

ALBURY PARISH COUNCIL

**You are summoned to a meeting of Albury Parish Council to be held on
Monday 1st June 2009 at 7.30pm in the Memorial Library**

**If you are unable to attend please advise the Clerk, Mrs Joanna Cadman,
on (01483) 268627**

AGENDA

119/09 APOLOGIES FOR ABSENCE

120/09 DECLARATIONS OF INTEREST

- 1) Councillors are reminded that they must register an interest in any items on the agenda for this meeting, where appropriate, at the beginning of the meeting. An interest may be personal or prejudicial, the yardstick for judgement on a prejudicial interest, where a councillor must leave the room whilst the item is discussed, is whether a member of the public would consider that a councillor stood to gain by their interest.
- 2) Councillors are further reminded that they must ensure that their register of interests is kept up to date and the Clerk advised of changes and additions.

Personal Interests – For guidance purposes, Members should disclose a personal interest if it is anticipated that a decision on an agenda item might reasonably be regarded as affecting their well being or financial position, a member of their immediate family, or a body employing those persons or for which those persons have any degree of ownership, control or management to a greater extent than other council tax payers, ratepayers or inhabitants of the Parish.

If a Member declares a personal interest then he/she must disclose the nature and extent of that personal interest regardless of whether the Member decides to participate in the discussion, votes or leaves the meeting.

Prejudicial Interests – Having identified a personal interest, a Member must consider whether a member of the public, with knowledge of the relevant facts, would reasonably think that the interest is so significant and particular that it could prejudice that Member's judgement of the public interest. If that is the case, the interest must be regarded as "prejudicial" and the Member must withdraw from the meeting having disclosed the nature and extent of that interest.

121/09 MINUTES OF THE MEETING HELD MONDAY 11th MAY 2009

122/09 MATTERS ARISING

100/09: Minutes of the Annual Assembly: to be circulated prior to the meeting.

101/09:75/09: BOATs: members to receive a report from the Clerk

101/09:87/09b: Work Party for Canadian Memorial: Members to receive a report from the Clerk.

102/09:c: Standards Committee: The following were appointed as Parish representatives on the Borough Council's Standards and Audit Committee: Mr Don Henderson, Ms Margaret Murray; Mr Ian Symes.

104/08:3: Minutes of previous meeting: a copy of the unapproved minutes will be available for public scrutiny at the meeting.

114/09d: Telephone kiosk at Brook: Members to receive a report from Cllr Croucher

114/09e: Hedges in the Street: the Clerk has written to the responsible residents and

asked them to cut back their hedges once the nesting season is over.

114/09f: *Gasrec*: members to receive a report on lighting from Cllrs Brockwell and Hogben.

123/09 CLERK'S MATTERS ARISING

- a) *Parish Council Emergency Plan*: Members to receive a report from the Clerk.
- b) *Stop the Drop: toolkit provided by CPRE*: this will be tabled at the meeting.

124/09 POLICE MATTERS

125/09 OPEN FORUM

126/09 COMMITTEE REPORTS

Highways and Byways

Members to receive a report from Cllr Hogben.

127/09 Community Development

- a) *Advisory committee meeting 14th May*: elected members of the new committee are as follows: Robert Edwards, Simon and Jane Rowcliffe, Matt Lethbridge, Keith Balcombe, Ken Hobbs, John Rowland, Charles Blake, William Moorwood, Nicola Wall, Alex Tatlow, Jeff Eaton. Members representing the Parish Council are John Brockwell and Jackie Chapman. Diana Burkett and Lisa Keech offered general help and support. A member will be sought from Little London.
- b) *Parish Plan statement*: this is attached as **Annex 1**.

128/09 Open Spaces, Recreation and the Environment

- a) *Farley Green pond*: Members to receive a report from the Clerk
- b) *Recreation Ground*: Members to receive a report from the Clerk
- c) *Greening Campaign*: Members to receive a presentation from the campaign co-ordinator at the July parish council meeting. This will be advertised to the parish.

129/09 Planning

PLANNING APPLICATIONS RECEIVED

09/P/00612 Wood Lodge, Sherbourne

Change of use and single storey extension to existing building to provide an enhanced facility for Albury Estates Fisheries comprising residential staff accommodation, a relocated fishing tackle shop and a club room/educational facility for fishermen and school parties, following partial demolition of existing building, together with the relocation of the existing car park.

09/P/00613 Wood Lodge, Sherbourne

Conservation Area consent for the partial demolition of Wood Lodge to include the garage, utility/store and part of the western elevation.

09/P/00664 Meridian , Shophouse Lane

Raise existing roofline to provide enlarge accommodation at first floor incorporating dormer windows, single storey rear extension, front entrance porch and double garage following demolition of existing double garages and partial demolition of rear addition –amendment to 09/P/02270 approved on 11/2/09 to include the addition of a double garage

09/P/00682 Farthingwood, Shophouse Lane

Erection of detached double garage with room over following demolition of existing garage

09/T/00068 Albury Peace, The Street

T1 fell Apple tree and T2 cherry and crown reduce by approx 25% T3, T4 , T7, T8 cherry trees, T5 Acer, T6 and T9 Ash (Albury conservation area)

PLANNING APPLICATIONS DETERMINED BY GUILDFORD BOROUGH COUNCIL

09/p/00348 Bourneside, The Street, Albury

Part first floor/part two storey side/rear extension (additional plans received 30/3/09)

- 130/09 Village Hall**
 a) *Income and Expenditure*: Members to receive a report from Cllr Brockwell
 b) *Management Committee*: Members to receive a report from Cllr Brockwell
- 131/09 Star Energy**
- 132/09 Albury Landfill Site**
 a) *Committee meeting 27th May*: this meeting was cancelled by SITA. Members to receive a report from Cllr Nicholson.
- 133/09 Finance**
 a) *Annual Return and Governance Statement*: the internal audit has been completed. A copy of the annual return, together with explanation of significant variances, is attached as **Annex 2**. The Annual Return will be presented for approval at the meeting.
- | | Chq no | Amount | Exp power |
|--|--------|-----------|-----------|
| b) The following were paid out of meeting: | | | |
| 8) GBC: rates, May | D/d | | |
| 9) E Balshaw: wages, May | D/d | £506.55 | |
| 10) J Cadman, salary May | 311 | £812.05 | |
| 11) Inland Revenue, April and May | 312 | £592.26 | |
| 12) Albury Estate: gas boiler service | 313 | £96.62 | |
| 13) Albury Estate: insurance | 314 | £163.44 | |
| 14) Guildford Borough Council: purchase of land forming part of Albury Lodge | 315 | £1,333.50 | |
| 15) Tadpole Water Gardening | 316 | £150.00 | |
| 16) R Hogben: 2 x street mirrors | 317 | £106.00 | |
| 17) P Goddard: repair of goal posts | 318 | £90.00 | |
| 18) J Britten: de-silting pond | 319 | £908.50 | |
| 19) SCAP&TC: re-drawn cheque for subscription and 2 x LCR | 320 | £390.29 | |
- c) **The following are presented for payment:**
- 134/09 Quality Council**
 a) *Checklist*: circulated with the agenda as **Annex 3**. Members to receive an update from the Clerk.
 b) *Newsletter*: the June newsletter, which includes the Chairman's annual report and a summary of the year's accounts, has been printed and will be delivered shortly.
- 135/09 COUNCILLORS BUSINESS for noting or including on a future agenda,**
- 136/09 OUTSTANDING ITEMS**
 The list is attached as **Annex 4**
- 137/09 NEW CORRESPONDENCE**
 No new correspondence has been received.
- Routine correspondence will be distributed at the meeting**
- 138/09 OPEN FORUM**
- 139/09 DATES OF MEETINGS:**
Full Council:
 6th July, 7.30pm
No meeting in August
 7th September, 7.30pm
 5th October, 7.30pm
 2nd November, 7.30pm
 7th December, 7.30pm *Precept meeting*

Planning:

First and third Mondays of the month at 7pm
If there are plans to determine