



ALBURY PARISH COUNCIL

Serving Farley Green, Brook, Little London & Newlands Corner
PARISH OF ALBURY

NOTICE OF PARISH COUNCIL MEETING

Local Government Act 1972

The minutes of Albury Parish Council meeting held on

Monday 1st September, 2025 at 19:30 in the memorial library

for the transaction of the under mentioned business.

There will be an informal question time of up to fifteen minutes during which members of the public, who live or work in the Parish, may ask questions relevant to the work of the Council. The Council meeting will start immediately following public question time or at 7.45pm, whichever is the earlier.

MINUTES

Present: The Clerk, Cj Bishop-Wright

In attendance: Cllrs A. McCann, N. Edwards, P. Gellatly, and G. Robinson

Borough and County Cllr Hughes (arrived 20:00)

Borough Cllr Newson

Members of the Public: Mrs and Mr Massey, Mr Moorwood, Mr and Mrs Herman, Mr McManus and Ms

Election of Chair

In Cllr Bevan's absence, the Clerk asked for nomination to chair the meeting. Cllr Gellatly proposed Cllr McCann. Cllr Edwards seconded. All in favour.

118/25 Open Forum

Members of the public attended the meeting to discuss the ongoing flooding risk in Farley Green, and to raise concerns around the works to repair the faulty pipe under the shared driveways of Thatch Cottage, Merryns, and Fairlee being delayed past the current date of 15th September. **AM**

Cllr McCann advised that due to objections, including claims of ownership and health & safety concerns, the Council has had to delay the works. Cllr McCann advised that there has been a reported from a resident that there have been two health and safety incidents reported at Farley Green. After research, the Council can confirm that no incidents were found. Cllr McCann will arrange a meeting with the Chair and the residents to finalise arrangements for the remediation work after the 20th September, when he returns from holiday.

All residents stressed the importance of remediating this as soon as possible. Mr Moorwood advised that all other pipes in the area have been replaced within the last 20 years. Mrs Massey raised concerns about further delays to the work due to the weather.

Several other misunderstandings have arisen and these details have been clarified:

The Parish Council owns the Green to the road at August Lane – but not across August Lane – including the ditches around the Green and the strip of land on the other side of the ditches before resident land responsibility takes over. The work underway is focused on the maintenance of the ditches and watercourses. It is not altering the watercourses – this was ratified by SCC.

Interim work to remediate the driveway, and protect Sera / Newlands from flooding, has been agreed and undertaken by residents at their expense.
Cllr Newson offered to support with a site visit.
Mr McManus requested a date for the works.

Cllr Hughes arrived.

Cllr McCann advised that the next steps are to agree the finalised project with the adjoining landowner. Cllr McCann confirmed the residents will be kept updated.

119/25 **Apologies for absence**

Received from Cllrs G. Robinson and S. Bevan

120/25 **Declarations of interest:**

None received.

121/25 **Minutes of the meetings held on Monday 2nd June; Annex 1**

The minutes were approved and signed as a correct record of the meeting.

122/25 **Brief from Borough Councillors**

a) *Update on Local Government Reform*

The reorganisation consultation has been returned to Government for a review. By the end of the month, basic information on the reorganisation will be available – including how many Unitary Authorities.

b) *Projects*

Cllr Hughes has confirmed costing of the two projects – replacing the Village Hall sign and purchasing a secure post to install the two new VAS on. The Clerk will send over letters with costings for the projects. **CJ**

c) *Business Rates*

Cllr Hughes is investigating any Village Hall business rates exemptions that the Council may be eligible for. **BH**

123/25 **Brief from County Councillors**

a) *Car Parking*

Cllr Hughes has circulated some information regarding installing EV charging points in car parks through SCC and wondered if the Council had any potential places in the Parish for this. Cllr McCann advised that the Council does not own any of the car parks in the Parish. The utility provisions for this would also be difficult at each of the car parks, as has already been proved in earlier work between the Albury Estate and SCC.

b) *Thames Water repairs on A25*

Cllr Hughes advised that the works are now finished, and the lines are due to be reinstated – with the cycle lanes already completed. Some of the trees along the A25 have died due to the works, and Cllr Hughes is chasing the replacement of these, as per the contract.

c) *Brook Lane Level Crossing*

Cllrs Hughes and McCann updated that Brook Lane Level Crossing will be closed for a significant period around the end of September. There will be a diversion along Little London and Brook Lane. This diversion will be ‘light-touch’ marshalled to allow residents access. The remediate of damage caused from the previous diversion has been under discussion for some time and will be implemented as part of this closure.

The Parish Council website will be updated with closure info and local WhatsApp groups to be used to ensure local residents are aware of the arrangements.

124/25 **Action List; Annex 2**

Nothing to report.

125/25 **Clerks matters arising**

- a) *West Surrey Badgers Group Letter & Report; Annexes 3 & 4*
Reviewed and approved.
- b) *Review of the Annual Governance and Accountability Return; Annex 5*
Reviewed and approved.
- c) *Review of the Internal Audit Report; Annex 6*
Reviewed and approved.
- d) *Revised Schedule of Meetings for 2025-6; Annex 7*
The Clerk advised that the meetings have slightly changed – the finance meetings will now always take place before a full council meeting, instead of a planning meeting. All approved.

Committee reports:

126/25 **Highways, Byways, Traffic, Open Spaces and Maintenance**

- a) *Review of the list of contractors; Annex 8*
Reviewed and approved. Cllr Edwards requested that the Clerk add Ted Cleaves to this list.

127/25 **Planning and environment; Cllr Gellatly**

Nothing to report.

128/25 **Environmental project; Cllr McCann**

- a) *Climate and Nature Plan discussion*
Cllr McCann has organised a community group in Farley Green. This currently has 47 volunteers. Cllr McCann has engaged Surrey Wildlife to support the group. This group would like to work alongside the Council to help improve Farley Green. A document was circulated regarding their ideas. Subsequent plans will be brought to the Council's attention for approval, ensuring any funding implications are identified and resolved, and ongoing maintenance responsibilities are made clear.
The group would like to plant daffodils at Farley Green. Cllr McCann asked for any objections to this. Cllr Gellatly requested that they be planted in clumps, not spread out, to assist with mowing. All in favour.
Maintenance work that has been identified around the bus stop will be added to the maintenance schedule.
Minor issues around the bin at the bus stop will be brought to the Clerk's attention for resolution with GBC.

129/25 **Neighbourhood Plan**

- a) *Update*
The Clerk advised that Cllr Dennis has stepped down from the Neighbourhood Plan and the Parish Council. This is now being led by John Brockwell and Tim Wall. No further update received.

130/25 **Finance and Village Hall; Cllr Bevan**

- a) *Bank reconciliation end of June, July & August; Annexes 9-11*
Reviewed and approved against the bank statement.
- b) *Invoice list end of June, July & August; Annexes 12-14*
Reviewed and approved against the bank statement.
- c) *Bank statement end of June, July & August; Annexes 15-17*

131/25 **Councillor's business: for noting or including on a future agenda**

- a) *Defibrillator at Farley Green*

Cllr Edwards reported that the defibrillator on Farley Green is not working. The Clerk will investigate this.

132/25 **New Correspondence**

Nothing to report.

133/25 **Dates of next meetings:**

Full Council: 6th October, 3rd November

Planning: 22nd September, 13th October

Meeting closed: 21:21

Dated this: 2nd September, 2025

Signed: CJ Bishop-Wright

Parish Clerk and RFO