



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 6th January, 2024 at 19:30 in the village hall

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

- 001/25 **Apologies for absence**
- 002/25 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 003/25 **Minutes of the meeting held on Monday 4th November 2nd December; Annexes 1 and 2**
- 004/25 **Actions Update; Annex 3**
- 005/25 **Brief Report from Borough Councillors**
- 006/25 **Brief Report from County Councillors**
- 007/25 **Matters arising**
 - a) *Allotment regulations; Annex 4*
Review allotment regulations and update where necessary
 - b) *Review of the former vicar's report and discussion of support Council can offer to the Albury Parish Churches; Annex 5*
- 008/25 **Clerks matters arising**
 - a) *Polling District review*
 - b) *Remote meeting proposal from NALC*
- 009/25 **Police matters**
 - a) *Link to crime statistics - <https://www.police.uk/pu/your-area/surrey-police/albury-shalford-compton-holy-trinity-shere-gomshall-peaslake-and-farley-green/>*

Committee reports:

- 010/25 **Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards**
- a) *Update on meeting with residents and Countryside Access at Ride Lane*
 - b) *Proposal for Newlands and Highfold flooding action plan – costs of up to £1,000*
 - c) *Proposal to remove spoil at Farley Green – costs of up to £1,000*
 - d) *Proposal to contribute to 50% of the cost of repairing the gritter – total cost of £759.65; Annex 6*
- 011/25 **Planning and environment: Cllr Gellatly**
- 012/25 **Environmental projects: Cllr McCann**
- 013/25 **Neighbourhood Plan: Cllr Dennis**
- 014/25 **Finance and Village Hall: Cllr Bevan**
- a) *Bank reconciliation end of December; Annex 7*
 - b) *Invoice list end of December; Annex 8*
 - c) *Bank statement end of December; Annex 9*
 - d) *Village Hall rental renewal next steps*
 - e) *Proposal to approve payment of £300 to Spy Alarms for repair of Village Hall lock; Annex 10*
 - f) *Jubilee Photo framing*
 - g) *Albury Cafe hiring costs review*
 - h) *Proposal to approve payment of £20.29 to Amazon for replacement of Village Hall thermostat; Annex 11*
 - i) *Proposal to approve payment of £7.55 to Amazon for replacement of Village Hall toilets thermostat valve; Annex 12*
 - j) *Proposal to approve payment of £106.76 to Screwfix for Village Hall lightbulbs*
- 015/25 **Councillor’s business: for noting or including on a future agenda**
- 016/25 **New Correspondence**
- 017/25 **Dates of meetings**
Full council: 3rd February, 3rd March
Planning: 6th January, 27th January
- 018/25 **Open Forum**

Dated this 30th December

*Signed: CJ Bishop-Wright
Parish Clerk*