



# ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

## PARISH OF ALBURY

### NOTICE OF PARISH COUNCIL SUB-COMMITTEE MEETING

Local Government Act 1972

Notice of Albury Parish Council sub-committee meeting held on  
Monday 25<sup>th</sup> November, 2024 at 19:30 in the Memorial Library  
for the transaction of the under mentioned business.

## FINANCE AND VILLAGE HALL

### MINUTES

*Meeting started at 19:50*

1. *Attendees*

Cllrs S. Bevan, S. Dennis, N. Edwards, A. McCann, and P. Gellatly  
Members of the public: Mr. J. Brockwell

2. *Apologies for absence*

Received from Cllr G. Robinson

### FINANCE

3. *Review and approval of Detailed Payments and Receipts Report; Annex 1*  
Cllr Dennis queried over-budget items for the year and requested reasons for any centres being over budget. The Clerk confirmed that Council have purchased new defibrillators and heated cabinets for them, purchased a memorial bench for the recreation ground, and purchased some benches for the amenity area which has meant Council have gone over budget – these costs hope to be reclaimed under s.106 monies. The Clerk also explained that lots of one off maintenance work has been completed this year, which has also increased expenditure.
4. *Review and approval of Summary Payments and Receipts Report; Annex 2*  
Clerk to amend to reflect correct emergency reserves.
5. *Review of Budget Draft; Annex 3*  
Mr. Brockwell advised that Council will not receive the Local Council Tax Support Scheme (LCTSS) grant of £1,865 for 2025/6.
-

---

Mr. Brockwell informed that just before the meeting the number of Band D equivalent properties has been confirmed at 631.81, increasing from 619.01 in 2024/5, which means that the average per parishioner contribute of council tax will decrease slightly. Mr. Brockwell explained the new options available.

Option 1: to keep the precept the same as received from GBC less the LCTSS would be £44,840, being a 2.01% decrease per average parishioner.

Option 2: to keep the precept the same as received from GBC including the LCTSS would be £46,705, being a 2.06% increase per average parishioner.

Option 3: increase the precept received to the County Council cap which is 3%, meaning £47,135 is received.

Option 4: increase to the budget predicted expenditure less any other income, not including other items proposed; being a 7.18% increase per average parishioner.

Option 5: increase to the budget predicted expenditure less any other income, including all items proposed by Cllrs Edwards and McCann to reflect all required maintenance works for 2025/6; being a 11.36% increase per average parishioner.

Mr Brockwell also advised of the council tax increases for Council for the past 5 financial years:

2019/20 – increased by 2%

2020/1 – stayed the same

2021/2 – stayed the same

2022/3 – decreased by 4.1%

2023/4 – increased by 2.99%

The works suggested by Cllrs Edwards and McCann include quotes to clear ditches. Cllrs Edwards and McCann and the Clerk attended a meeting with County Cllr Hughes and maintenance engineer from SCC. They have advised that they will not contribute to the costs of clearing any ditches as they do not bear any responsibility. He did advise who is responsible for each of the ditches, and has advised he will offer advice to Council if required to enact third parties where necessary. A further update will be given at the next meeting of the full council on 2<sup>nd</sup> December.

Cllr Dennis proposed that Council agree to approve an increase of the precept of 7.18% and agree that the additional monies that will be required with an increase of maintenance around the parish will come from general reserves. Council will look into any grants or other funding available to cover these additional costs. Cllr Bevan seconded. All in favour.

6. *Review of Precept Report; Annex 4*

As above.

**VILLAGE HALL**

---

---

7. *Village Hall hiring costs 2025*

Clerk advised that Council usually increase costs by 5%. Cllr Bevan proposed to increase by 10% to cover additional rental costs and increased required maintenance of the hall and library. Cllr Dennis seconded. All in favour. New costs are as follows:

- Village Hall: £12 per hour on a weekday
- Village Hall: £15 per hour on a weekend
- Memorial Library: £11 per hour

8. *Village Hall deposit cost review*

Cllr Baker proposed to decrease the cost of the deposit for the Village Hall and Memorial Library bookings. The cost is currently £100. SB proposed to keep it the same as there have been no complaints about the deposit. AM seconded. All in favour.

9. *Village Hall rental costs from the Albury Estate*

Cllr Bevan updated on the new rental agreement with the Albury Estate. The Albury Estate had proposed a 35% increase. Cllr Bevan has agreed a 17.5% increase, to be phased in over 3 years, increasing 7% per year. He also advised that there will be a rent review in 5 years and a break clause for 5 years. Cllr Edwards proposed to go ahead with this. Cllr Dennis seconded. All in favour.

10. *Any other business*

Cllr Dennis raised that Cllr McCann's draft climate policy was not accepted by the Neighbourhood Plan Steering Group. Cllr McCann advised that this is still in draft and a full document will be produced soon.

11. *Date of next meeting; TBC*

---