

ALBURY PARISH COUNCIL

You are summoned to a meeting of Albury Parish Council on Monday 7th April 2008, to take place immediately after the Annual Assembly

ANNUAL ASSEMBLY: 7PM FOR 7.30PM

Please bring a plate

**If you are unable to attend please advise the Clerk, Mrs Joanna Cadman, on
(01483) 268627**

AGENDA

58/08 APOLOGIES FOR ABSENCE

59/08 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

60/08 MINUTES OF THE MEETING HELD MONDAY 3rd MARCH 2008

61/08 MATTERS ARISING

43/08.1: Village of the Year Competition: Members to receive a report from Cllr Wenman on his discussions with Albury Trust

43/08.2: Surrey Fire and Rescue Service. The questionnaire completed by Cllr Wenman and circulated to all councillors has been sent.

43/08.4: Ethical standards and the new Code of Conduct: Members to receive a report on the presentation attended by Cllr Brockwell. Papers from the presentation will be available

at the meeting.

52/08: Grants to local organisations: All grants approved have been made, and letters of thanks received. These will be available for inspection at the meeting.

53/08.b: Damage to verges: The Clerk has written to the developers at Cherrytrees concerning the damage to grass verges caused by the contractors' lorries.

62/08 CLERK'S MATTERS ARISING

- a) *Albury Hall Boiler:* Members are notified that the hall boiler is persistently malfunctioning, and may need to be replaced before the end of this financial year. A quotation received from G A Chedd, who currently service the boiler, estimates a cost of £1654 + VAT. A new diaphragm has just been fitted, which Mr Chedd hopes might solve the problem.
- b) *English Rural Housing Association:* Members are invited to the opening of Queens Mead, Chiddingfold, the latest affordable rural housing development, on Thursday 24th April at 4pm. Intention to attend to be notified at the meeting.
- c) *Community Recycling:* a network of volunteers, supported by GBC. Those in Onslow Village and Puttenham have received a grant from SCC to help purchase wood chipping machines for a community chipping scheme. The chips can then be used for home composting.
- d) *Complying with Environmental Obligations:* NetRegs provides free advice on environmental regulations.
- e) *Guildford Poyle Charities:* the principal charity in Guildford for the provision of grants to individuals or organisations in need, cannot make grants outside the Guildford Urban District Council area and, in order to resolve this, wish to make contact with the Henry Smith charity in the parishes.
- f) *Surrey Hills AONB Partnership:* SCAP&TC seeks 2 volunteers to serve on the Forum, having appointed 2 members to the board. The appointee should have a special interest in the Surrey Hills AONB and be capable of representing the interests of the parish at meetings of the Forum.

63/08 POLICE MATTERS

64/08 OPEN FORUM

65/08 COMMITTEE REPORTS Highways and Byways

- a) *Minutes of the meeting with Derek Lake and Duncan Knox held Monday 10th March:* are attached to the agenda as **Annex 1**.
- b) *Minutes of the meeting held on Wednesday 2nd April:* to be distributed at the meeting.

66/08 Community Development

- a) *Annual Report:* Has been delivered to all households in the Parish.
- b) *Exhibition at APS plant sale:* members to receive an update from Cllr Nicholson

67/08 Open Spaces, Recreation and the Environment

- a) *Minutes of meeting held Wednesday 12th March:* are attached as **Annex 2**
- b) *Albury House: purchase of piece of land next to recreation ground:* Members to receive a report from Cllr Wenman, and a proposal to make an offer of £1,500 for the footpath, with the understanding that GBC will uphold their offer of £1,000 for the piece of land behind.
- c) *Safer Surfacing:* Playground Facilities have quoted the price of £795.00 + VAT to supply and install 15 cu m of cushionfall.
- d) *Farley Green Pond:* John Britton has quoted the price of £750 to remove the silt from the pond, with a 20ft digger and 2 men, and to pile the silt to dry beside the pond.

68/08 Planning

Letter to GBC Planning Department concerning planning applications received over the past month are available for inspection at the meeting.

PLANNING APPLICATIONS RECEIVED

08/P/00396 Overbrook, Brook Hill, Farley Green

Detached two storey dwelling with rooms in the roof and basement following demolition of existing dwelling (variation to 07/P/00649 approved 15/5/07) to add rooflights to rear elevation.

08/P/00483 Land at Albury Wellsite, Albury Park, New Road

Consultation from SCC for retention of an existing wellsite compound with associated surrounding bunds, access and roadway of some 1.51ha. The erection of a new security fencing; the use of the appraisal site for drilling and flow testing for hydrocarbons from up to two appraisal boreholes; the retention of a transformer and switchroom and the retention of an existing appraisal well involving flow testing for hydrocarbons, the installation of appraisal facilities and provision of a container unit for use as offices and messroom, all for a temporary period of up to 3.5 years, with restoration to commercial forestry.

To be considered at the planning meeting to be held on Monday 14th April 2008.

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

08/P/00106 Yew Tree Cottage, Heath Lane, Albury

Two storey side extension following demolition of existing single storey side extension.
Approved with conditions

08/P/00153 Land at Dalton Hill (between Vale Cottage, Mill Stream Cottage and Fantails), Guildford Lane

Consent under Section 37 of the Electricity Act 1989 to re-conductor the existing low voltage (400/204v) overhead line and replace existing conductors with Aerial Bundled Conductor (ABC) and where necessary old poles and fittings will also be replaced to conform to statutory safety standards

No objection

08/P/00322 Land at Albury Landfill site, Shere Road

Consultation from SCC for details of material removed from bund submitted pursuant to Condition 11 of planning permission reference GU06/1081 for the installation of a carbon neutral bio-methane plant.

No objection

69/08 Star Energy

A meeting of the Star Energy Liaison Group is arranged for Wednesday 9th April, 6pm.

70/08 Albury Landfill Site

71/08 Finance

- a) *External auditor:* The Audit Commission have appointed BDO Stoy Hayward LLP as auditor to Albury Parish Council.

	Chq no	Amount	Exp power
b) The following were paid out of meeting:			
102) Surrey Drives and Courtyards	164	£4692.95	LGA '71
103) Citizens Advice Bureau	165	£75.00	
104) Albury Churches	166	£750.00	
105) Hurtwood Control	167	£500.00	
106) Friendship Club	168	£150.00	
107) Surrey Air Ambulance	169	£150.00	
108) GLS – Goalposts	170	£614.23	
109) M Lunnnon – library light	171	£345.00	
110) Allianz Engineering	172	£253.79	
111) Inland Revenue	173	£513.30	
112) E Balshaw: underpayment	174	£26.98	
113) British Gas	175	£696.36	
114) Thames Water	176	£69.72	
115) P Goddard: maintenance	177	£150.00	
116) E Balshaw: wages, March	d/d	£480.01	
c) The following are presented for payment			
117) Spilkin Knight: internal auditors	178	£411.25	
1) Performing Rights Society	182	£57.95	
2) SCAP&TC: subscription and LCR	183	£445.72	
3) GBC: rates, April	184	£133.36	

72/08 OUTSTANDING ITEMS:

- a) *Clerks Matters:* attached to the agenda as **Annex 3**

73/08 COUNCILLORS BUSINESS for noting or including on a future agenda,**74/08 OPEN FORUM****75/08 NEW CORRESPONDENCE**

- a) *Surrey Minerals Plan: stakeholder briefing workshop:* an opportunity to receive an update on progress since October 2006, to discuss key issues and areas of concern, and information on how to take part in the consultation. To take place on Monday 28th April from 1pm.
- b) *Postwatch:* Public consultation on Surrey, Berkshire and West Sussex post office closures: Postwatch has written setting out their position on the Post Office's proposals.

Routine correspondence will be distributed at the meeting

76/08 OPEN FORUM

77/08 DATES OF MEETINGS:
Full Council:

Monday 12th May *Annual Meeting*
Dates of future meeting will be determined at this meeting.

Planning:

Monday 7th April, 7pm
Monday 21st April, . 7pm
If there are plans to determine