



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL MEETING

#### Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

**Monday 2<sup>nd</sup> December, 2024 at 19:30 in the village hall**

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

*There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.*

#### AGENDA

- 200/24 **Apologies for absence**
- 201/24 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 202/24 **Minutes of the meeting held on Monday 7<sup>th</sup> October and 4<sup>th</sup> November; Annexes 1 and 2**
- 203/24 **Actions Update; Annex 3**
- 204/24 **Brief Report from Borough Councillors**
- 205/24 **Brief Report from County Councillors**
- 206/24 **Matters arising**
- a) *Allotment regulations; Annex 4*  
Review allotment regulations and update where necessary
- 207/24 **Clerks matters arising**
- 208/24 **Police matters**
- a) *Link to crime statistics - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*
- Committee reports:
- 209/24 **Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards**
- a) *Grit bin maintenance; Annex 5*  
Request from Cllr Edwards that all Cllrs check the grit bin closest to them, and report back whether the bin needs to be refilled with salt, or any other issues

- b) *The Theft of the Vehicle Activate Sign on The Street*
- c) *Unauthorised Closures of Shophouse Lane and Brook Hill by delivery and other vehicles*
- d) *Failure of SCC to consult on significant road closures*
- e) *Network Rail – failure to consult Parish Council on works*
- f) *Christmas lights on the Village Hall tree*  
Proposal from Cllr Edwards to spend up to £90 on new trees for the tree
- g) *Ditches and footpaths around the parish*  
Update on meeting held on 25/11/2024 with SCC regarding parish council having to maintain ditches and footpaths county council are responsible for clearing, and update on next steps
- h) *Service of the road gritter*  
Proposal from Cllr Edwards to spend up to £500 on the service of the gritter

210/24 **Planning and environment: Cllr Gellatly**

211/24 **Environmental projects: Cllr McCann**

212/24 **Neighbourhood Plan: Cllr Dennis**

213/24 **Finance and Village Hall: Cllr Bevan**

- a) *Bank reconciliation end of November; Annex 5*
- b) *Invoice list end of November; Annex 6*
- c) *Bank statement end of November; Annex 7*
- d) *Village Hall rental renewal next steps*
- e) *Village Hall hiring costs 2025*
- f) *Budget Report; Annex 8*
- g) *Precept; Annex 9*

214/24 **Councillor’s business: for noting or including on a future agenda**

215/24 **New Correspondence**

216/24 **Dates of meetings**

Full council: 6<sup>th</sup> January, 3<sup>rd</sup> February

Planning: 16<sup>th</sup> December, 6<sup>th</sup> January

217/24 **Open Forum**

*Dated this 25<sup>th</sup> November*

*Signed: CJ Bishop-Wright  
Parish Clerk*