

ALBURY PARISH COUNCIL

You are summoned to a meeting of Albury Parish Council which will be held on Monday 9th June 2008 in the Memorial Library

If you are unable to attend please advise the Clerk, Mrs Joanna Cadman, on (01483) 268627

AGENDA

107/08 APOLOGIES FOR ABSENCE

108/08 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

109/08 MINUTES OF THE ANNUAL MEETING HELD MONDAY 12th MAY 2008

110/08 MATTERS ARISING

85/08:61/08: *Village of the Year Competition:* Minutes from the meeting held Wednesday 27th May will be circulated prior to the meeting as **Annex 1**.

86/08c: *Keep Guildford and Waverley Tidy:* Cllr Croucher and the Clerk have responded.

86/08d: *Football Club Litter Pick:* Cllr Croucher and the Clerk have written to GBC re: litter bins. The Clerk has written to Highways concerning the potholes.

87/08: *Police Matters:* The Clerk has asked PC Mike Patey if he would reinstate his article in the parish magazine.

88/08b: *Friendship Club:* Mrs Balshaw advised that she had prepared an invoice to give the Club at its next meeting.

90/08b: *Newsletter:* Copy was with DNX on Tuesday 3rd June, 10am. Members to receive a report from Cllr Hogben on printing costs.

91/08a: *Albury House:* The Clerk will table a report at the meeting

91/08c: *Farley Green Pond:* John Britton and Tadpole Water Maintenance are liaising on timing for this work.

91/08d: *Lighting outside Library:* Cllr Brockwell has met with his contractor to review the work needed, and this will be carried out on Tuesday 10th June.

91/08e: *Hall Decoration:* The third quotation received, from P McDermott of Godalming, sub-contracting for Tony Wright, was for a total of £2550.00. Cllr Brockwell and the Clerk agreed to accept this quotation, and work is due to start on Monday 30th June, for one week, to decorate the hall itself. Kitchen and toilet decoration will take place once the kitchen is refurbished and the settlement problem in the toilet is resolved. The Clerk is expecting a letter from Albury Estate concerning this.

91/08f: *Probation Service:* The Clerk will table an update at the meeting.

96/08b: *Rubbish:* The Clerk has written an article for the Parish Magazine, requesting that recycling bins and rubbish bins are kept within properties.

96/08e: *Corporate Identity:* Members to consider the corporate identity of the Parish Council.

111/08 CLERK'S MATTERS ARISING

a) *SCAP&TC constitution:* 5th draft attached as **Annex 2**. To be approved at SCAP&TC AGM on the 12th July.

b) *Annual Assembly: Old Saxon Church:* The report from Rev'd Hobbs on the Old Saxon Church was omitted from the minutes, and is reproduced here:.

Under the guiding hand of Daphne and John Foulsham the committee has been able to keep the doors of the Old Parish Church open every day of the year, they have kept up a cleaning service as well as organising flower arrangements on a regular basis. There has been a Wedding and a Blessing held in the church during last summer and, in association with Albury Trust, an Art Exhibition over the Heritage week-end was enjoyed by all the visitors. The three regular services of Easter, Mid-Summer and, of course, the Christmas Carol Service held in the church have all been well attended and are always a great success. A new brochure for the Drummond Chapel was researched and published to co-incide with the Heritage week-end. It was during this research and close photographic work that the condition of the internal decoration of the Drummond Chapel was discovered to be suffering quite badly with the ravages of damp and time. The Churches Conservation Trust have now instituted their consultant to organise a year long humidification survey to accurately assess the clear scope of the restoration and conservation work that will be necessary to prevent any further deterioration. Once a clear report and cost schedule for the work is to hand then it is expected that an appeal for a grant will be structured and submitted to the SITA Trust.

c) *Maintenance of Closed Churchyard:* Members to consider the RESOLUTION that, having been asked by the Saxon Church Council to take on the maintenance of the Saxon Churchyard, they will ask the Borough Council to take over this responsibility.

d) *Area of Great Landscape Value Designations:* Surrey Hills Board is seeking to establish whether there is support from parish councils for a formal review of the AONB boundary to incorporate the Area of Great Landscape Value (AGLV) land in

order to secure its protection in the longer term. Further details and maps will be tabled at the meeting.

- e) *Surrey Hills Society*: is seeking Founder members in order to raise funds. Membership of the Society is £15.00 per annum, a one off donation to give Founder status is from £25.00. Further details will be tabled at the meeting.
- f) *Surrey County Council Legal Event Order 2008*. This contains amendments to the definitive map and statements of rights of way, arising from events which have occurred and Legal Orders confirmed since the last update. The Order and amended map will be tabled at the meeting.
- g) *Albury Produce Show*: Members to consider whether the Parish Council should take a stall at the show, possibly next to the proposed stall for Save Blackheath Common.
- h) *Guildford Embroidery*: Members are referred to the e-mail sent earlier in the month. The Borough asks for a donation towards the cost of approximately £10,000, and also for the Parish Council logo, to be embroidered around the main embroidery in a frieze. The Clerk has sent the letterhead logo. There will be a launch day on the 21st June from 10am to mid-day.
- i) *Amber Heights, Farley Green*: Mrs Carlino has written requesting permission to position a gate on the property boundary and a walkway over the ditch, in order to create direct access from the stables to the green. A sketch of the proposed site of the gate will be tabled at the meeting.
- j) *Temporary Prohibition of Traffic*: various roads in Albury. This will take effect from 9th June and remain in force for 18 months. Plans showing the diversion routes will be tabled at the meeting.

112/08 POLICE MATTERS

The Clerk has asked PC Mike Patey for a report, which – if received – will be tabled at the meeting.

113/08 OPEN FORUM

114/08 COMMITTEE REPORTS Highways and Byways

- a) *Flooding in Little London and Water Lane*
 - b) *Fencing Opposite Estate Office*
 - c) *Traffic Calming through Albury Village*
 - d) *Fencing at Sherbourne Bus Stop*
- Members to receive verbal reports from Cllr Hogben on the above
- e) *Replacement of Bus Shelter at Boundary Cottages*
- Members to receive a verbal report from the Clerk.

115/08 Community Development

- a) *Parish Plan*
- b) *Web site*
- c) *Quarterly Newsletter*

116/08 Open Spaces, Recreation and the Environment

- a) *Date for litter pick*: a litter pick to be arranged before the Village of the Year Judges' visit. Members to suggest areas that need attention.
- b) *Footpaths*: Members to nominate footpaths that need attention.
- c) *Surrey Community Action: Village Hall Conference*: Members to receive a report from Cllrs Chapman and von Radowitz, who attended this conference on the 23rd May. Copies of *Marketing your Village Hall* and *Village Hall Management Committee*

area meetings will be available at the meeting.

117/08 Planning

PLANNING APPLICATIONS RECEIVED

08/P/00831 Hurst Lea, Park Road, Albury

Detached garage with gymnasium

08/P/00832 Hurst Lea, Park Road

Erection of front porch

08/C/0007 Phone Box, Drummond Arms, Albury

08/C/0009 Phone Box, Farley Green

08/C/0010 Phone Box, Brook

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

None have been received.

118/08 Star Energy

The Department for Business Enterprise and Regulatory Reform (BERR) have written to advise that the Secretary of State, having had regard to the preliminary submission, the views of the relevant local planning authorities, the objections received and other representations made to him by various bodies, has concluded that Star Energy Gas Storage Services Ltd should be allowed to proceed with the proposals in a formal application under the provisions of paragraphs 6 to 9 of Schedule 2 to the 1965 Gas Act. BERR emphasise that this is not an authorisation for the project itself, but for a formal application for authorisation under the Gas Act 1965.

119/08 Albury Landfill Site

- a) A meeting to discuss restoration plans has been arranged for Thursday 19th June at 10am.

120/08 Finance

- a) *Monthly accounts:* The statement of account to the end of May from the beginning of the financial year will be tabled at the meeting.
- b) *Quality Council:* A paper, outlining the tasks to be achieved and current status, will be circulated before the meeting, as **Annex 3**.

	Chq no	Amount	Exp power
a) The following were paid out of meeting:			
7) SCAP&TC	183	£445.72	LGA '72
8) J Cadman: expenses	184	£131.55	
9) AB Cleaning supplies	185	£69.10	
10) Surrey Community Action	186	£25.00	
11) Paul Stevens (maintenance)	187	£160.00	
12) J Cadman: salary, April	188	£763.68	
13) J Cadman: printing and postman: reports and flyers	188	£290.00	
14) S & C Slatter: cricket nets	189	£26,537.37	
15) EDF	190	£106.07	
16) EDF		£117.98	
17) GBC rates: June	d/d	£130.00	

18) E Balshaw: wages, May	d/d	£480.01
19) Paul Stevens: maintenance	192	£100.00
20) J Cadman: salary, May	193	£763.68
21) G Chedd: boiler repair	194	£146.06
22) ADL Traffic Engineering	195	£440.63

b) The Following are presented for payment

23) British Gas	196	£210.81
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121/08 COUNCILLORS BUSINESS for noting or including on a future agenda,

122/08 OUTSTANDING ITEMS

The Clerk's list is attached as **Annex 4**

123/08 NEW CORRESPONDENCE

- a) *TAG Farnborough Airport:* A preliminary consultation document providing an overview of plans for the next stage of development at TAG Farnborough Airport is on circulation.
- b) *Heritage Lottery Fund – celebrating the 50 years of the AONB designation:* The Surrey Hills Office plans to produce a poster for each parish, which will look at how the landscape of the Surrey Hills has changed over the last 50 years, and are offering - in return for involvement – help in exploring the history of the parish. This is funded with a grant from the Heritage Lottery Fund. Further details will be available at the meeting.
- c) *South East Water draft Water Resource Management Plan 2010 – 2035.* The draft management plan indicates that an extra 135 million litres of water will be needed every day by 2035 to meet demand. The draft plan includes proposals on how to achieve this, and public consultation takes place from 2/5/08 to 1/8/08. There are a series of public exhibitions, further details available at the meeting.

Routine correspondence will be distributed at the meeting

124/08 OPEN FORUM

125/08 DATES OF MEETINGS:

Full Council: Monday 7th July, 7.30pm
Monday 1st September, 7.30pm
Monday 6th October, 7.30pm
Monday 3rd November, 7.30pm
Monday 1st December, 7.30pm *Precept meeting*

Planning: 1st and 3rd Monday of the month, 7pm, if there are plans
To determine

Landfill Liaison: Thursday 19th June, 10am

Village of the Year Monday 7th July 6pm