

# ALBURY PARISH COUNCIL

You are summoned to a meeting of Albury Parish Council to be held on  
Monday 1<sup>st</sup> December 2008 at 7.30pm in the Memorial Library

If you are unable to attend please advise the Clerk, Mrs Joanna Cadman,  
on (01483) 268627

## AGENDA

### 209/08 APOLOGIES FOR ABSENCE

### 210/08 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

### 211/08 MINUTES OF THE MEETING HELD MONDAY 3<sup>rd</sup> NOVEMBER 2008

### 212/08 MATTERS ARISING

**191/08:173/08c: Community Gangs:** The Clerk has met with Malcolm Howard on Albury Heath, where he expressed his interest in using his gang to undertake the work to and around the Memorial and to install the bins on the heath. This work has the advantage of being in a secure environment, with toilet and rest facilities in the cricket pavilion. He undertook, subject to Parish Council approval, to commence this work in March 2009.

**191/08:173/08d: Old Churchyard Maintenance:** The Clerk is seeking written confirmation from Keith Hendy, GBC Bereavement Services, that GBC will pay the Old Church Committee to have the grass cut once a year.

**191/08:** *Recreation Ground fencing:* Members to receive a report from Cllr Brockwell

**194/08:** *Plastic posts at Brook Lane:* The Clerk has asked SCC Highways to remove these.

**194/08:** *Temporary fence at Lampards:* Members to receive a report from Cllr Croucher.

**194/08:** *Cheynes:* Members to note that the appeal was dismissed.

**204/08a:** *Four by Fours on Farley Green:* With reference to the BOAT closed at Shere: The Clerk has requested information from the Clerk at Shere and will report at the meeting.

**204/08d:** *CPRE:* members to consider the proposal that the decision not to join this organisation is overturned, following a challenge to the validity of SCAP&TC's advice on this.

## **62/08 CLERK'S MATTERS ARISING**

- a) *Freedom of Information Act: Publication Scheme:* The Model Scheme is attached as **Annex 1** for approval. The list of information to be published as being available has been drawn up by the Clerk, together with an explanatory preface, and will be available for inspection and approval at the meeting.
- b) *Public Footpath no 212:* A recent survey has shown this footpath to be off line. The owners of Edgeley Park wish to divert it onto the route walkers are using on the ground. Comments or objections are requested by the 19<sup>th</sup> December. The map showing the proposed diversion will be tabled at the meeting.
- c) *Free Zero Carbon Village Halls:* A company called EcoVision Systems has approached GBC offering to install renewable energy based heating systems for village halls at zero cost to the hall itself, achieved by taking advantage of two current grant sources, each of which will provide 50% of the cost. The Clerk has requested further information and advised the village hall committee.
- d) *Middle Street and Gomshall Lane, Shere:* a temporary prohibition of traffic order has been issued in order to enable contractors acting on behalf of the County Council to carry out essential drainage reports. The Order will come into force on the 17<sup>th</sup> November, for a period of 18 months, although it is anticipated that the work will be completed within 6 weeks and will be carried out between 8am and 6pm.
- e) *Bruce Paterson: Rural Community Safety Officer:* Members to receive a report on this new posting.

## **63/08 POLICE MATTERS**

## **64/08 OPEN FORUM**

## **65/08 COMMITTEE REPORTS Highways and Byways**

- a) *Minutes of the meeting held Wednesday 19<sup>th</sup> November:* will be circulated by e-mail as **Annex 2**.

## **66/08 Community Development**

## **67/08 Open Spaces, Recreation and the Environment**

### **Village Hall**

- a) *Minutes of the meeting held Tuesday 18<sup>th</sup> November* will be circulated by e-mail as **Annex 3**.

68/08

## Planning

### PLANNING APPLICATIONS RECEIVED

#### 08/P/01983 Kilnhanger, Farley Heath, Albury

*Demolition of single storey extensions and replace with two storey side extension with single storey front extension and porch.*

#### (08/P/1986 5 Mill Reach, Mill Lane, Albury

*Erection of 1.2 metre high post and rail fencing)*

Within the parish of St Martha.

### PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

#### 08/P/1628 Land at Albury Landfill Site, Shere Road, Albury

*Consultation from Surrey County Council for the siting of two low calorific gas flares and amended pipeline*

No objection

#### 08/P/1628 Land at Albury Landfill Site, Shere Road, Albury

*Consultation from Surrey County Council for the siting of a modular steel building for use as a boardroom, re-siting of the existing control room and realignment of the site access and egress*

No objection

#### 08/P/1676 The Old Mill, The Street, Albury

*Detached double garage to serve riverside houses A & B (development under construction) approved under 06/P/0171, approved 26/01/07 and 07/P/1210 approved 15/8/07*

Refused

**Appeal Decision:** *Cheyne's, Brook Lane, Albury:* Demolition of 3 timber sheds and construction of new summerhouse.

***The appeal has been dismissed.***

69/08

## Star Energy

a) *Star Energy's Community Fund.*

b) *Minutes of the meeting held Wednesday 26<sup>th</sup> November* will be circulated once approved.

70/08

## Albury Landfill Site

71/08

## Finance

a) *Budget and Precept request for 2009/10:* The budget recommended by the finance committee is attached as **Annex 4**. Members to consider whether to approve as presented, or to amend and approve at the January meeting.

b) *Clerk's salary:* Members are asked to approve a move to Spinal point 27, as contracted, and a 2.45% inflation increase, as recommended by NALC, back-dated to April 2008.

### c) The following were paid out of meeting:

	Chq no	Amount	Exp power
79) GBC rates: December	D/d	£131.00	LGA '72
80) E Balshaw: wages: November	D/d	£506.55	
81) Inland Revenue: Tax and NIC for November	238	£290.70	
82) Society Local Council Clerks: membership	239	£133.00	
83) BDO Stoy Hayward: external audit	260	£364.25	
84) NJM : printing of housing leaflet and reports	261	£410.08	
85) EDF		£106.07	

86) Surrey County Playing Fields Association	262	£10.00
87) J Cadman: November salary	263	£762.99
88) Spectrum Homes	264	£277.50
89) DNX	265	£277.30
90) Postmen re delivery	266	£30
<b>d) the following are presented for payment:</b>		
91) SLCC: ½ cost of conference (shared with Wonersh)	267	£26.44
92) CiLCA registration fee (shared with Wonersh)	268	

#### **Quality Council**

- a) *Quality Status:* Check list of criteria and target dates to achieve them will be circulated as **Annex 5**.
- b) *New assessment point for CiLCA Qualification:* A new criteria, the power of well-being, has been added. The Clerk has requested and received the new portfolio requirements.

**72/08 COUNCILLORS BUSINESS for noting or including on a future agenda,**

**73/08 OUTSTANDING ITEMS**  
The list is attached as **Annex 6**

**75/08 NEW CORRESPONDENCE**

- a) *South West Surrey mobile physiotherapy service:* Have written, enclosing their latest report and accounts, requesting that the Parish Council reinstates its funding of this charity.

**Routine correspondence will be distributed at the meeting**

**76/08 OPEN FORUM**

**77/08 DATES OF MEETINGS:**  
**Full Council:**

Monday 5<sup>th</sup> January, 7.30pm  
Monday 2<sup>nd</sup> February, 7pm for 7.30pm (Mayors Visit)  
Monday 2<sup>nd</sup> March, 7.30pm  
Monday 6<sup>th</sup> April 7pm for 7.30pm (Annual Assembly)  
Monday 11<sup>th</sup> May 7.30pm (AGM)

**Planning:** First and Third Mondays of the month, 7pm, if there are Plans to determine