



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner

PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

Notice is hereby given of a meeting of Albury Parish Council which will be held on

Monday 2nd June, 2025 at 19:30 in the Memorial Library

for the transaction of the under mentioned business.

Councillors agree to receive summons of meetings by electronic means.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

AGENDA

- 101/25 **Open Forum**
- 102/25 **Apologies for absence**
- 103/25 **Declarations of interest:** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.*
- 104/25 **Minutes of the meeting held on Monday 28th April and 12th May; Annexes 1 & 2**
- 105/25 **Brief Report from Borough Councillors**
- 106/25 **Brief Report from County Councillors**
- 107/25 **Action List; Annex 3**
- 108/25 **Clerks matters arising**
 - a) *Review of Asset Register; Annex 4*
 - b) *Review of the Data Protection Policy; Annex 8*
 - c) *Review of the Risk Assessments; Annex 9*
 - d) *Surrey Hills Society*
 - e) *Review of Shere Parish Council boundary; Annex 10*
 - f) *Update on micro-business recycling requirements*
 - g) *Training offered from Mulberry; Annex 11*
- 109/25 **Committee reports:**
 - Highways, Byways, and Traffic & Open Spaces and Maintenance: Cllr Edwards***
 - a) *Farley Green Flooding Issues*
 - i) *Confirm communications to residents; Annex 12*

110/25 **Planning and environment: Cllr Gellatly**

111/25 **Environmental projects: Cllr McCann**

112/25 **Neighbourhood Plan: Cllr Dennis**

113/25 **Finance and Village Hall: Cllr Bevan**

- a) *Bank reconciliation end of April; Annex 13*
- b) *Bank reconciliation end of May; Annex 14*
- c) *Invoice list end of April; Annex 15*
- d) *Invoice list end of May; Annex 16*
- e) *Bank statement end of April; Annex 17*
- f) *Bank statement end of May; Annex 18*
- g) *Annual Governance Accountability and Return Page 4; Annex 19*
- h) *Annual Governance Accountability and Return Page 5; Annex 20*
- i) *Village Hall lease approval; Annex 21*
- j) *Memorial Library lease approval; Annex 22*
- k) *Proposal to spend £168.35 + VAT to allow the linking of the Village Hall and Memorial Library heating and external lights to the booking system.*

114/25 **Councillor's business: for noting or including on a future agenda**

115/25 **New Correspondence**

116/25 **Dates of meetings**

Full council: 7th July, 1st September

Planning: 9th June, 30th June

117/25 **Open Forum**

Dated this: 28th May, 2025

*Signed: CJ Bishop-Wright
Parish Clerk*