

ALBURY PARISH COUNCIL

You are summoned to a meeting of Albury Parish Council to be held on
Monday 5th January 2009 at 7.30pm in the Memorial Library

If you are unable to attend please advise the Clerk, Mrs Joanna Cadman,
on (01483) 268627

AGENDA

01/09 APOLOGIES FOR ABSENCE

In the absence of the Chairman, the meeting will be chaired by the Vice Chairman, Cllr John Brockwell.

02/09 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

03/09 MINUTES OF THE MEETING HELD MONDAY 1st DECEMBER 2008

04/09 MATTERS ARISING

BT payphone at Farley Green: BT have completed their checks on this phone box and have returned the signed agreement, confirming their acceptance of the Parish Council's sponsorship of this kiosk.

212/08:204/08a: *Four by Fours on Farley Green:* The Clerk has discussed the status of the BOAT closed at Shere with Shere Parish Clerk. She was advised that this was a temporary closure, and that a Traffic Order could prevent traffic from using a BOAT if the cost of repairing it to keep it open was considered unreasonable. A permanent closure

would require proof that public traffic had never used the BOAT.

212/08:204/08d: *CPRE:* SCAP&TC have confirmed that the Parish Council is not prevented from joining this society, being aware that there is a possibility that all members may have to declare an interest in a matter in which they are involved.

213/08: *Free Zero Carbon Village Halls*

215/08: *Not the Old Pharmacy:* The Clerk has written to the Conservation Officer.

225/08: *Noticeboard for Little London:* Cllr Brockwell and Cllr Croucher to report further on the plan to erect the reserve noticeboard outside Lampards.

05/09 CLERK'S MATTERS ARISING

- a) *Annual Assembly:* To be held in April: Members to agree a date.
- b) *Proposed energy from waste incinerator at Clockhouse, Capel:* Capel Parish Council has enforced a judicial review of the Surrey Waste Plan, which will take place at the Royal Courts of Justice during the week commencing 26th January, with specific reference to the proposed energy from waste incinerator, which the Waste Plan proposes should be sited in Capel. Capel PC have made a request for a donation towards their fighting fund, as they consider that all neighbouring parishes, and many beyond, will be affected by the degradation of air quality or the increase in heavy traffic.
- c) *Vision for Guildford Borough 2026: Community Assembly:* The Guildford Local Strategic Partnership is to commence preparation of a Sustainable Guildford Strategy for the period up to 2026, which will set out the overall direction for the economic, social and environmental well being of the Borough and will be complemented by the emerging Guildford Development Framework. A representative of the Parish Council is invited to attend a community assembly on the 5th February, 2pm to 5pm, at the Borough Council offices.
- d) *Royal Surrey Foundation Trust Status:* this has now reached public consultation stage and the Chief Executive has offered a briefing session to the Parish Council. The consultation ends on the 31st January.
- e) *Emergency planning by Parish Councils:* the Head of Environmental Health and Licensing Services, Clifford Bell, had previously addressed a meeting of parish clerks on the value of having a plan ready to cope with any local emergency. Such plans are not obligatory but help to underpin arrangements in a community to cope with the occasional disruption from emergencies such as flooding, high winds or severe weather.
- f) *Visioning event:* Members to agree a date for this – preferably, one of the last two Tuesday evenings in January, in order for Trevor Leggo and Anne Bott to combine this with Wonersh.
- g) *Newsletter:* In order to keep to timetable for Quality Status qualification, the next one is due at the end of January, and copy is requested as soon as possible.
- h) *Communities in Control:* consultation on Code of recommended practice on local authority publication. This document is on circulation and comments are invited.

06/09 POLICE MATTERS

07/09 OPEN FORUM

08/09 COMMITTEE REPORTS

Highways and Byways

- a) *Bus Stop at Old Mill*: the written question submitted by Cllr Wenman at the December meeting of the Local Committee is attached as **Annex 1**
- b) *Local Committee: report seeking views of Committee on future policy relating to BOATs*: this report is attached as **Annex 2**, for information only. The committee is asked to discuss this at their next meeting and to bring proposals to the February meeting of the Parish Council.

09/09 Community Development

- a) *Carol Singing*: Members to receive a report from Cllr Nicholson.
- b)

10/09 Open Spaces, Recreation and the Environment

11/09 Village Hall

- a) *Renewal of lease for hall and library*: Members to agree the renewal of the leases for the hall and library for a further five years, expiring on 24th December 2013, at a rent of £2650pa for the hall, and £150pa for the library.

12/09 Planning

PLANNING APPLICATIONS RECEIVED

08/P/2125 Sherbourne Farm Cottages, Shere Road, Albury

New vehicular access off A25 (Dorking Road) and off street parking to serve Sherbourne Farm Cottage and 1 and 2 Sherbourne Farm Cottages

The planning committee had no objection to this application, but some concerns for vehicles now wishing to turn right and the temptation to do a U turn rather than travel some distance to turn round.

08/P/2152 Hurst Lea, Park Road, Albury

Detached gymnasium and garages to replace existing garage and garden tractor shed.

The planning committee objected to this application, as the development is still out of proportion to the existing out buildings and contravenes RE2, RER5, RE6, RE9 and R7.

08/P/2191 The Hame, Blackheath Lane, Albury

Erection of detached summer house

08/P/2212 Albury Peace, The Street, Albury

Single storey and two storey extension to existing dwelling house and entrance porches

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

13/09 Star Energy

- a) *Minutes of the meeting held 26th November*: have not yet been agreed for circulation.

14/09 Albury Landfill Site

- a) Members to receive a report from Cllr Nicholson.

15/09 Finance

- a) *Precept request for 2009/10*: Members to consider a proposed precept request of £31,350, an increase of 2.45%. Breakdown attached as **Annex 3**

- b) **The following were paid out of meeting:**

Chq no	Amount	Exp power
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93) Albury Estate: rent for hall	250	£1486.95	LGA '71
94) Albury Estate: rent for library	250	£82.22	
95) Paul Stevens: 3 months handyman	251	£300.00	
96) J Cadman: arrears in salary	252	£352.45	
97) NJM	253	£144.00	
98) Dale Fitzwater	254	£600	
99) Spectrum Homes	255	£62.50	
100) GBC: January	d/d	£131.00	
101)E Balshaw: wages: December	d/d	£506.55	

c) The following are presented for payment

102) Inland Revenue: Tax and NIC for Dec	256	£389.18	
103) J Cadman: December	257	£861.94	
104) NJM	257	£36.24	
105) M Hiley: footpaths	258	£105.00	
106) B Gas	259	£384.57	
107) J Cadman: expenses 3 rd ¼ 2008/09	257	tba	

16/09 Quality Council

- a) *Criteria: training policy:* the paper will be circulated as **Annex 4**

17/09 COUNCILLORS BUSINESS for noting or including on a future agenda,

18/09 OUTSTANDING ITEMS

The list is attached as **Annex 5**

19/09 NEW CORRESPONDENCE

- a) *TAG Farnborough Airport:* the findings of the preliminary public consultation on plans for growth at the Airport have contributed to the preparation of a draft Airport Master Plan, which has been published for public consultation and which is on circulation. The consultation will run until 28th February.

Routine correspondence will be distributed at the meeting

20/09 OPEN FORUM

21/09 DATES OF MEETINGS:

Full Council:

Monday 2nd February: *Mayors Visit*

Monday 2nd March

Monday 6th April

Monday 11th May *Annual Meeting*

Dates of future meetings will be determined at this meeting.

Annual Assembly:

Planning:

First and Third Mondays of the month, at 7pm,
if there are plans to determine.