



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 7th October, 2024 at 19:30 in the village hall

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Present: The Clerk, Cj Bishop-Wright

In attendance: Cllrs G. Baker, S. Bevan, S. Dennis, P. Gellatly, N. Edwards, A. McCann, G. Robinson

Borough and County Cllr R. Hughes

Members of the public: Mr. A. Pearson

Apologies for absence:

Borough Cllr D. Newson

163/24 **Open Forum**

Mr. Pearson, the former Vicar for the Albury Parish Churches, attended the meeting to help Council understand the implications of his retirement, and advise of where Council can support the transition to the new Vicar. Mr. Pearson advised that his replacement has not been confirmed yet, and that this may not happen for up to 12 months, the main driver of this being funding. Mr. Pearson advised that the key issues that the Church face are finances, particularly due to maintenance costs of the churches, including maintaining the churchyard. He explained that the church is mainly funded through donations, other than some founding from the Church Commissioners, which fund special projects, and the funds for this are split between churches nationally.

164/24 **Declarations of interest:**

None received.

165/24 **Minutes of the meeting held on Monday 2nd September; Annex 1**

Cllr Dennis suggested some amendments to the minutes. Clerk to amend and recirculate for approval at next meeting.

166/24 **Actions Update; Annex 3**

a) *Flooding*

Cllrs McCann and Edwards are working with Cllr Hughes to draft a letter about flooding and ditch clearing throughout the parish, specifically to work out how to reclaim costs Council have spent on this, and how we can move to taking over

responsibility for clearing ditches and have long term funding from SCC for this.

- b) *Broadband company road damage at Westonfields*
Cllr Robinson advised that the damage caused from works here was repaired, but the concrete infilled here is now coming away. Cllr Robinson to send details to Cllr Hughes.
- c) *Issues arising after re-dressing of The Street*
Cllr Hughes advised that he has received an update that some of the white lines and bus stop markings that were put in after the re-dressing of the street have been painted over. Cllr Hughes to chase the rest of the removal of the rest of the lines. Cllr Gellatly asked for clarification on whether cat's eyes are to be installed on the Street. Cllr Hughes to find out more information on this.
- d) *Allotment maintenance*
Cllr Robinson advised that he's spoken with Mr Yeoman who was asked to spray the allotments. He advised that the allotments are too overgrown to spray at the minute. Cllr Robinson to look into finding someone to trim and then remark the allotments, then will ask Mr Yeoman to spray them in spring if there is any new growth. Cllr Robinson proposed an update to the regulations of the allotments, specifically moving to measuring allotments in metres instead of Rods. Clerk to circulate the current regulations for discussion of amendments at the next meeting. Cllr Robinson also advised that the outstanding invoice for the allotments was an error, as the tenant only ever enquired to rent an allotment, and has never rented it.
- e) *Heating issues in the Village Hall*
Cllr Bevan advised that this has now been resolved through remote monitoring of the heating in the hall, and usage of the new system. Cllr Bevan to provide more information on this new system at the Village Hall meeting next Monday.
- f) *Ditch clearing*
Cllr Edwards advised that the works at the Warren ditch are now completed. Cllr Hughes advised that claiming costs from SCC will be difficult, and unlikely to be approved retrospectively. Cllrs Edwards, McCann, and Hughes are working on a schedule to send to SCC include all yearly costs for ditch clearing, to be approved ahead of the works being done. Cllr Edwards advised of a quote of £2,200 to clear the Farley Green ditch, and up to 6 loads of £320 clearance costs. This to be included in the schedule.
- g) *Green waste on New Road and Sherbourne Road*
Cllr Hughes advised that SCC claim that the waste dumped here was not done by their contractors. Cllr Hughes still chasing.
- h) *Safety mirror on junction of Guildford Lane and Chilworth Road*
This land is owned by the Albury Estate. Cllr Bevan to discuss this with the Estate.

167/24 **Brief Report from Borough Councillors**

- a) *Edgeley Park*
Cllr Hughes advised that the sale of Edgeley Park is now completed. Cllr Hughes is planning to have a meeting with the new owner, and would like the Clerk to attend. Cllr Dennis requested that the new owner is asked why they don't allow commercial vehicles on site, and if they'll reconsider this.
- b) *Green waste left in Westonfields Recreation Ground*
Cllr Gellatly asked if Cllr Hughes can assist with reclaiming the costs for clearing the green waste left in the recreation ground after a tree was felled here. Clerk to copy Cllr Hughes in on the communications with GBC.

- 168/24 **Brief report from County Councillors**
a) *Vacant property issues*
Cllr Dennis asked Cllr Hughes to chase this issues of the vacant property in Westonfields, specifically pest reports.
- 169/24 **Matters arising**
Nothing to report.
- 170/24 **Clerks matters arising**
a) *Review and approve Westonfields Recreation Ground Inspection Report; Annex 3*
Approved.
b) *Update of defibrillator and s106 monies; Annex 4*
Clerk advised Council of payments and quotes that have been earmarked to be reclaimed under s106 costs, and remaining funds available.
c) *Request from residents for chipper access to the Playing Fields*
Council received a request form a resident to have access to the Playing Fields to cut down some trees in their garden. Cllr Gellatly raised some concerns, including whether permission has been granted to cut down the trees as this is in a conservation area, how many trees are to be cut down, how any damage caused from access will be repaired, and whether the resident is aware of potential damage this could cause to the fence between the resident's house and the playing fields. Clerk to go back to the resident and request more information. CJ
- 171/24 **Police matters**
a) *Link to crime statistics - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*
- Committee reports:
- 172/24 ***Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards***
Cllr Dennis proposed to accept all costs approved in the Open Spaces, Maintenance, and Highways & Byways meeting held before this meeting. Cllr Edwards seconded. All in favour.
- 173/24 ***Planning and environment: Cllr Gellatly***
Nothing to report.
- 174/24 ***Environmental projects: Cllr McCann***
a) *Update*
Cllr McCann advised that SCC and Zero Carbon Guildford are actively working together to help Parish Councils with understanding and executing their environmental responsibilities. SCC are trying to work out funding for the Environmental Playbook they have been working on.
- 175/24 ***Neighbourhood Plan: Cllr Dennis***
a) *Update*
Cllr Dennis provided an update on the public consultation of the neighbourhood plan. Cllr Dennis to circulate this report soon. She summarised the report as follows: 29% actively expressed support for NP; 5% actively did not support. 82% said they supported affordable housing; 9% actively did not support. 78% of respondents came from Albury Village; 13% from Farley Green; 6% came from Little London, 1 person at Shere, and 1 person at Newlands Corner. Cllr

Dennis suggested that the Steering Group look at the specific areas and the concerns raised in each area independently.

176/24 **Finance and Village Hall: Cllr Bevan**

The following to be approved and signed, where necessary:

- a) *Bank reconciliation end of September; Annex 5*
Approved and signed against the September bank statement.
- b) *Invoice list end of September; Annex 6*
Approved and signed against the July bank statement.
- c) *Bank statement end of September; Annex 7*
- d) *Village Hall hiring costs 2025*
Deferred until the next meeting of the Village Hall sub-committee on 14th October.
- e) *Village Hall utilities update*
Deferred until the next meeting of the Village Hall sub-committee on 14th October.
- f) *Proposal to reduce the village hall deposit amount*
Deferred until the next meeting of the Village Hall sub-committee on 14th October.
- g) *Proposal to spend up to £150 to cover a trial for linking the hall heating to the new booking system*
Deferred until the next meeting of the Village Hall sub-committee on 14th October.

177/24 **Councillor's business: for noting or including on a future agenda**
Nothing to report.

178/24 **New Correspondence**

- a) *Picture of the Catholic Apostolic Church*
Clerk advised that she's been contacted by a resident who would like to donate this picture to Council. Clerk to organise the donation.

179/24 **Dates of meetings**

Full council: 4th November, 2nd December

Planning: 14th October, 4th November

180/24 **Open Forum**

Meeting closed: 20:51

Dated this:
10th October

Signed: CJ Bishop-Wright
Parish Clerk