

ALBURY PARISH COUNCIL

Minutes of a meeting of Albury Parish Council held on Monday 1st September 2008 at 7.30pm, in the Memorial Library

Present: Cllr N Wenman (in the chair), Cllrs J Brockwell, J Croucher, P Gellatly, P von Radowitz
Borough Cllr D Wright
PC Donna Roylance
1 member of the public

In attendance The Clerk, Mrs J Cadman

150/08 APOLOGIES FOR ABSENCE were received from Cllrs J Chapman (work commitments), R Hogben (holiday), D Nicholson (family commitments), G Robinson (work commitments)

151/08 DECLARATIONS OF INTEREST

- 1) Councillors were reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting.
- 2) Councillors were further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

152/08 MINUTES OF THE MEETING HELD MONDAY 7TH JULY 2008 were agreed as a correct record of that meeting and signed by the Chairman.

MINUTES OF THE MEETING HELD (IN CLOSED SESSION) MONDAY 18TH AUGUST 2008 were agreed as a correct record of that meeting and signed by the Chairman.

153/08 MATTERS ARISING

131/08: Police Matters: Mike Patey has advised that he is moving to cover Stoughton area, and that this area will be covered for 3 months, until a replacement is found, by Donna Roylance. The Clerk has invited her to this meeting.

132/08: Westonfields: Members to receive an update on the situation from Cllr Robinson.

133/08d: Bus Shelter at Boundary Cottages: Mr Clark had advised the Clerk to write to the Passenger Transport Group at SCC to ask their advice on removing the bus shelter. No reply has been received to date.

134/08a: Website: All societies have been written to regarding their entries on the web site. The Clerk is following up those who have not replied.

135/08d: Recreation Ground: The Clerk has written to GBC housing department, and also the residents, regarding refuse on the lane to the ground. The Clerk has met with the handyman to discuss a clear up of the ground.

135/08g: Amber Heights: Roger Taylor has confirmed that the Parish Council have no obligation to agree access. The owner has been advised.

135/08h: Pool: Work will commence after the Church barbecue on the 14th September.

140/08a: Church Lane: the Clerk has written to the Estate concerning the condition of the banks.

140/08b: Parkers Hill: The Clerk has written to Highways concerning the bad condition of the pavement.

140/08c: Litter Bins on Heath

140/09d: *Village Hall Sign:* the Clerk has written to the Estate concerning this.

154/08 CLERK'S MATTERS ARISING

a) Telephone kiosks: Shophouse Lane and Brook Lane: English Heritage have written in response to the Parish Council's request to list these kiosks, as follows:
The Secretary of State, after consulting English Heritage, the Government's statutory adviser, has decided that these buildings are not of special architectural or historic interest and should not be listed. Further details will be tabled at the meeting.

155/08 POLICE MATTERS

156/08 OPEN FORUM

**157/08 COMMITTEE REPORTS
Highways and Byways**

- a) *September Report:* attached as **Annex 1**. Project and budget details to be tabled at the meeting.
- b) *Village Gateway Enhancement Programme:* replacement of the railings with wooden posts and clearance of trees and undergrowth by Albury Estate. Members to consider a resolution to agree for this work to be carried out, at a cost of £2500.

158/08 Community Development

134/08b: *Community and "knife free" areas:* Members to receive recommendations from the committee.

- a) *Parish Plan update*

159/08 Open Spaces, Recreation and the Environment

- a) *Village Hall:* Members to receive recommendations on the future management of the village hall, to be tabled at the meeting.
- b) *Community ideas database:* hard copy to be tabled at meeting as **Annex 2**. All members have received e-mailed copy. Members to consider proposals for the database.
- c) *Footpath clearance:* following the recent successful footpath clearance by Cllr von Radowitz's contact, Matt Hiley, Members to determine the next footpaths to clear.
- d) *Litter bins on Albury Heath:* members to receive a verbal update from the Clerk.

160/08 Planning

- a) **Invitation to South East Plan Guildford Forum, 8th September, between 7.30pm and 9.20pm at Guildford County School:** an opportunity to find out more about the Government proposed changes to the South East Plan and to discuss the implications for Guildford Borough.
- b) *Weston Lodge bus stop:* Members to receive an update, to be tabled at the meeting.
- c) *Parish Design Statement:* Members to receive a verbal report from Cllr Gellatly and to consider whether this should be pursued.

PLANNING APPLICATIONS RECEIVED

08/P/1285 The Hame, Blackheath Lane
Erection of detached garden room

08/P/1286 The Hame, Blackheath Lane
Listed building consent for the above

08/P/1497 The Old School House, The Street, Albury

Erection of single storey rear extension, store room and addition of 3 dormer windows
The Planning Committee had no objection to this application, but questioned whether the building was subject to Listed Building Consent.

08/P/1520 The Mansion, 35 Albury Park, New Road

Listed building consent for internal alterations to rooms 35 and 41 to form a single apartment.

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

08/C/00007 Consultation for public telephone kiosk removal

Phonebox: The Drummond Arms, Albury

Objected

08/C/00009 Consultation for public telephone kiosk removal

Phonebox: Farley Green, Albury

Objected

08/C/00010 Consultation for public telephone kiosk removal

Phonebox: Brook Hill, Albury

Objected

08/P/0654 Builders Yard, Little London

Relaxation of condition 3 on planning approval 05/P/1853 to include office use.

08/P/0754 North Wing, the Old Rectory

Detached single storey building to provide plant room, changing facilities and ancillary accommodation to serve swimming pool

Approved with conditions

08/P/0831 Hurst Lea, Park Road, Albury

Detached garage with gymnasium

Refused

08/P/1066 Cheynes, Brook Lane

Insertion of 2 dormer windows to front elevation

Approved with conditions

APPEALS WITH DECISIONS

07/P/2242 High Bowl, Brook Hill, Farley Green

Two storey side extension following relocation of existing conservatory

Appeal allowed subject to conditions

161/08 Star Energy

- a) *A meeting has been arranged for Wednesday 3rd September at 6pm.*

162/08 Albury Landfill Site

Minutes of the meeting held Tuesday 19th August are attached as **Annex 3**

163/08 Finance

- a) *Statement of Accounts:* Members to agree a revision in the accounts for the financial year 2007/08.
b) *Grant aid to Parish Councils (concurrent Functions) 2009/10:* Applications To Guildford Borough Council for Grant Aid are requested by 22nd September.
c) *Internal Audit:* To receive a report from Cllr Brockwell
d) *Spend against Budget as at 31/7/08:* attached as **Annex 4**
e) *Quality Status:* Members to receive a verbal update from the Clerk.

Chq no Amount Exp power

a) The following were paid out of meeting:			
37) Albury Produce Association 5 x gazebos	207	£265.95	LGA ' 72
38) Spectrum Homes re lighting	208	£133.19	
39) Allianz Insurance	209	£940.02	
40) M Hiley: footpaths	210	£75.00	
41) Wright & Co: V.hall decoration	211	£2791.80	
42) EDF	212	£82.79	
43) Playground Facilities	213	£934.13	
44) John Carter: marquee hire for APShow	214	£1137.99	
45) AB Cleaning	215	£42.77	
46) Paul Stevens: June and July handyman	216	£200.00	
47) J Cadman: salary, July	217	£763.68	
48) E Balshaw: wages, July	d/d	£480.01	
49) GBC rates: August	d/d	£131.00	
50) NJM re newsletter	218	144.00	
51) Bentley Brown re A Produce Show	219	£1320.11	
52) Spilkin Knight re internal audit	220	£411.25	
53) E Balshaw: Wages, August	d/d	£506.55	
54) EDF	221	£90.71	
55) Stand by Fire Protection: fire safety audit	222	£88.50	
56) E Balshaw: underpayment of wages ytd	223	£78.22	
57) B Gas	224	£73.02	
58) P Goddard	225	£150.00	
59) J Cadman: salary, August	226	£760.73	
b) The following are presented for payment			
60) GBC rates: September	d/d	£131.00	

164/08 COUNCILLORS BUSINESS for noting or including on a future agenda,

165/08 OUTSTANDING ITEMS

The current list will be forwarded by e-mail as **Annex 5**

166/08 NEW CORRESPONDENCE

- a) *Surrey Hills Society*: Following application for membership, the Chairman of the Surrey Hills Society has written to welcome the Parish Council, and to seek volunteers for events, fund raising, admin support etc. He has also asked if the society can be publicised via the Parish Council web site, and has offered to use the Society to publicise local events.
- b) *Invitation to the Surrey Hills Launch Party 17th September 2008*: Tickets are £10 each or £16 for two and include a wine and canapés reception, tour of the Guildhall, a wine tasting provided by Denbies and musical entertainment. This event is only available for members and their guests.
- c) *Surrey Hills AONB 5th Anniversary*: Surrey Farm and Village Week will be celebrated from 20th to 28th September, finishing with the Surrey Country Fair and Ploughing Match on 28th September at Loseley Park. Surrey Hills Country Fair will take place on 2nd November at Dorking Halls
- d) *English Rural Housing Association*: AGM and presentations on building homes on 23rd September, 12.15 to 3.30pm, to include lunch. Representatives from the Parish Council are welcomed.
- e) *Surrey Countryside Access Forum*: The role of the Forum is to advise relevant bodies, including the County Council, on the improvement of public access to land in Surrey for the purpose of open air recreation and the enjoyment of the area. The forum is made up of 22 members who meet 4 times a year, these members represent users of local rights of way and owners and occupiers of land and it has been decided that input from parish councils would be beneficial. Council are asked to decide whether they wish to nominate a candidate to apply to join the forum.
- f) *Surrey Minerals Plan preferred option*: SCC have written to thank all those who responded to the consultation, with 450 representations having been received which are now being analysed. A revised plan will be published in 2009, and there will be a further period of consultation. The Council will be notified when this is to take

place.

- g) *Rural Community Safety Officer*: John Stimpson, new Neighbourhood and Community Safety Officer for GBC, has reviewed the quantity and quality of the local intelligence collected and passed to the Council by the urban based Community Safety Officers, and has decided to appoint a Rural Community Safety Officer, who will be in post by the end of October. The role of the warden will include establishing relationships with key members of the community, liaising with other agencies, conducting environmental visual audits, attending parish council meetings and reporting to the chair of the Joint Action Group, which is part of the Safer Guildford Partnership.

Routine correspondence will be distributed at the meeting

167/08 OPEN FORUM

168/08 DATES OF MEETINGS:

Full Council: Monday 6th October, 7.30pm
Monday 3rd November, 7.30pm
Monday 1st December *Precept meeting*

Planning: First and third Mondays of the month if there are plans to consider