main factors being price and renewable energy. Clerk will find out more information about renewable energy with Octopus.

b) *Bins at amenity area*

Clerk has organised dog fouling street clearing team to remove all the waste at the riverside amenity area. Clerk advised that the total costs of emptying 4 bins (1 at amenity area, 1 at Westonfields, 2 at Albury Cricket Ground) on the new GBC schedule will be £685. Cllr Bevan proposed. Cllr McCann seconded. All in favour. Clerk to look into quotes for replacement of bins at Westonfields Rec and amenity area.

c) *Clerk's holiday*

Clerk requested remote working while travelling in October between October and November meetings. Approved.

d) *Coronation bench maintenance*

Cllr Edwards to organise maintenance of coronation bench, as per email received of the lack of maintenance of this. Cllr Gellatly raised to ensure that a warning sign is put on the bench if it is oiled or painted to warn users.

e) *Review of bank account*

Cllr Bevan to look into review of bank account as per financial regulations requires annually.

117/24 **Police matters**

a) *Link to crime statistics - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*

Committee reports:

118/24 **Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards**

a) *VAS*

Cllr Bevan advised that this is now repaired.

b) *Replacement of Tree on Farley Green*

NE

Cllr Edwards has got quotes for a larger and a smaller Liquid Amber Tree – as previously agreed. The bigger is £480 (exc. VAT) and the smaller £135 (exc. VAT) plus £85 for both for delivery, and £100 for planting. Council will also need to purchase a watering bag. Cllr Edwards to look into this. Cllr Gellatly proposed bigger tree. Cllr Bevan seconded. All in favour.

- c) *Viewpoint Sign* NE
Cllr Edwards advised the sign has now been fixed, but he is not happy with installation, and will be resolving with contractor.
- d) *Westonfields Recreation Ground* NE
Cllr Edwards has discussed spraying of Westonfields Rec with Mr Yeoman, who has advised that the rec will have to be shut for 24 hours after spraying. Cllr Edwards suggested we wait until the new bark is ready to be installation, and perhaps until the new play equipment can be installed too, to minimise closures.
- e) *Parking at Farley Green* BH
SB
No update on this issue, commercial vehicles still part on Council land, and land owned by the Friends of the Hurtwood. Cllr Bevan to draft a note to Edgeley Park, and discuss this with the Albury Estate and the Friends of the Hurtwood to see if they're interested in collective action. Cllr Dennis asked Cllr Hughes if he knows if there's a provision in Edgeley Park's licence that requires them to have parking. Cllr Hughes unsure. Cllr Bevan to look into this with Cllr Hughes.
- f) *Trough planters at Village Hall* CJ
Cllr Edwards advised these have now been planted, but someone needs to water these. Cllr Dennis proposed to offer £10 per week to water the flowers to the daughter of a local resident who is looking to do some odd jobs. Cllr Gellatly seconded. All in favour. Clerk to arrange.
- g) *Electrical works for defibrillator* CJ
Cllr Edwards advised that the costs of turning the phonebox on Farley Green into a defibrillator box will be £540, and the cost of reinstating the electricity with UKPN is £120. Clerk has received communication from the William IV that they would like to reconnect the heated defibrillator box they have in the car park of the pub. Clerk to pass their details onto Cllr Edwards to organise with the electrician. Clerk to check if s106 monies can be used for any of the above.
- h) *Post at Farley Green* CJ
Cllr Gellatly has been contacted by members of the Barn Church regarding new no parking signs at Farley Green. Whilst they have special permission to park here, they would like to hang their 'church parking only' sign to be put over Council's when they're parking there, so that it is clear they have this permission. All agreed. Clerk to contact to inform this is fine.
- i) *Litter picking groups*
Deferred to envt projects.
- j) *Play equipment for younger children* BH
Cllr Hughes to look into funding assistance for this.

119/24 **Planning and environment: Cllr Gellatly**

- a) *Report*
Cllr Gellatly advised that Guildford has one of the lowest planning application acceptance rate – at 75%.

120/24 **Environmental projects: Cllr McCann**

- a) *Update*
Cllr McCann advised that information following the APM presentation from Zero Carbon Guildford went out in the parish mag.
- b) *Litter picking groups* AM
CJ
Cllr McCann presented a request from an Albury litter picking group for £100 for new equipment. Cllr Gellatly asked Cllr McCann to confirm that when litter picking along any roads, if all volunteers wear hi-visibility jackets. Cllr McCann confirmed that they did. Cllr Bevan proposed this. Cllr Edwards seconded. All in favour. Cllr McCann to pass details onto Clerk to pay.

121/24 **Neighbourhood Plan: Cllr Dennis**

a) *Update*

Cllr Dennis updated on the outcome of the three recent community meetings. The NP steering group has had around 20/25 responses. Cllr Dennis suggested to have another presentation before the end of the month, when the community consultation ends, and to heavily advertise this as before.

122/24 **Finance and Village Hall: Cllr Bevan**

The following to be approved and signed, where necessary:

- a) *Bank reconciliation end of April; Annex 4*
Signed and approved against the bank statement.
- b) *Bank Reconciliation end of May; Annex 5*
Signed and approved against the bank statement.
- c) *Invoice list end of April; Annex 6*
Signed and approved against the bank statement.
- d) *Invoice list end of May; Annex 7*
Signed and approved against the bank statement.
- e) *Bank statement end of May; Annex 8*

123/24 **Councillor's business:** *for noting or including on a future agenda*

124/24 **New Correspondence**

125/24 **Dates of meetings**

Full council: 1st July, 2nd September

Planning: 24th June, 15th July

126/24 **Open Forum**

Meeting closed: 21:06

Dated this:

3rd June

*Signed: CJ Bishop-Wright
Parish Clerk*